

SAC COLLEGE COUNCIL MINUTES
February 10, 2021

PRESENT: Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Sean Small
Madeline Grant
Monica Renteria

GUESTS:

Maria Dela Cruz
Brenda Estrada
Jarek Janio
Alicia Kruizenia
Janice Love
Kimberly Mathews
Teresa Mercado-Cota
Veronica Oforlea
Fernando Ortiz
Leisa Schumacher

LIAISON: Scott Baker
Christina Romero

ABSENT: Norma Castillo

I. Call to Order

Marilyn Flores called the meeting to order at 9:03 a.m.

II. Routine Items

1. Approval of Minutes

February 10, 2021 – Monica Zarske made a motion to approve the February 10th minutes with the recommended edit on page two. Madeline Grant seconding the motion. The motion was approved with no oppositions and no abstentions.

2. President's Report – Marilyn Flores provided an update on the status of SAC becoming a Point of Distribution (POD) site for the COVID-19 vaccination and the details to be resolved. Further that COVID-19 testing will resume at SAC for the City of Santa Ana residents and SAC students, staff and faculty, including student athletes. She noted the Health Science Center bid was approved, ground breaking is anticipated to occur March 1, 2021 and the \$11 million shortfall is a concern. Student parking fees were discussed and Vaniethia Hubbard and Mark Liang will follow-up.

Quality Focus Essay (QFE) Status Update – Fernando Ortiz detailed the updates since the last College Council meeting and noted the next step is for the QFE and Participatory Governance Handbook to both be submitted to the IE&A Committee. He provided a reminder that all edit comments on the QFE are due no later than February 19th. Following that, the QFE is planned for the March 10th College Council agenda as a 2nd Read and will then move forward to all Constituencies for review and feedback. He provided a report on Guided Pathways (GP) and noted we are in the fourth year of GP funding with one more year covered (2021-2022). The goal is to institutionalize this work. It was recommended to include a note about funding and the potential concerns if funding should change. Marilyn Flores noted the following items, which all need to be completed by June 30, 2021:

Education Master Plan	Marketing Plan
Participatory Governance Handbook	QFE
Enrollment Management Plan	

3. Action Items - None

III. Constituent Reports

- 1. ASG** – Monica Renteria reported that routine meetings resumed February 8th, a Public Relations Committee has been formed with representatives from ASG and El Don included, Undocu Commissioner has been appointed and an Ad Hoc Committee has been created to review the Education Master Plan. Her report included a summary of the upcoming events: February 19th Blood Drive 10:00 a.m. – 4:00 p.m., Fitness Fridays resume at 11:00 a.m. – 12:00 noon on February 24th and Ask the Doctor with Drs. Yokum and Kapil from 11:00 a.m. – 12:00 noon on February 26th. She thanked the college for the SAC masks received in the recent student mailer. It was noted a second student mailer is planned.
- 2. Academic Senate** – Roy Shahbazian reported on the request to extend the Pass/No Pass and Early Withdrawal deadlines to assist students. He provided an overview of the Spring 2021 planned agenda topics and noted a yearly agenda is tentative. He noted the addition of the Marketing Plan, QFE and Block Scheduling could be added to the agenda. Roy added that the ISER is planned for review tentatively at the April 13th meeting with recommendations. Fernando Ortiz noted Block Scheduling is a priority. Roy to provide revised agenda and timelines to Leisa for distribution. It was recommended that major documents be presented to Academic Senate in an effort to facilitate review of the documents. The Academic Senate Retreat occurred the week prior with focused discussions on student engagement, use of Google docs, sense of community in virtual classrooms, part-time hires specific to diversity and sensitivity and retention concepts.
- 3. Classified** – Sean Small reported on CSEA members that attended Healthcare training, Classified Appreciation events discussions with H.R., the anticipated impact of the SRP2 on classified staff. He provided a reminder that classified representatives are needed for the search committees for both the Vice Chancellor of Human Resources and Business Operations/Fiscal Services.
- 4. Public Safety** – No report provided (Scott Baker departed early).
- 5. Student Services** – Vaniethia Hubbard provided an overview of the SAC website and how to search for the contact information to direct inquiries for all of the remote services available to students. She noted that Outreach will be onsite at SAC to staff the Welcome booth during the first three weeks of instruction. She reported that Commencement 2021 planning has begun with student feedback included. She provided an update on CARES funding and the \$9 million that benefited students in the first round of funding. Additionally, SAC anticipates receiving \$16 million in the second round of funding. The process for funding requests for these funds will remain the same as before. Roy Shahbazian noted the need in funds for Professional Development.
- 6. Academic Affairs** – Jeff Lamb provided an enrollment report detailing the numbers to date for Spring 2021 and noted the annual FTES target has been revised to reflect a decreased projection of 16,100 for both Credit and Non-Credit. He reported a brief update on GP and noted that he will share the updates from Stephanie Clark with College Council and that the work continues of the DRAFT SOAA. He summarized the adjustment in the Accreditation timeline which have been made to address the identified gaps in the work and noted the recent Board of Trustees presentation. Monica Zarske provided an overview of the ISER tentative timeline and sent the details forward to everyone.
- 7. Continuing Education** – Jim Kennedy acknowledged and thanked Teresa Mercado-Cota for her efforts with the recent Mask Mailer to the Non-Credit students. He reported on the Non-Credit enrollment details to date, noted the annual FTES projection has been revised to reflect an increased target of 2,001 for this year and highlighted the 9% growth that has occurred from the radio

and marketing efforts. He noted the temporary change in the funding model to Census-based versus Positive Attendance Collection and advocating to make this a permanent change have been shared.

8. **Administrative Services** – No report provided (Bart Hoffman departed early).
9. **Student Information Support** – No report provided (John Steffens not present).
10. **College Advancement/Foundation** – Christina Romero reported on the extended deadline for Scholarship applications and noted that a virtual ceremony is planned this year for the Scholarship Awards Ceremony. She provided a detailed overview of the customized workshops available, increase in scholarship amounts, lunchtime virtual workshops for students, President's Circle event, recent discussions about an innovation scholarship with Schools First Federal Credit Union and recent in-person campus tours with community stakeholders.
11. **Public Affairs** – Teresa Mercado-Cota shared the details from page 22 of the Draft SAC Marketing Plan to provide an overview of the tentative projects and welcomed all to share ideas forward. She noted that extra SAC masks are available to staff, faculty and students that are on-campus or F2F instruction. She extended a warm thank you to all that assisted with the Virtual Spring 2021 Convocation and noted that Closed-Captioning will be done on the video and posted. She finished her report with a SAC video that was shared with community members.
12. **Research** – Janice Love provided an overview of the data from the ESMI Alumni Outcomes Dashboard and reminded all of the February 11th training session led by Paula Kincaid.

IV. Other

Fernando Ortiz will distribute an email on behalf of Jarek Janio highlighting the details of the upcoming SLO Symposium.

V. Next Meeting and Adjournment

The next meeting will be Wednesday, February 24, 2021 at 9:00 a.m. via Zoom. Marilyn Flores adjourned the meeting at 10:20 a.m. Bart Hoffman made a motion to approve, with Roy Shahbazian seconding the motion. The motion was approved with no oppositions and no abstentions.