



COLLEGE COUNCIL MINUTES

Wednesday, December 13, 2023, 9:00-11:00 a.m., Hybrid: In-person JSC-219 and Zoom (see below)
<https://rscdd-edu.zoom.us/j/83279763806> / Meeting ID: 832 7976 3806

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Voting Members Present:

Annebelle Nery	Sarah Salas	Monica Zarske
Vaniethia Hubbard	Larisa Sergeyeva	Maria Dela Cruz
Bart Hoffman	Claire Coyne	Lithia Williams
Jim Kennedy	Steve Bautista	Kristi Blackburn (Alternate)
Jeff Lamb		

Liaisons & Guests Present:

Yuri Betancourt	Dalilah Davaloz	Ron Gonzalves	Shannon Kaveney
Daniel Martinez	Bill Reardon	Leisa Schumacher	John Steffens
Greg Toya	Pilar Traslavina	Janet Teposte	Amanda Farah
Kristen Robinson	Marvin Gabut	Ali Kowsari	Merari Weber
Ernie Gomez	Kelvin Leeds	Matt Valerius	Jessica Avalos
Tina Miranda	Nicole Gallegos	Anh-Phuong Tran	Reyes Vasquez
Gabriel Shweiri	Alistair Winter	Christina Wagner	Osiel Madrigal
Anthony Pagan	Nicholle Clark	Tim Winchell	Sean Small
Mary Steckler	Sarah Santoyo	Sara Butler	Jennifer Valencia
Matthew Bittner	Mark DeAsis	Steve Avila	Jesse Gonzalez
David Roper	S. Cortez	Chantal Lamourelle	Tanisha Burrus

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.

1.2 Approval of Additions or Corrections to Agenda: Annebelle Nery called for corrections to the December 13, 2023 agenda and removed Action Item 1.5 Request for Reorganization-Curriculum/Outcomes Assessment Specialist. Sarah Salas motioned to approve the revised final agenda as corrected, which was seconded by Bart Hoffman and approved by consensus.

1.3 Approval of Minutes – Regular meeting of October 25, 2023, and November 8, 2023: Both minutes are tabled until the February 14, 2024 meeting, as noted in the agenda previously.

1.4 Information: Follow-up and Questions for District Personnel Requests & Planning: Annebelle Nery provided a brief update noting more details to follow in Spring 2024.

1.5 Action Items:

- **Request for Reorganization (3):**
 - **Continuing Education: Director, Special Programs (Pathways Development):** Bart Hoffman motioned to approve the reorg, which was seconded by Claire Coyne and approved by consensus with 7 yes votes.
 - **Fashion Design & Merchandising:** Larisa Sergeyeva motioned to approve the reorg, which was seconded by Monica Zarske and approved by consensus with 8 yes votes. Claire Coyne noted Academic Senate support of this reorg.
- **Request for Authorization to Apply for a Grant (13):**
 - **Crime Scene Field Training Apprenticeship Planning Grant:** Larisa Sergeyeva motioned to approve the request, which was seconded by Vaniethia Hubbard and approved by consensus with 6 yes votes.

