

**COLLEGE COUNCIL MINUTES**

Wednesday, April 26, 2023 9:00-11:00 a.m., via Zoom

**Voting Members Present:**

Annebelle Nery  
Vaniethia Hubbard  
Bart Hoffman  
Jim Kennedy  
Jeff Lamb

Sarah Salas  
Larisa Sergeyeva  
Claire Coyne  
Jim Isbell  
Monica Zarske

Maria Dela Cruz  
Nestor Cuellar  
Kristi Blackburn

**Liaisons & Guests Present:**

Christina Romero  
Madeline Grant  
Shannon Kaveney

Chantal Lamourelle  
Daniel Martinez  
Bill Reardon

Leisa Schumacher  
John Steffens  
Tim Winchell

**1.0 Procedural Matters**

1.1 Call to Order: Vaniethia Hubbard called the meeting to order at 9:03 a.m.

1.2 Approval of Additions or Corrections to Agenda: Vaniethia Hubbard called for any corrections or additions to the agenda as presented. Bart Hoffman motioned to approve the agenda as presented, which was seconded by Monica Zarske. Discussions ensued with an amended motion to allow for the Approval of the March 8, 2023 minutes at the end of the agenda. The amended motion was approved with 6 yes votes and no abstentions or oppositions.

1.3 Approval of Minutes – Regular meeting of March 8, 2023: Vaniethia Hubbard called for any corrections to the minutes. Bart Hoffman motioned to approve the minutes as presented, which was seconded by Jim Isbell. Discussions ensued which included a request to add additional verbiage to the minutes and postpone the approval to the next meeting. A second motion was made by Monica Zarske to postpone the meetings to the May 10<sup>th</sup> meeting, which was seconded by Bart Hoffman and approved with 6 Yes votes and no abstentions or oppositions.

1.4 Action Items:

- Reorganization Request (3)
  - Counseling (reporting change-Assessment & Career Centers)
  - Counseling (University Transfer Center)
  - Student Services (reporting change-Counseling to Student Affairs)

Maria Dela Cruz made a motion to approve all three (3) Reorgs as presented, which was seconded by Jim Kennedy. Discussions ensued with Vaniethia Hubbard, Maria Dela Cruz and Armando Soto responding to the inquiries about: 1) notifications to persons in positions; 2) full support by Counselors and 3) additional CSEA positions if grants funds available. Following the discussions, the motion passed with 7 yes votes, 2 abstentions by Claire Coyne and Sarah Salas and no oppositions.

- Enrollment Management Committee
  - Membership Review

Jim Kennedy motioned to approve the item as presented, which was seconded by Jim Isbell. Discussions ensued with recommendations to 1) include Noncredit faculty and student representatives; 2) remove names under the Deans/Associate category and add titles instead; 3) add one staff member from both Admissions & Records and Financial Aid; 4) bring the revised Membership Review list back to IE & A; 5) amend the agenda to reflect 1<sup>st</sup> Read for the Membership Review and 6) plan a 2<sup>nd</sup> Read at the April 26 or May 10 College Council meeting. Following the discussions, the motions passed with 7 yes votes and no abstentions or oppositions.

## **2.0 Informational Items**

2.1 President Report: In the absence of Annebelle Nery, there was no report provided.

## **3.0 Reporting Committees**

3.1 Academic Senate: Jim Isbell reported on the April 25<sup>th</sup> meeting and the presentations from Mark Liang (on P/NP and EW), Distance Education, and upcoming Distinguished Faculty Lectures on April 25 (Claire Coyne) and April 27 (Kristen Robinson).

3.2 Facilities & Safety Committee: Bart Hoffman reported on the District Facilities Planning efforts underway for the demolition of Russell Hall, which will begin March 2024 and conclude September 2025. He noted the main campus entrance and Parking Lot 1 will be affected for approximately one year and Lot 11 will be used for alternative parking. Safety & Security is preparing updated ICS training and updates. A recommendation was made to have a procedure in place for event reservations and rooms that cannot be reserved due to specific attributes (i.e. specialized equipment, labs, etc.). He concluded his report noting the next meeting on May 16<sup>th</sup>.

3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Jeff Lamb reported on IE&A's work in reviewing processes, the PG Handbook to ensure faculty and classified voices are represented, evaluator efforts on committee effectiveness, focused efforts and workgroup on Integrated Planning, upcoming Fall 2023 Planning Summit to be planned, collection of feedback for continued improvement and Tyler Johnson is leading a workgroup for CSEA voice and participation. He concluded his report noting that IEPI PRT would be returning to SAC for another visit.

3.4 Planning and Budget Committee: Bart Hoffman reported on the first Technology Replacement Plan presentation and request from Ron Gonzalves for \$878,605 in funding for the 5-year computer replacement plan, which did not include classroom mediation or Continuing Education. A follow-up presentation is planned. The SAC PIO office requested \$100,000 in funding and Maria Dela Cruz presented and requested \$160,000 in funding for the Digital Dons Program. He concluded his report noting the next meeting on May 2<sup>nd</sup>.

