

SAC COLLEGE COUNCIL MINUTES
March 10, 2021

PRESENT: Marilyn Flores
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Madeline Grant
Monica Renteria

GUESTS: Nhadira Brathwaite Johnson
Carrie Cornwall
Maria Dela Cruz
Brenda Estrada
Jarek Janio
Tyler Johnson
Kevin Kawa
Paula Kincaid
Alicia Krüzenga
Janice Love
Teresa Mercado-Cota
Veronica Oforlea
Fernando Ortiz
Nga Pham
Leisa Schumacher
John Steffens

LIAISON: Scott Baker

ABSENT: Vaniethia Hubbard
Bart Hoffman
Norma Castillo
Sean Small
Christina Romero

I. Call to Order

Marilyn Flores called the meeting to order at 9:05 a.m.

II. Routine Items

1. Approval of Minutes

February 24, 2021 – Monica Zarske made a motion to approve the February 24th minutes, with Madeline Grant seconding the motion to approve with noted changes to page 1 as discussed. The motion was approved with no oppositions, no abstentions, 6 yes and 0 no votes.

2. President's Report – Marilyn Flores reported on the continuation of the COVID-19 Point of Dispensing (POD) with the County of Orange and noted the POD has the potential to serve up to 5,000 persons per day. Additional details were provided regarding the leftover vaccines each day and the call list to be developed for offering these items to the Santa Ana College staff and faculty with a reoccurring presence on campus each day. The COVID-19 testing will continue on Tuesdays for SAC students, staff and faculty in the small gym. Education Master Plan – Marilyn Flores reported on the presentation of the Education Master Plan to Academic Senate and that no additional feedback had been received from the constituency groups since the prior meeting. The 2nd Read version provided is the same as the last version. Roy Shahbazian noted the Academic Senate workgroup had not met yet and Monica Renteria noted no feedback from the ASG workgroup.

The next steps are:

1. Email to be provided to College Council members and guests with reminder to provide feedback no later than April 13, 2021, including Technology.

2. April 14, 2021 College Council – Overview of feedback presented.

Quality Focus Essay (QFE) – Jeff Lamb and Fernando Ortiz provided an overview of the QFE details from the February meeting and noted the importance of aligning the QFE with the GP Scale of Adoption for essential practices. Marilyn Flores noted that Garden Grove Unified School District and others should be added to the QFE. Further that the QFE has been vetted through the Institutional Effectiveness & Assessment (IE&A) Committee and Academic Senate and includes that feedback. Roy Shahbazian noted the QFE has been through a 1st Read with Academic Senate, with voting pending. Jeff Lamb noted that additional time is available for review of the QFE if we need more time. Additionally that the QFE is part of the Intuition Self Evaluation Report (ISER) and that this item is new this Accreditation cycle. Monica Zarske recommended additional faculty and student feedback be planned given that timelines allow for these details. Jeff Lamb noted ACCJC required the Academic Senate President signature on the QFE. Our goal is to provide the Academic Senate the full meaning of the QFE with all corresponding planning documents, with the next steps planned as follows:

1. March 9th - Academic Senate 1st Read of QFE
2. April 13th – Academic Senate 1st Read of ISER
3. July 12th – ISER to be submitted to the Board of Trustees

After additional discussions related to the bundling of the QFE and ISER, the revised next steps are planned as follows:

1. April 13th – Academic Senate - 1st Presentation / Read
2. April 14th – Presentation to IE&A
3. April 20th – President's Cabinet - 1st Presentation
4. April 28th – College Council – 1st Presentation
5. May 4th – President's Cabinet – 2nd Presentation
6. May 11th – Academic Senate – 2nd Presentation / Final Read
7. May 12th – College Council – 2nd Presentation
8. May 18th – President's Cabinet – Approval
9. June 9th – President's Cabinet – SAC July 12th BOT Docket review and approval
10. July 12th – Board approval

Jim Kennedy made a motion to approve the above timeline. Jeff Lamb seconded this motion, which was approved with 5 yes votes, 0 no votes, no oppositions and no abstentions.

