

Santa Ana College
Institutional Effectiveness & Assessment Committee

Meeting
AGENDA
October 2, 2019
2:00 – 3:00pm
S-215

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

- I. Welcome to the Institutional Effectiveness & Assessment (IE&A) Committee – Introductions
- II. Approval of Minutes – September 4, 2019 Meeting
- III. Updates to RAR Process – Information
- IV. Membership of IE&A – Information
 - A. Dean of Academic Affairs
 - B. Minimum of eight faculty with at least one faculty member from each division/area (1. Business, 2. Fine & Performing Arts, 3. Human Services & Technology, 4. Humanities & Social Sciences, 5. Kinesiology & Athletics, 6. Science, Mathematics & Health Sciences, 7. Counseling, and 8. Noncredit)
 - C. Outcomes Assessment Faculty Coordinator
 - D. Accreditation Faculty Coordinator
 - E. Vice President of Student Services or designee
 - F. Research Analyst
 - G. Classified staff member
 - H. Student
- V. Charge of IE&A Subcommittees
 - A. Program Review
 - i. In support of the College's mission, help to facilitate annual, systematic self-assessment of institutional effectiveness and future planning for instructional, student services, administrative, and operational areas.
 - ii. Provides training, feedback, commendations, and recommendations related to the program review process.
 - iii. Contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees and by improving our own processes.
 - iv. Reports monthly to the IE&A Committee and annually to College Council

B. Outcomes Assessment

- i. Oversees and coordinates outcomes assessment practices for Instruction, Student Services, and Administrative Units at the College level.
- ii. Responsible for maintaining the policies and processes that will guide the College through the ongoing process of developing, implementing, assessing, and evaluating outcomes assessments.
- iii. Promotes campus-wide understanding and integration of outcomes (instructional, student services, and administrative).
- iv. Facilitates campus dialogue to enhance institutional effectiveness, and fosters continuous improvement of the student experience.

C. Accreditation

- i. Ensures accreditation is an on-going process by guiding preparation of the self-evaluation, ISER, and follow-up reports.
- ii. Reviews and monitors collection of evidence and progress on improvement plans, accreditation recommendations, and institutional effectiveness indicators.
- iii. Informs, engages, and involves the college community in accreditation and institutional effectiveness.
- iv. Reviews and monitors evaluation activities to ensure they result in integrated, meaningful, and sustained college improvement.

VI. Subcommittee Planning Time and Debrief

- A. Review of subcommittee responsibilities
- B. Discuss leadership structure
- C. Subcommittee meeting time

VII. Upcoming 2019-2020 Meetings – All meetings are from 2:00-3:00pm in S-215

November 6, 2019
December 11, 2019
No January Meeting
February 5, 2020
March 4, 2020
April 1, 2020
May 6, 2020 (last meeting of 2019-2020)

VIII. Other: _____

Adjournment



SANTA ANA COLLEGE

Academic Affairs