3.5 Professional Development Committee: Annebelle Nery reported the next meeting is planned today (April 26<sup>th</sup>) and concluded her report with more to follow at the next meeting.

3.6 Student Equity and Achievement Program Committee (SEAP): Chantal Lamourelle reported on funding letters distributed to students with funding awards to be received on May 6<sup>th</sup>, creation of Student Support Circles (3) before the end of the Spring 2023 term, focused attention on transportation needs, collaboration with O.C. Ford to create a flat rate for onsite maintenance & service needs for students and staff, fundraising efforts, collection of data points, 100 BMOC April 18<sup>th</sup> event, partnership with NASA for awarding rocket flying certificates to students, May 13<sup>th</sup> 108 men of color graduation from program, review transfer rates and data from Research for improving AA Degree students transfer to CSU/UC, CAGP conference attendees, with Greg Toya and Armando Soto leading the efforts with the GP Plan, SEAP Funding Proposals due June 1<sup>st</sup> with an orientation video for those interested in

applying, Mid-Year Report is underway now, Leading from the Middle applied for two (2) grants to support men of color, U2Scholars event from 3:00-5:00 p.m. on April 27<sup>th</sup> in D-108 and exploration of showing the PBS screening of African American Women-Childbirth film at SAC. She concluded her report noting the next meeting on May 11<sup>th</sup>. Jeff Lamb reported the Ford Mobile Maintenance & Service Vehicle is an opportunity to serve the students and community helping to address equity in access to these services. He furthered his report noting the review of all Equity funded positions to ensure the work these positions are doing is meeting the Equity plan and work. Where applicable, positions and funding will be transitioned off Equity dollars.

3.7 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens had no report and noted the next meeting is scheduled April 27<sup>th</sup>.

#### **4.0 Oral Reports**

4.1 ASG: Nestor Cuellar reported on last Thursday's Sustain-a-Palooza event we had a turnout of 165 students. We also had a Writing Workshop where 10 students showed up. Today we have the VP Townhall from 12:20-1:30. Right now ASG is having an event from 9:00-11:00 a.m. called Demi day. Demi day is to show your support for sexual assault survivors and a day to visibly protest against victim blaming. It is currently at the Johnson Student Center. Finally, we have 30 applicants for 2023-2024 ASG. His report concluded wishing everyone a great day.

4.2 Classified: Sarah Salas thanked Annebelle Nery for the two (2) recent Classified Townhalls and reported on the Remote Work Agreement continuing work, draft AR from People & Culture on Remote Work. She concluded her report noting the next meeting on May 16<sup>th</sup>.

4.3 Cabinet

Administrative Services: Bart Hoffman had no report.

Academic Affairs: Jeff Lamb noted at the last Academic Senate meeting, Jorge Lopez reported on the conflicting enrollment data in growth and reported on the P2 Report data does not align due to the borrowing of FTES from Summer 2022 to move the District out of Hold Harmless, Credit growth is anticipated to result in 9.2% with payment of 1,000 FTES back, Finish Faster Program and the coordinated efforts with Student Services in the areas of Counseling and Financial Aid. He concluded his report highlighting the Distinguished Faculty Lectures on April 25<sup>th</sup> (Claire Coyne) and April 27<sup>th</sup> (Kristin Robinson).

Continuing Education: Jim Kennedy reported on the recent food distribution event at CEC, the April 20<sup>th</sup> SAUSD visit at Open House event, the success of Maria Dela Cruz's project and concluded his report noting the Noncredit enrollment FTES is up at 1,112 FTES vs 802 last Spring and an increase of 19% in unduplicated headcount.

Student Services: Vaniethia Hubbard reported on the Student Life events, the \$22, 500 grant funding received from the Youth Empowerment Grant for Foster Youth, Commencement on June 2<sup>nd</sup>, Graduation webpage and student announcement to come.

4.4 Public Information Office: No report provided in Dalilah's absence.

4.5 Other:

Kristi Blackburn reported on the Graphic Design Team in DM 240- Agency Film Production, created all the graphics, flyers, Zoom backgrounds and social media posts for APIDA Month. They reported to Young Kim in Public Affairs. They are also working on Graduation and Fall semester enrollment campaigns.

Maria Dela Cruz highlighted the May 2<sup>nd</sup> and May 9<sup>th</sup> events during APIDA Month

#### **5.0 Next Meeting and Adjournment**

5.1 May 10, 2023 9:00-11:00 a.m. Zoom

5.2 Vaniethia Hubbard adjourned the meeting at 9:52 a.m. Bart Hoffman motioned to approve the adjournment, which was second by Monica Zarske and approved by consensus.