- Law Enforcement Field Training Apprenticeship Planning Grant: Larisa Sergeyeva motioned to approve the request, which was seconded by Vaniethia Hubbard and approved by consensus with 7 yes votes.
- Mentoring Apprenticeship for the Police Academy: Larisa Sergeyeva motioned to approve the request, which was seconded by Vaniethia Hubbard and approved by consensus with 5 yes votes.
- CAI Apprenticeship-Implementation Grant (Bilingual Education Pathway): Steve Bautista motioned to approve the request, which was seconded by Claire Coyne and approved by consensus with 5 yes votes.
- Legal Technology and Interpreting Apprenticeship-CA Apprenticeship Initiative Grant: Claire Coyne motioned to approve the request, which was seconded by Lithia Williams and approved by consensus with 4 yes votes. Jeff Lamb noted this request was shared with C&IC and supported.
- Digitization of eI Don: Sarah Salas motioned to approve the request, which was seconded by Claire Coyne and approved by consensus with 7 yes votes.
- Automotive Technology Apprenticeship (Planning): Bart Hoffman motioned to approve the request, which was seconded by Monica Zarske and approved by consensus with 6 yes votes. Claire Coyne noted this request has full support of C&IC.
- Culinary Arts & Nutrition Apprenticeship (Planning): Bart Hoffman motioned to approve the request, which was seconded by Monica Zarske and approved by consensus with 7 yes votes. Larisa Sergeyeva noted the inquiry from NorthGate Market about the opportunity to explore an exclusive partnership with SAC. It was noted that the questions about Technology should be addressed by the Workgroup.
- Early Childcare Educator Pre-Apprenticeship (Noncredit): Larisa Sergeyeva motioned to approve the request, which was seconded by Sarah Salas and approved by consensus with 6 yes votes.
- Human Resources Technician Apprenticeship Implementation (Noncredit): Maria Dela Cruz motioned to approve the request, which was seconded by Bart Hoffman and approved by consensus. Jim Kennedy noted College Council's approval of the corresponding Planning Grant in Fall 2023 and collaboration with Human Resources for the current Implementation request. Claire Coyne recommended Credit be part of this Implementation request. Gabriel Shweiri noted this part of the Management Degree Program and recommended Credit be part of the Implementation request, which was supported by Jim Kennedy. Following the discussion Claire Coyne motioned to approve the Amended Implementation Grant Request (Noncredit) to include Credit, which was seconded by Steve Bautista and approved by consensus with 8 yes votes. Anthony Pagan recommended the addition of Credit to all grant requests for Noncredit, where we can.

Following the above discussions, Jim Kennedy recommended this request be Amended to include increased funding, as needed. Jim Kennedy motioned to approve the recommended Amendment of this request, which was seconded by Claire Coyne and approved by consensus with 9 votes.

- Bus Operator/Driver Program: Maria Dela Cruz motioned to approve the request, which was seconded by Bart Hoffman and approved by consensus with 7 yes votes.
- Automotive Technology Pre-Apprenticeship (Planning): Larisa Sergeyeva motioned to approve the request, which was seconded by Claire Coyne and approved by consensus with 7 yes votes.
- Culinary Arts & Nutrition Pre-Apprenticeship (Planning): Claire Coyne motioned to approve the request, which was seconded by Maria Dela Cruz and approved by consensus with 6 yes votes.
- At the conclusion of the discussion points for all above (13) Request for Authorization to Apply for a Grant items, Sarah Santoyo noted January 15th is the deadline for these submissions. Sarah Santoyo will begin receiving signed copies of all Request for Authorization to Apply for a Grant forms to assist with detailed contributions and create a team for Request for Grants. She noted Planning Grants are limited to \$120,000 flat and Implementation Grants are limited to \$100,000 flat and that full implementation of the Program must be done July 1st.
- Interest Form Bachelor's Degree (1):
 - Automotive Transportation Technology (Automotive Department): Claire Coyne motioned to approve the Interest Form, which was seconded by Maria Dela Cruz and approved by consensus with 7 yes votes. Jeff Lamb noted support by C&IC.

2.0 Informational Items

- 2.1 President Report: Annebelle Nery reported on the upcoming items: 1) College Council poll for meeting format, 2) 2024 Board Meeting Schedule, 3) SAC holiday video, 4) College Magazine, 5) Planning & Budget will be discussing the FON recommendations and 6) a campus-wide email will be distributed regarding the approved FON positions for 2024-2025.
- 2.2 Learning Centers Reorg – Informational Update: Jeff Lamb provided an updated and reported on the creation of a Workgroup, which Tanisha Burrus noted will be coordinated in Spring 2024.

