

SAC COLLEGE COUNCIL MINUTES
November 12, 2020

PRESENT: Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jeff Lamb
Roy Shahbazian
Monica Zarske
Monica Renteria

GUESTS:

Maria Dela Cruz
Brenda Estrada
Jarek Janio
Alicia Kruienga
Janice Love
Doug Manning
Kimberly Mathews
Teresa Mercado-Cota
Veronica Oforlea
Fernando Ortiz
Leisa Schumacher
John Steffens
Lithia Williams

LIAISON: Scott Baker
Christina Romero

ABSENT: Jim Kennedy
Norma Castillo
Sean Small
Madeline Grant

I. Call to Order

Dr. Flores called the meeting to order at 9:04 a.m.

II. Routine Items

1. Approval of Minutes – Monica Zarske made a motion to approve the October 28, 2020 minutes, with Roy Shahbazian seconding the motion. The motion was approved with no opposition and one abstention by Dr. Hoffman.
2. President's Report – Dr. Flores reported on the work with the website landing page and reviewed the new COVID-19 reporting details on the District website. A suggestion was made to include a notation about the number of reported cases. Dr. Flores provided an overview of the COVID-19 tests done to date and that testing may continue beyond November 2020. She provided clarification that no employee is forced to return to work, but rather on a volunteer basis at this time, with the exception of key essential workers. She reminded everyone of the November 13, 2020 Veteran's Day Celebration Virtual Forum, November 20, 2020 kick-off for Cafecito with the President, Book Club and the Spirit of SAC Drive-Thru Retirement Celebration. Dr. Flores noted a future College Council meeting would be dedicated solely to the review of Participatory Governance and that Drs. Lamb and Ortiz would be leading this effort.
3. Action Items
 - Request for Authorization to Apply for a Grant (2 items)
 - Academic Talent Search 2021-2026 (Renewal-Continuation of Existing Grant).
 - i. Dr. Hoffman motioned to approve, with Roy Shahbazian seconding the motion. The motion, with clarification and amending, was approved with no abstentions or naes.
 - Bridge to Engineering and Engineering Technology (BEET) Initiative for July 2021-June 2025
 - i. Dr. Hoffman motioned to approve with additions, with Roy Shahbazian seconding the motion. The motion, with additions, was approved with no abstentions or naes.

III. Constituent Reports

1. **ASG** – Monica Renteria summarized the upcoming ASG events to occur over the dates of November 13 -25, 2020, including the next Don's Corner Drive-Thru Food Distribution on November 25, 2020. Dr. Hubbard acknowledged and thanked ASG for their efforts and dedication to students and noted that SAC ASG was recognized at a recent Region 8 meeting for these efforts.
2. **Academic Senate** – Roy Shahbazian reported on the recent Academic Senate meeting and noted that a second reading of the Credit for Prior Learning occurred and will be moving forward to the various constituent groups. He also reported on the recent Academic Senate Plenary, which included the topics of racism, equity and placement practices.
3. **Classified** – No report provided (Norma Castillo and Sean Small not present).
4. **Public Safety** – Scott Baker reported on the increased pedestrian traffic across campus and reminded everyone to be aware of their surroundings.
5. **Student Services** – Dr. Hubbard reviewed the details for the upcoming Spirit of SAC Drive-Thru Retirement Event to be held on November 20, 2020 from 1:00-3:00 p.m. Everyone was encouraged to attend and celebrate the retirees and their years of service. All were reminded to get approval from their supervisor and to add their names to the Weekly Campus Access list once approved.
6. **Academic Affairs** – Monica Zarske reported on the continued work with Accreditation and noted the collaborative efforts on the Standards with the District Office and Santiago Canyon College. She noted the editors' work and the deadline of December 15, 2020. Dr. Ortiz provided an overview of the continuing work with Guided Pathways (GP). He noted the recent recognition of the SAC GP Learning & Engagement Team and Transitions Team. Dr. Lamb provided an overview of the enrollment to date and noted the focus on updating the Enrollment Management Plan, which will have input by the consultant Cambridge West. Dr. Lamb acknowledged Monica Zarske and Dr. Ortiz for their leadership and efforts.
7. **Continuing Education** – No report (Dr. Kennedy not present).
8. **Administrative Services** – Dr. Hoffman provided a detailed overview of communication regarding Hold Harmless and why this information is important. He reported on the status of the Science Center and Johnson Center buildings and the corrective scope of work in progress on both.
9. **Student Information Support** – John Steffens reported on the Starfish presentation to Academic Senate. He noted the Progress Survey and focus groups with the strategic consultant in progress. He summarized the log-in switchover from Web Advisor to Cranium Café. Roy Shahbazian made a recommendation to incorporate a single log-in feature.
10. **College Advancement/Foundation** – Christina Romero reported on receipt of a large \$300,000 grant and the forward efforts with Hope Builders. She acknowledged AT&T and the Veteran's Resource Center (VRC) for their sponsorship of the November 13, 2020 Veteran's Day Virtual Event and highlighted the importance of the SAC VRC. She recognized the efforts of SAC Alumni Vera Jimenez and Andrew Hanson for their contributions to the community and SAC students. She also noted the Foundation efforts underway to keep retirees connected with an opportunity to give back.
11. **Public Affairs** – Teresa Mercado-Cota reported on the continuing collaboration with the District Office in our marketing and advertising efforts. An important reminder was provided to everyone to submit their project requests through Teresa and Public Affairs, which will help to prioritize the efforts of staff, timelines and project completion. An overview of the Cornerstone pilot project was

shared and noted that Managers and Classified will begin in Spring 2021 and Faculty in Fall 2021.

12. **Research** – Janice Love provided an overview of the details for the Media Preference Survey and noted that Outreach should be included in these efforts. She also noted the F2F Course Preference Survey, which was the first survey done via text and that approximately 7500 students responded.

IV. Other

Roy Shahbazian inquired about the need for the special Board meeting on November 16, 2020. Dr. Flores noted the agenda would include two items, which were time sensitive. Monica Zarske thanked Dr. Flores for her recent email communication about Self-Care.

V. Next Meeting and Adjournment

The next meeting will be Wednesday, November 25, 2020 at 9:00 a.m. via Zoom.

Dr. Flores adjourned the meeting at 10:58 a.m. Roy Shahbazian made a motion to approve, with Bart Hoffman seconding the motion. The motion was approved with no opposition or abstentions.