

SAC COLLEGE COUNCIL MINUTES
October 23, 2019

PRESENT: Linda Rose
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Roy Shahbazian
Monica Zarske
Madeline Grant
Arianna Castillo

Sean Small

GUESTS: Maria Dela Cruz
Jarek Janio
Alicia Kruszeng
Janice Love
Fernando Ortiz
John Steffens
Michael Hoang
Becky Miller
Mark Liang
David Roper
Ken Sill
Brin Wall
Leisa Schumacher
Teresa Mercado-Cota

LIAISON: Scott Baker

ABSENT: Jeff Lamb
Christina Romero
Lithia Williams
Mariano Cuellar

I. Call to Order

Dr. Hubbard called the meeting to order at 9:05 a.m.

II. Routine Items/ President's Items

1. Approval of Minutes – Dr. Hoffman motioned to approve the September 25, 2019 minutes and seconded by Dr. Kennedy. The October 23, 2019 minutes were not presented and will be provided at the November 13, 2019 meeting for review.
2. President Report – Dr. Ortiz provided an overview of the SEA Annual Report handout. The report will be entered into the NOVA system and Administrative Services will assist with the financials. The need to identify a metric for the three disproportionate groups was noted. Input is welcomed by College Council to assist with identifying 1-3 campus activities. The Equity Plan was shared and the D.I. group (Foster Youth, Veterans, LGBTQ etc.) was identified in the Plan. Maria Dela Cruz recommended that Asian Pacific Islander students also be included and that expanded Equity funds be awarded to support this work. Alicia Kruszeng asked for a list of the groups and where they could be found in the Plan. Monica Zarske inquired about whether the Plan was going through Student Success & Equity Committee and that this task is for both College Council and the Student Success & Equity Committee. It was noted that both College Council and the Student Success & Equity Committee has reviewed the Plan once, however Dr. Rose suggested to the Plan be brought back again through these groups for a second review. Dr. Rose also noted that this work is tied to funding for the College. The Report must be submitted by January 2020 and be vetted by Academic Senate in November 2019. Both Drs. Rose and Hoffman have signed off on this item. Roy Shahbazian asked the question about whether the Economically

Disadvantaged includes representation of formerly incarcerated. Dr. Ortiz will report back to College Council at the November 13 2019 meeting. Page 7 and 8 includes success stories – suggestions and submissions (narrative) are welcomed and should be submitted to Dr. Ortiz. A few recommendations were the Alaska fieldtrip students and Kim Smith for the Internship / Job Placement with Legal Studies.

II. Constituent Reports

1. **ASG Report** – Arianna Castillo reported on the various ASG events and support occurring over the last few weeks of October 2019, to include the support at the October 28th Board of Trustees meeting, October 30th Day of the Dead, Homecoming and October 31st Halloween events. The College Hour and Food Pantry/Farmer's Market are moving forward. She invited questions, none were received.
2. **Academic Senate** – Roy Shahbazian reported on the October 23rd deadline for the faculty priorities submissions and provided a reminder. He reported that Senior Senators and others will meet on November 1st. Further that the Bond was discussed and the need to update the Facilities Mater Plan was discussed, including central functions and demo of H building.
3. **Public Safety** – Scott Baker reported the Maxient system is being utilized well and the increased reporting has been helpful. Parking challenges are ongoing with the number of requests received for passes. Capital improvement project in progress, including signage and markings.
4. **Student Services** – Dr. Hubbard reported on the team of 10 to attend the Skyline Academy in February 2020 for three days, which will help the Student Success Team and Equity work at the College. She also reported that funding for Mental Health Services must now be applied for. SAC will apply now with \$500,000 RFI to continue Mental Health Services. SAC presently has 1 full-time and 3 part-time psychologists. Alicia Kruienza provided an overview of the Veteran Student Support Services Authorization to apply for a Grant, which is for a \$1.5 million dollar renewal request that pays for the Director and Specialist in the Veterans Program and a focus on transfer and certificates over the next 4 years. Alicia welcomed questions, none received. Dr. Kennedy provided the motion to approve and Dr. Hoffman seconded the motion, with corrections made to the dollar amount.
5. **Academic Affairs** – Dr. Kennedy reported (on behalf of Dr. Lamb) that enrollment is down in both Credit and Non-Credit overall, which Credit down by ~68 FTES and Non-Credit too early to report. Further that we are on track and expect to meet overall targets. We need strong Intersession and Spring 2020 terms. Positive Attendance Collection (PAC) still to come. Dr. Ortiz reported on the Guided Pathways (Instruction) noting that all three Coordinator positions (Guided Pathway, Outcomes Committee and Program Review) have been posted. He reported on the Learning & Engagement Team, Ensure Learning Pillar, 10 Faculty Team to attend the Skyline Equity Conference and the follow-up planning that will occur afterwards, including the infusion of other faculty members. Monica Zarske asked if the Guided Pathway Coordinator has been identified and Dr. Ortiz informed attendees that Stephanie Clark accepted the assignment offer. Becky Miller provided an overview of the Song Brown Grant for Nursing-Capitation 2020-2022 Authorization to apply for a Grant, which is for a \$200,000 dollar renewal request. This is the 6th renewal of this grant. Becky welcomed questions, none received. Roy Shahbazian provided the motion to approve and Dr. Hubbard seconded the motion. David Roper provided an overview of the added Advanced Transportation and Logistics, California Energy Commission Authorization to apply for a Grant in the amount of \$193,000 to fund the purchase of certain items for the Auto/Diesel Program at SAC, including zero emissions

