



Minutes

April 1, 2020

2:00 – 3:00pm

Zoom- <https://cccconfer.zoom.us/j/571479357>

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

- I. Introductions & Membership
 - A. Present: Saeid Eidgahy, Justin Tolentino, Dr. Sergeyeva, Dr. Ortiz, Dr. Jarek Janio, Dr. Lamb, Kim Smith, Rowena Valtairo, Jaki King, Stephanie Clark, Ashly Bootman, Mary Huebsch, Mike Everett, Tyler Johnson, Alejandra Colon, Tim Winchell, Suzanne Freeman, Monica Zarske, Janet Cruz-Teposte,
- II. Minutes from March 4, 2020 meeting – Information
 - A. No questions or comments
- III. Taskforce Updates:
 - A. Updating of SAC’s Participatory Governance Structure Document – Fernando Ortiz
 - i. Revisions have been made electronically. Suggestions made regarding having equal representation of Faculty across the campus.
 - ii. Work with Academic Senate regarding the appropriateness of one or two representatives per department. Do not want to have meetings not meeting quorum or become a committee where we have people just coming in and out.
 - iii. Dr. Lamb: Thinking about diving ourselves not along divisional lines but rather along areas of emphasis and concentration.
 - iv. We will take a look at the membership within the existing Participatory Governance groups that are on campus and maybe draft another membership list and have this document approved.
 - v. Review taskforce to reconvene and discuss/finalize member details-Final draft to be presented in May 6th meeting.
 - vi. PG Review Task force: Rowena Valtairo, Stephanie Clark, Monica Zarske, Madeline Grant, Mary Huebsch, Dr. Jarek Janio, Justin Tolentino, Dr. Fernando Ortiz
 - B. Defining College Funding Allocation Alignment Processes – Justin Tolentino
 - i. Connected to Nuventive Call-Process still ongoing and developing procedures

- ii. Clarifying roles and scope of work and improving communication between what we want to do with resource allocation and assuring new processes make sense.
- iii. Ensure we have the correct people in the room and consider all the different deadlines and that they all fit together.

IV. Subcommittee Reports

A. Outcomes Assessment – Dr. Jarek Janio

- i. As Justin pointed out, sticking to the guidelines and finalizing next steps of the allocation request.
- ii. In the Fall, in full support of the idea of having the pilot or some testing ready
- iii. Sharing information on Microsoft Teams and working on developing best practices as far as assessment in the online environment as far as student outcomes is concerned
- iv. It looks like we may be in an online mode through the end of Spring semester.
- v. ListServ a good resource for robust discussion. Please let me know if you need to be added

B. Accreditation – Monica Zarske

- i. On same evidence timeline in remote work as we were on campus-May 8th
- ii. Web page updates are a big part of the evidence portion; working with Young Kim to do updates-Cannot forget website is a big part of evidence
- iii. All Microsoft Teams site are ready and have Evidence PowerPoint loaded
- iv. ACCJC provides great information <http://www.accjc-accreditationcourse.org>
- v. Stephanie Clark-Identifying internal process and policies for writing narratives
- vi. Dr. Ortiz question: As you reach out to the different standard leads, have they suggested they need additional resources? Monica Zarske- I have not heard anything but I will continue the message and have regular and effective contact.
- vii. Dr. Lamb-What the teams need are more people, the writing team need more people on board. Academic Senate in particular, it's a lot more of a faculty voice as another key one.
- viii. Mary Huebsch-Accreditation training needed- Direction needed as far as what questions to ask. Need to brainstorm ideas or possibly an open forum.
- ix. Monica Zarske-Consulting Co-leads & open forum for questions and steps

C. Program Review – Jaki King

- i. Program Review templates to be sent to Academic Senate
- ii. Program reviews still need to be completed on schedule regardless of TRI

V. Upcoming 2019-2020 Meetings – All meetings are from 2:00-3:00pm in S-215 May 6, 2020 (last meeting of 2019-2020)

VI. Other: