

SAC COLLEGE COUNCIL MINUTES
August 14, 2019

PRESENT: Linda Rose
Jeff Lamb
James Kennedy
Roy Shahbazian
Madeline Grant
Sean Small
Lithia Williams
Mariano Cuellar
Arianna Castillo

GUESTS: Maria Dela Cruz
Fernando Ortiz
Alicia Kruienza
Patty Homo
Janice Love
Teresa Mercado-Cota
Doug Manning
John Steffens
Cherylee Kushida
Karen Scott
Amanda Farah

LIAISON: Keith Benjamin for Scott Baker

ABSENT: Vaniethia Hubbard
Bart Hoffman
Christina Romero
Monica Zarske

I. Call to Order

Dr. Rose called the meeting to order at 9:04 a.m.

II. Routine Items

1. Approval of Minutes – It was moved by Dr. Kennedy and seconded by Sean Small to approve the minutes from June 26, 2019 as presented. The motion passed.
2. Welcome and Introductions– Dr. Rose welcomed the two new student representatives, Ariana Castillo, ICC President, and Mariano Cuellar, ASG President.
3. 2019-2020 College Council Meeting scheduled was presented. Dr. Rose mentioned that meeting dates and times are subject to change.

III. Constituent Reports

1. **ASG Report** – Mariano Cuellar and Arianna Castillo said ASG is in the midst of developing their event schedule. Club Rush will be Sept. 10 & 11, from 11:00-1:00 in the Central Mall. They are trying to reach out to more students to get involved; please encourage professors to share with students. They are working on increasing evening activities. The Council members told the students to be in constant communication and share their information with us so that we can help by passing on to the different constituent groups. We need to help faculty understand the loud music at events. Mariano said the music will only be during a portion of each event. Alicia Kruienza told them to let either she or Dean, Jennifer De La Rosa know of any roadblocks they encounter and how they can help. Dr. Lamb commented that these campus activities are important and directly connect with Guided Pathways.
2. **Academic Senate** – Roy Shahbazian, President, reported on the State Academic Senate meeting. The focus is Diversification – hire new diverse faculty & professional development for faculty; Guided Pathways is a top issue. The Board of Governors will meet at Riverside City College on Sept. 16. This is the 50th Anniversary for the State Academic Senate. The Academic Senate will have a

- retreat on Aug. 21 in the A building. Department Chairs and Deans are invited and there will be lunch.
3. **Public Safety** – Keith Benjamin reported on the accident that occurred earlier this week. It started at 17th & Bristol and then the truck later traveled, unoccupied, across several lanes of traffic and ended up next to the Security Office building. Remarkably, there were no serious injuries.
 4. **Student Services** – Alicia Kruienga reported that Student Leaders, Ambassadors, and Veteran students will be attending the Disney Leadership Institute on Tuesday, Aug. 20. She mentioned several activities that have recently occurred, including Promise Orientation, and Onboarding Workshops (for students who previously applied but didn't attend in Spring) in which they enrolled students in about 350 units. She also reported on events that are coming up: SAC Days, Aug. 19 & 20; Student Panel with SAUSD, Charter Schools, and GGUSD, on “why you should come to SAC” on Oct. 18; and “Counselors Day”. She asked Dr. Dela Cruz to speak about Transfer Awareness month in October. She reported there will be “Transfer Tuesdays” with special programs; “Where's Martha?”; brochures, flyers, college fair, panels, and workshops. They are also launching a new “Asian Pacific Program. Alicia reported that there will be a “CAP Fair” in November where students can walk around and visit displays of all seven CAPs to see what pathway might fit them best.
 5. **Academic Affairs** – Dr. Lamb presented the following Reorganization Requests:
 - Deputy Sector Navigator – New position
 - Instructional Center Technician – Replace 3 current PT Instructional Assistants (vacant) with a new position, FT Instructional Center Technician.
 - Intermediate Clerk – Replace PT Publications Assistant with PT Intermediate Clerk position (both Grade 5).

All 3 Reorg Requests were combined into one motion made by Roy Shahbazian, 2nd by Madeline Grant. Motion was approved with the amendment that the Academic Affairs org charts be updated to reflect current staffing.