equipment and vehicles. David welcomed questions, none received. Roy Shahbazian provided the motion to approve and Dr. Hoffman seconded the motion.

6. **Continuing Education –Administrative Services** – Dr. Kennedy reported on ESL transfer ready College Credit readiness and the need to support College Credit students who support with remedial needs. He provided an overview of the collaboration with the SAC Math department and the implementation of the Math 141 embedded support and how to best address student needs. ABE Coordinator John Tashima will focus on the Non-Credit to Credit program (English/Math/Reading/ESL), program development, alignment of curriculum where needed, how to implement online tutoring.
7. **Administrative Services** – Dr. Hoffman noted that the Facilities Master Plan cannot precede the Educational Master Plan, which might be done first or in conjunction with the Facilities Master Plan. He also noted that a workgroup will have more focused work and the committee is continuing. Roy Shahbazian asked how the workgroup was formed. Monica Zarske raised the question how to address/re-address to move forward with monies and address what we have done with funding, as well as what funds remain, and whether ADA concerns are being addressed. Ken Sill noted the Science Center does not include the Math department/program. The long term needs of the department/program have not been addressed. Chancellor Martinez toured the H building with John Zarske and other Math faculty. Dr. Rose noted this concern needs to be readdressed and that the 2014-2015 change to the Science Center (formerly STEM) did not include Math. Dr. Hoffman discussed the Campus Cleanliness & Maintenance workgroup with Classified and M&O staff. Survey results address campus cleanliness.
8. **Classified** – Sean Small reported receiving comments regarding District Office work being pushed over to campus employees. He will follow-up and get the needed clarification on these comments. The last chapter meeting requests for representatives was addressed. He also noted the need to create a subcommittee. This workgroup was approved on 5/13/2019, followed by discussion at College Council. A handout was provided summarizing the meeting dates and time. These meetings provide a voice for staff and improved communications. Preventive M&O plan in development stages, with a 5-year report (Part 1) and annual goals and resources (Part 2) to be included. Monica Zarske noted the change in name for this workgroup and recommended to review past minutes. Dr. Kennedy provided a motion to approve and Dr. Hubbard seconded the motion, with the additional phrase added to these items.
9. **College Advancement/Foundation** –No report (Christina Romero absent)
10. **Public Affairs** – Teresa Mercado-Cota noted the 3CSN Equity conference went well and that SAC was the 17th institution represented and our marketing materials will be replicated across the State. The survey results will be shared at a future meeting. Workshops are continuing to be developed from requests received. Brin Wall reported that Social Media presence has been ramped up. Safety Tip Tuesday is a new campaign. Intersession and Spring advertising campaigns being developed, along with support for the CAP Fair,

IV. **Other –**

1. Research – Janice Love reported on the survey outcomes and details regarding the SAUSD collaboration study.

V. **Next Meeting and Adjournment**

The next meeting will be Wednesday, November 13, 2019, at 9:00 am in S-215. The meeting was adjourned by Dr. Rose at 11:12 am.