Presentation – Starfish Outcomes, a first look – Kevin Kawa provided an overview of the Student Success Platform and noted the Early Alert and Predictive Analysis were two major components. The Early Alert feature has pre-determined tracking points in weeks 6, 9 and 12 internally. He shared a sample of the students from Fall 2020 who received a Kudo, Flag or Referral report and noted that Non-Credit was not included because end of term data was not yet available. Kevin Kawa will follow-up on these missing details. It was noted that Flags sent to the GP team or Learning Center are specifically monitored by the GP Success Coaches, as well as any Referrals received. A comparison between terms was shared, as well as the increased persistence rates from Fall 2020 to Spring 2021. The next steps for this item are:

1. College Council – Kevin Kawa will determine future date to bring item back
2. Academic Senate – Kevin Kawa will arrange a presentation

Both Roy Shahbazian and Jeff Lamb agreed this presentation would be beneficial for Academic Senate and Department Chairs to see. Nga Pham recommended this presentation be shared with the Board Institutional Effectiveness Committee (BIEC) and Marilyn Flores agreed after the second round of questions was completed.

SAC Strategic Marketing Plan: - Guest Carrie Cornwall shared the survey results and noted the top choice is "Focused on Your Future", which applies to Credit and Non-Credit. Alicia Kruienza made a motion to approve this tagline and Jim Kennedy seconded that motion. The motion was approved with 6 yes and 0 no votes, no abstentions and no oppositions

3. Action Items

- Education Master Plan – See details above.
- QFE – See details above.
- Reorganization Request Packet-Fine & Performing Arts – Jeff Lamb provided an overview of the no cost request and noted curricular changes have occurred. Roy Shahbazian noted the needed corrections to Stephanie Clark and Phil Marquez's names on the Org charts and made a motion to approve the request noting these corrections. Monica Zarske seconded the motion, which was approved with 6 yes votes, 0 no votes, no abstentions and no oppositions. Madeline Grant requested a process be created for curricular changes that have impact to department and organization charts.

III. Constituent Reports

1. **ASG** – Monica Renteria reported on the appointment of Edith Del-Corona as the new ASG Vice President, who will chair the Board Committee. She also noted the newly appointed members.
2. **Academic Senate** – Roy Shahbazian welcomed the new ASG representative attending the Academic Senate meetings and noted the 1st Read of the QFE occurred at the March 9th meeting. He highlighted the Dual Enrollment presentation by Fernando Ortiz and Basti De La Luz Lopez, which included the student registration timelines. It was noted and recommended to have sufficient staff to support these efforts.
3. **Classified** – No report provided (Sean Small and Norma Castillo not present).
4. **Public Safety** – Scott Baker provided an important reminder to observe changed traffic patterns, signage and use caution while driving across campus.
5. **Student Services** – Vaniethia Hubbard reported on the recent efforts by SAC Outreach staff, who contacted approximately 1500 students in an effort to increase enrollment. Of those contacted, 58% of the students enrolled in a class. The Open Class Booths were staffed by Outreach during the first 3 weeks of instruction and served roughly 133 students in-person of which 20 students registered. Her report was concluded with a reminder to all about the annual KinderCaminata event, which is planned virtually this year on March 25th and 26th.
6. **Academic Affairs** – Jeff Lamb noted no additional items for his report.
7. **Continuing Education** – Jim Kennedy reported on the efforts underway for an increased in-person presence.
8. **Administrative Services** – No report provided (Bart Hoffman not present).

9. **Student Information Support** – John Steffens provided an overview of the Early Alert charts and reminded everyone the Faculty Survey closes on March 12.
10. **College Advancement/Foundation** – No report provided (Christina Romero not present).
11. **Public Affairs** – Teresa Mercado-Cota reported on the efforts underway for marketing the GR8 weeks and Summer 2021 terms. She reminded everyone of guest speaker Dolores Huerta for Women's History Month. Nhadira Brathwaite Johnson summarized the new President's Newsletter and the efforts underway to have an increased community presence and shared information about SAC with community members. Marilyn Flores thanked Maria Dela Cruz for her efforts in support of the AAPI Community and the recent statement she developed, which was sent to State Chancellor Oakley.
12. **Research** – Janice Love provided an overview of the three (3) surveys occurring simultaneously (see below). Marilyn Flores thanked Janice and the Research team for their efforts.
 - **Course Preference Survey**
 - **Campus Climate Survey**
 - **Commencement Survey**

IV. **Other**

V. **Next Meeting and Adjournment**

The next meeting will be Wednesday, March 24, 2021 at 9:00 a.m. via Zoom. Marilyn Flores adjourned the meeting at 11:06 a.m. Monica Zarske made a motion to approve, with Roy Shahbazian seconding the motion. The motion was approved with no oppositions and no abstentions.