Dr. Lamb also reported on the Guided Pathways “1.0” launch this Fall; ties in with Equity on campus; there is money in Professional Development for this. They will be reinstating the “Institutional Effectiveness Committee” which will deal with implementation, outcomes, and program review, as we approach Accreditation. Also, “Enrollment Management” will be reinstated. This will pertain to scheduling, tools to see schedule, and looking at classroom space and utilization. He also reported that they will be working with “Bridges” from non-credit to credit which can increase our enrollment.
 6. **Continuing Education** – Dr. Kennedy reported that they start classes on Monday, Aug. 19, and this week is Professional Development week. The Fall Faculty meeting is Thursday night. They are working on their web redesign and a Guided Pathways logo for Continuing Ed. Dr. Rose is working on resolving the issue with the Centennial Educational Center lease. They are seeking a 99 year lease with the city. This will possibly be discussed at the October Santa Ana City Council meeting.
 7. **Administrative Services** – No Report.
 8. **Classified** – No Report.
 9. **College Advancement/Foundation** – No Report.
 10. **Public Affairs** – Patty Homo shared snapshot of marketing efforts and online campaign. Postcards are being mailed to 95,000 local households regarding the start of SAC's Fall semester. She said she also has worked on a CTE brochure. There are ads on digital marquee signs on the freeway. Teresa Mercado-Cota thanked Patty for her work during this interim period. Teresa reported on the Professional Development Committee. Their 2-year terms are up and they need

representatives from students, faculty, and classified. She asked for the Council's help on encouraging managers to have their faculty and staff attend workshops during Professional Development week. Dr. Lamb brought up a need to advertise our late start 8-week classes. Teresa recommended a flyer be made.

IV. Other –

1. Dr. Rose reported on the upcoming Convocation, Friday, Aug. 23. The theme for the year is "A Decade for Students". Where are we? We need to improve our operational practices to support students with their goals so their lives can change. Dr. Lamb, Dr. Ortiz, and team will speak on the major Fall implementations of Guided Pathways. Convocation is for ALL SAC staff - including classified! She also reported on a Bond campaign that the District is looking into. The main emphasis of the bond would be the development of new buildings – i.e. CTE area – Auto, Diesel, Welding, etc. They can't grow under current situation. And if we don't get the lease for CEC, we must find a new location for those programs. Also, there is a need for a "Learning Commons" area – Library and Learning Centers all in one place. She reported that the District is hiring an architect to redo the entry to the campus once Russell Hall comes down. This would be part of the same bond. On Aug. 22, at 5:00 pm, there will be a construction site tour for new managers, and any other managers who would like to attend. You need to let Dr. Rose know if you're planning to attend.

2. John Steffens updated the Council on a new license for Adobe that is going into effect. Students will need to use an email address on campus; If faculty use it in their classroom, they need to let the students know. The Student Help Desk and WebAdvisor are sources of information on this. Students will receive notification on their school email. John will send the email out to us and also will find out if this affects staff. Dr. Manning asked if we had the capability to send out an "All SAC" email to students and John said that is not available yet, maybe in a month or so.

3. Dr. Ortiz commented that he was happy to see that "Guided Pathways" was no longer an agenda item, because that means it is not a separate item any more, rather it is imbedded in all areas. That's wonderful!

4. Janice Love reported on the latest Research Department findings. We have about 12,700 students physically here on campus during the day, which is about 36% of our total students. She passed around the report on the City of Santa Ana safety and crime. The biggest concerns are homelessness, drugs, deportations, guns, and gangs. Janice also reported that we lose a lot of students who attend in the Fall and don't return in the Spring. Those students are sent texts and receive phone calls. Her department is working on the 2019 Factbook. She shared some results from the Student Satisfaction Survey: MCHS doesn't feel a part of SAC activities; rudeness at the counter; difficulty in getting counseling appointments; lack of shade; parking issues; condition of bathrooms. There was a discussion on Classified staff and student interaction.

5. Dr. Rose mentioned AB 302 regarding homeless students being allowed to sleep in their cars overnight in the school parking lot. A District task force is working on a plan which is supposed to be implemented in the Spring.

V. Next Meeting and Adjournment

The next meeting will be Wednesday, August 28, at 9:00 am in S-215.
The meeting was adjourned at 11:00 am.