

SAC COLLEGE COUNCIL MINUTES
August 28, 2019

PRESENT: Linda Rose
Jeff Lamb
Variethia Hubbard
Bart Hoffman
James Kennedy
Roy Shahbazian
Madeline Grant
Lithia Williams
Mariano Cuellar
Arianna Castillo

GUESTS: Maria Dela Cruz
Fernando Ortiz
Teresa Mercado-Cota
Brenda Estrada
Kimberly Mathews
Patty Homo
Janice Love
Jarek Janio
John Steffens
Janet Cruz-Teposte
Veronica Oforlea
Kevin Kawa
Brin Wall
Karen Scott

LIAISON: Scott Baker
Christina Romero

ABSENT: Sean Small
Monica Zarske

I. Call to Order

Dr. Lamb called the meeting to order at 9:05 a.m.

II. Routine Items

1. Approval of Minutes – It was moved by Dr. Kennedy and seconded by Roy Shahbazian to approve the minutes from August 14, 2019 as presented. The motion passed was minor edits.

III. Constituent Reports

1. **ASG Report** – Mariano Cuellar and Arianna Castillo reported that ASG has held their first Executive and Legislative meetings of the year. ICC and the Judicial Committee will meet later this week. The “Welcome Back” events were a huge success and they ran out of materials! They have completed their event calendar and have a busy year ahead! Teresa Mercado-Cota told them someone would like to speak to ASG regarding US Census and voter registration to promote voting amongst the students. Dr. Hubbard mentioned that some Administrators would like to attend ASG meetings to share information with students on what's going on.
2. **Academic Senate** – Roy Shahbazian, President, reported that the Academic Senate held a retreat on Aug. 21. The Chancellor briefed them on Shared Governance communication, Guided Pathways, and Institutional Effectiveness. The Senate is open to student input. Dr. Lamb asked what his sense was of how faculty were feeling about Guided Pathways now that it has officially rolled out. Roy stated he would prefer to ask them that question first before responding, but felt they were excited and behind the concept overall.
3. **Public Safety** – Lt. Scott Baker mentioned the traffic at the front of the campus for the first week of classes. Remember to allow extra time to find parking. He reported on a recent minor medical aid call that fire and ambulance responded to. If there is ever a major incident, they will put out an informational email.

4. **Student Services** – Dr. Hubbard shared what a great “Welcome Back” event we had, with more students than expected attending. The Student Life office is kicking up their activities with the recent additional staff they’ve added, including more evening activities. Students took “Super Strong” surveys in their high schools which helps guide them into career paths and areas of interest. It is also available in the Assessment Center. SAC has been chosen to be a part of “Road Trip Nation” which will have an RV on campus and will deal with career exploration and work experience opportunities. Alicia Kruiuzenga and Jennifer De La Rosa continue to work on the “Hunger Free Campus” project. There will be a Farmer’s Market in the Fall and some healthier options in the vending machines. Roy asked if “Super Strong” was part of the application process, and she said it is not yet because it requires counselor follow-up. John Steffens stated that the Guided Pathways web page will have a link to “Super Strong”.
5. **Academic Affairs** – Dr. Lamb stated the importance of the 4th pillar of Guided Pathways – Teaching and Learning. It is a marriage of Professional Development, Equity, and Guided Pathways. We need to keep looking at what’s working, and what’s not. He reported on some structural changes including the reinstatement of the Institutional Effectiveness Committee - dealing with outcomes, assessment, program review, and accreditation. They will be partnering with Student Services on this. All of this links to enrollment management. He spoke regarding Ad Astra and how it will be looking at course scheduling and classroom usage. Lithia Williams asked if there will be training for Classified on the new system and he said yes.
6. **Continuing Education** – Dr. Kennedy reported that Dr. Merari Weber is their Guided Pathways Coordinator. Their CAP icon is for “building bridges”. They are redesigning their website with a Guided Pathways framework of pathways from non-credit to credit. The program mapping is completed and they’ve created a Canvas shell. He reported on the status of the Centennial lease. They are working on insuring a long-term lease, and have looked at alternatives, but there aren’t many good choices. Centennial has 500 parking spots and 38 classrooms and that will be hard to find elsewhere. The City Manager is going to meet them at CEC and they will look at possible renovations. Dr. Lamb said that Dr. Kennedy has worked well with his staff to build bridges from non-credit to credit. We are one institution – not separate.
7. **Administrative Services** – Dr. Hoffman presented a reorganization request: Reporting structure of Accountant and Facilities Coordinator. It was moved by Madeline Grant and seconded by Dr. Kennedy. The motion passed. He also reported on the recent construction tour for managers of the new Science building and Johnson Center. The Science Center is state-of-the-art and will have a soft opening in Summer 2020, with classes in Fall 2020. The Johnson Center is coming along and is planned to open the following Summer. Janice Love asked if the Village will be removed and made into parking and he said no. The MCHS wing will go away. It is leased and the students will go back to their original location. The other trailers will remain as “swing space” as construction continues. Dr. Estrada inquired about asbestos when Russell Hall is torn down. He responded that will not be a problem as it will be handled safely.
8. **Classified** – No Report.
9. **College Advancement/Foundation** – Christina Romero reported on their “Raising the Game” campaign. It’s a philanthropic focus on strategic pathway scholarships and high impact scholarships. She and Dr. Rose have a meeting today with a potential new donor. They have two new Board of Directors members. One is a Fire Academy alum, and the other is a Business alum. They are looking at adding two more new members, if you have any suggestions. She invited everyone to

attend the President's Circle event on Thursday, Sept. 12 to meet community members and partner with the Foundation.

10. **Public Affairs** – Patty Homo shared that they have produced two new brochures and are working on getting funding for producing others. She showed the Convocation video and said the link is available on the website. They are working on a “Great 8 Weeks” brochure. They have posted links to scheduling on social media. Chris Sandoval is updating and correcting (not redesigning) the website.

IV. Other –

1. Dr. Rose introduced Brin Wall, the new SAC PIO. We went around the room and the committee introduced themselves to her. She said she is looking forward to this work in the Public Sector. Dr. Rose talked about the need for us to work on the “Vision for Success” goals. In future meetings we will begin to work on getting these goals aligned. What have we done since the last accreditation; what is good; what needs to be improved. She may schedule additional meetings to work on these goals and encouraged everyone to come as often as they can. You need to take back this information to your constituent groups. She then asked us all “What are your expectations for next year?” She went around the room and had us each share three expectations. (She asked everyone to email her their items for her information.) Her expectations are: 1. Complete planning documents this year; 2. Evaluate and share feedback; 3. Re-invision enrollment. Dr. Rose asked Arianna to let us know how we can help the students.

2. John Steffens – Students can log in to the texting system now and select their language preference.

3. Janice Love provided a presentation on the National Clearing House report – Where are our students now? She also reported on census for Fall for Math and English. Kevin Kawa provided results from the second installment of the Graduate Exit Survey. They will be sending out the results to all SAC. Janice will be providing a report at each College Council meeting and asked that you let Research know ahead of time if there is something specific you would like to see reported on.

4. Teresa Mercado-Cota reminded everyone to complete their Professional Development Week survey.

V. Next Meeting and Adjournment

The next meeting will be Wednesday, September 25, at 9:00 am in S-215.
The meeting was adjourned at 11:05 am.