

SAC COLLEGE COUNCIL MINUTES
August 24, 2016

PRESENT:	Linda Rose Michael Collins James Kennedy Carlos Lopez Sara Lundquist Elliott Jones Monica Porter Pam Hernandez Sean Small Luis Mejia, ASG President	ABSENT:	ASG 2 nd Representative Bonita Jaros Lithia Williams
		LIAISON:	Scott Baker, Interim Lt. Christina Romero
		GUEST(S):	Rhonda Langston

I. Call to Order

Dr. Rose called the meeting to order at 9:04 a.m.

II. APPROVAL OF MINUTES –May 11, June 8 and July 27, 2016

Draft minutes of the May 11, June 8 and July 27, 2016 meeting were presented for review and approval. Dr. Jones and Monica Porter submitted minor edits for the May 11 and June 8 meeting minutes. With a motion by Monica Porter and a second by Christina Romero, all three submissions of draft minutes were approved.

III. STANDING/CONTINUING BUSINESS

SAC Safety Report

Interim Lt. Baker briefly reviewed incident reports for the period July 31-August 14. He also announced the hiring of a new chief replacing Alistair Winter. Chief Toni Bland comes for the OC Sheriff's Department as a former Assistant Sheriff. It is anticipated that she will attend a future meeting to be introduced. Interim Lt. Baker discussed the new LiveSafe App that students can use on their own phones to get help or in case of emergency. This new safety tool will roll out after the new Chief starts in mid-September. Additionally, Interim Lt. Baker reported on staffing for Campus Safety getting back in order after several transitions.

Faculty Senate Report

Dr. Jones confirmed he did not have a lot to report at this time. The Faculty Senate had a successful leadership retreat on Wednesday of Flex Week. There was a great presentation from Interim Lt. Baker and Acting Chief Pacheco with a lot of good questions for responding to emergencies. The staff very much appreciated the presentation and no parking citations for the first two weeks of the semester. September 13 will be the first senate meeting. In concluding his report, Dr. Jones discussed a panel discussion of John Acuna and student Veterans. The only regret was not enough people attended the event. It may be brought back in the future.

Classified Report

Sean Small reported no Chapter Meeting for CSEA until September and nothing new to report at this time. CSEA is continuing their effort of filling vacancies on shared governance committees.

ASG Report

Luis Mejia, ASG President, reported on the restructuring plan for selecting a student trustee. Both SAC and SCC ASG Presidents have met with Dr. Rodriguez to discuss

the duties and will continue to alternate service on the board until a final selection is made. Part of the discussion involves lowering the GPA from 3.0 to 2.5 which SAC has approved and now waiting on the response from SCC. This item will then be sent to the Board for approval. Additionally, ASG is hosting a welcome back at 11-1 p.m. today with free hot dogs, nachos, popcorn, thanks to Dr. Collins, Rhonda Langston, and bookstore along with a foundation-sponsored raffle of bookstore vouchers thanks to Christina Romero.

Campus Support for Leadership

Dr. Lundquist informed college council of an opportunity to provide more support for student representatives with discussions occurring with Associate Dean and personnel to allocate \$10,000/year as committed funds that support leadership staff. There will be \$5,000.00 to be used at the discretion of the ASG President and leadership team each year for top priorities. Thanks to Student Life and Rhonda Langston this will assist in stabilizing the important roles of our students in leadership.

SAC Foundation Report

Christina Romero briefly discussed the payroll deduction campaign and commended employees for their continuance in financial support and giving to the Foundation through payroll deduction. Joining through payroll deduction, a new participant could win the Apple Watch through the opportunity drawing. Ms. Romero discussed the Annual Report and noted with pride the amazing stories detailed in the report and the support that allows the foundation to help our students. The Bookstore Voucher give away will be conducted at the ASG Welcome this afternoon. Through the President's Circle, the Foundation is able to address urgent action needs for our students. Last year \$470,000 was raised through our President's Circle campaign which is the beginning of cultivating donors to support SAC students and their success. The President's Circle event will be held on September 22 at the Ranch in Anaheim. It is an opportunity for donors to see the difference they make in the lives of two SAC students that will speak that evening. It is also an opportunity to introduce Dr. Rose to our donors. Ms. Romero concluded her report discussing the upcoming scholarship season. There is \$1.5 million available in scholarship funds. Dr. Rose commended Ms. Romero and the Foundation for their success including being recognized nationally for the resources provided to students. Many community colleges do not have the resources that SAC is able to tap into. SAC is proud of the work of the Foundation and the scholarship teams that will continue for decades.