3.0 Reporting Committees

3.1 Academic Senate: Claire Coyne reported on Apprenticeships, November Senate meeting topics, loss of Coach Anthony White, State visit planned at Spring 24 Senate meeting for 10+1 concerns, Merari Weber is Member Mentee at the State, Faculty Priority Process, and the efforts of CBT with the Education Master Plan.

3.2 Facilities & Safety Committee: Bart Hoffman reported on the November 21st meeting, updates provided by District Office related to Health Sciences building and demolition of Russell Hall in March 2024, Lot 1 closure details and the efforts of the Workgroup on the Goal Setting Template. He concluded his report noting the cancellation of the December 19th meeting and the first meeting in Spring will occur in February 2024.

3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Jeff Lamb reported on the Education Master Plan timelines, Goal Setting, evaluation of the IE&A Committee and review of the Request to Apply for a Grant process and form.

3.4 Planning and Budget Committee: Bart Hoffman reported on the December 5th meeting, recommendation of Faculty hires, and the FON PowerPoint presentation provided by Annebelle Nery. Bart concluded his report noting the Recommendation to the President (from Planning & Budget Committee) is to hire all separations (Retirement & Resignations), plus one-year non-FON position. The next meeting is planned for February 6th.

3.5 Professional Development (PD) Committee: Jeff Lamb reported on his attendance at the last meeting and the discussed topic of reviewing the process for Equity funding through P.D.

3.6 Student Equity and Achievement Program Committee (SEAP): Jeff Lamb reported on the Equity Goal to facilitate the hiring of a director position and office, Student Service Coordinator and Classified position as part of the Equity Plan.

3.7 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported on AI, student multi-authentication, Digital Dons, and Starfish Fall project rollout. Steve Bautista recommended we ensure students have access to technology to meet their needs. Jim Kennedy noted the earmark dollars from Congressman Correa will help support student technology needs. The budget for these earmark funds (for Credit and Noncredit) will be overseen by Student Services.

3.8 Enrollment Management Committee (EMC): Jeff Lamb reported on the efforts underway for the development of a new Enrollment Management Plan, which will provide greater flexibility for the College. He concluded his report noting the Education Master Plan will be completed first and the Enrollment Management Plan will link to it.

4.0 Oral Reports

4.1 ASG: No report provided.

4.2 Classified: Sarah Salas reported on the CSEA Executive Board membership and Participatory Governance structure and vacancies, appointment process, survey results and the five (5) reorganization requests to be ratified on December 19th. She concluded her report noting the next meeting on December 19th and wishing everyone a happy holiday.

4.3 Cabinet:

Administrative Services: No report provided.

Continuing Education: Jim Kennedy reported on the Fall 2023 enrollment of 2, 135 FTES, which is the largest to date and wished everyone happy holidays.

Student Services: Maria Dela Cruz reported on the European guests at SAC this week. Vaniethia Hubbard reported on the hiring of Transcript Evaluators in Admissions & Records and wished everyone happy holidays.

Academic Affairs: Jeff Lamb reported on the Fall 2023 enrollment noting we are flat compared to this time last year, Spring 2024 schedule review to ensure student demands and needs are met. His report continued highlighting the recent efforts with Inmate Education and the collaborative efforts between Academic Affairs, Continuing Education and

Student Services. He concluded his report summarizing the Fast Forward pathway, potential educational partner internship opportunity with John Wayne Airport and Health Sciences Grand Opening event on January 10th and Open House Tours on January 10th and 11th.

4.4 Public Information Office: Dalilah Davaloz reported on the details for Spring 2024 Convocation and to watch for the upcoming invitation.

4.5 Other:

John Steffens reported on the eight (8) departments that are live on ChatBot.

5.0 Next Meeting and Adjournment

5.1 Annebelle Nery adjourned the meeting at 10:55 a.m.

5.2 January 2024

No meetings

Intersession meeting hiatus

5.3 February 14, 2024

9:00 a.m. – 11:00 a.m.

via Zoom