

SANTA ANA COLLEGE

INSTITUTIONAL EFFECTIVENESS AND ASSESSMENT COMMITTEE

Minutes of December 6, 2006

Members Present: Paula Garcia, Ray Hicks, Thom Hill, Bonnie Jaros, Jeff McMillan, Maria Sagrañes, Sharon Whelan

Guests: Julie Slark

1. Approval of Minutes from November 15, 2006 meeting—The minutes were approved as written.
2. Assessing at the Institutional Level—The document “Institutional Assessment” was used as a starting point for discussion. The group then reviewed Standard I. It is important to elicit usable data for evidence; however, it is also important to take small steps and get started. Since the General Education outcomes align well with the SAC mission statement, this group will work on making the Gen Ed Outcomes more specific. We will use *12 Measures of Success* for this endeavor at our next meeting on February 14, 2007. We will also work on developing a survey which could complement the data on page 11, *Student Assessment of SLO Skills Attained at RSCCD*, of *12 Measures of Success* to see how faculty rate students with a grade of C or higher (i.e., students who have succeeded in the course). These data will then be viewed in comparison to the student assessment data.

Julie will also provide surveys of graduating students. Other data can be analyzed by sub-group as well, e.g., Freshman Experience, Second-Year Learning Community Cohort, Early Decision.

As it is clearly understood that multiple measure must be employed, the group discussed: 1. focus groups of faculty by discipline as well as students—Ray, Jeff and Bonnie will go over page 11 and discuss this as a pilot focus group. They will bring it back to the next meeting. Faculty focus groups will be recommended for the spring semester; 2. Essays holistically scored—this may be logistically difficult because of funding and IRR, but it is worth investigating; 3 Faculty survey asking faculty to rate the application of what their students in “100-level” courses have learned.

It was also noted that departments need to reflect on course outcomes, retention, completion rates, grades, etc. and utilize these data annually in the Department Portfolio for Planning. Departments should be made aware that the portfolio data should be used to catalyze discussions about outcomes e.g., faculty who teach the same course should discuss the outcomes,.

3. Other—
4. The Accreditation Oversight Committee will meet briefly after this meeting to discuss last minute issues regarding the December 8, 2006

Accreditation Orientation meeting.

President Martinez is interested in the thoughts of this committee regarding the spring All-College Planning Meeting, which will occur in March 2007. Since the all-district meeting on February 2, 2007 will have the theme “Year of the Future,” SAC might develop a model for a college plan which focuses on “The Future of Santa Ana College.” We can declare 2007-08 “The Year of the Future” and discuss the vision for SAC over the next ten years, e.g., what will we look like? What are our core values? What resources do we have and not have? What is our research agenda? What activities do we have and how would we like to prioritize them? What is the character of SAC now? In ten years?

The next meeting will be held on February 14, 2007 at 3:00 pm.

BNJ