



SANTA ANA COLLEGE
Institutional Effectiveness and Assessment Committee
Minutes of May 20, 2009

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Members Present: Paula Garcia, Ray Hicks, Bonnie Jaros, Jeff McMillan, Nga Pham, Sharon Whelan, John Zarske

- I. Approval of Minutes of April 15, 2009**—The minutes were approved as written on April 29, 2009.
Note: There are no minutes for April 29 or May 6 since the only item was to review the Strategic Plan Update Spring 2009.
- II. IE&A End-of-Year Report/ Review of Program Review Documents (Academic PA/PR, Student Services Portfolio, Administrative Services Portfolio, President’s Cabinet Portfolio)**—Bonnie will prepare the IE&A *End-of-Year Report* and send it, with the *Strategic Plan Update Spring 2009*, to the chairs of all the participatory governance committees, College Council, the Academic Senate, FARSCCD and BAPR. She will request that the report be placed on the first agenda of the fall for the Budget Committee, the Facilities Committee, the Safety & Security Committee, SACTAC and the Student Success Committee. Each of the governance committees will send a response back to IE&A by the end of September. This will clearly demonstrate the link between IE&A as the college planning body and all the participatory governance bodies.
- III. TLC Report**—Bonnie shared the *Year-End Assessment Form* from the TLC demonstrating the status of the 2008-09 goals and the projected goals for 2009-2010. In addition, the aggregate PA/PR reports were shared. These will be incorporated into the IE&A End-of-Year Report.
- IV. Strategic Plan Update**—The *Strategic Plan Update Spring 2009* is complete and will be sent to the chairs of all participatory governance committees.

The next meeting of the IE&A Committee will be May 27, 2009 at 2:00 pm in A-105. In addition to approving the minutes of May 20, 2009, the sole item will be to review the Response to ACCJC College Recommendation 1.

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