Enrollment Update

Carlos Lopez briefly discussed enrollment acknowledging that SAC is on a wild ride. SAC was tracking down at 5% and then 3%, Monday at about even and then today at .7%. He also reported on surrounding community colleges in similar situations with enrollment flat or tracking downward which appears to be a trend for this area. CEC begins Monday and more will be revealed after the start date. Dr. Kennedy reported that Adult Education with the start beginning on Monday, the wayfinding campaign will continue through Tuesday with three locations to direct students to B-8. With adult education courses on campus, this will assist with the transition from non-credit to credit courses. Carlos Lopez also acknowledged the success of the free tuition, digital dons and wayfinding campaign that really helped get students on campus. He also remarked on maxing out English and Math courses with some being added to the schedule for 12-week or late start classes as well as four sections in rooms that can be used with laptops. It is an attempt to add classes where there is strong demand.

Budget Update

Dr. Collins reported on the plan for investing in the college schedule and support for students. He noted the 2015-16 budget performed very well. The divisions and schedule were funded and that will occur in 2016-17 again. SAC ended 2015-16 with strong ending balance which will be rolled into 2016-17 as one-time funds. That is SAC's life boat. Everyone understands the budget model. We are responsible for our budget and cannot deficit spend and no money will come from the district. SAC must be prepared for downturn. He briefly discussed stabilization and being capped without growth. Growing enrollment will increase revenue. He also discussed the on-going operational costs which continue to increase. The ending balance from 2015-16 in full-time faculty allocation from district that we did not spend became part of the ending balance. There is \$1 million that will be spent in new faculty this year. We over budgeted benefits accounts and when we closed the budget, SAC gained \$2.1 million in funds that were over budgeted. That rolls into 2016-17 budget; that is one time funds that cannot be attached to on-going costs. SAC experienced some personnel savings thanks to managers overseeing categorical funds; those savings go directly into the ending balance. While there is no real increase for 2016-17, the carryover will be reinvested into the schedule with a focus on student success; providing classes that students need; getting students from A to B and on their way to meet educational objectives; providing appropriate experiences for SAC students. SAC must be creative and mindful of the goal of our students and provide a place for them to hangout. In concluding his report, Dr. Collins discussed the increase to credit card fees, the focus of professional development to make it more meaningful, the investment in technology like the IQ Bar to ensure that students get what they need and the importance of documenting how students are reached through these investments. Also investing in CEC which provides a revenue stream and links students to SAC credit programs. Per Planning and Budget priorities, \$2.3 million will be saved in reserve which is in alignment with the budget assumptions. The District Budget will be presented for adoption by the Board at the September 12 meeting.

Accreditation Update

Dr. Rose noted there was no report on accreditation, however, it remains a focus as the mid-term report is due in October 2017 and the need to complete assessment cycles.

Calendar of Events

The calendar of events was reviewed with Dr. Rose noting the Academy Graduation which includes 90% of the graduates already having obtained a baccalaureate degree prior to completion of their academy work. She noted the same for many in the fire academy as well. A brief discussion followed about the upcoming College Promise meeting of which Dr. Rose, Dr. Lundquist and Christina Romero along with others within the district will be attending in Oakland and SAC being a leader with the SAUSD partnership and free tuition this fall. SAC has a very robust program and it is anticipated to grow into parts of Garden Grove and other areas.

IV. SHARED GOVERNANCE REPORTSCurriculum and Instruction Council

Monica Porter reported the curriculum and instruction committee had a meeting the first day of the semester on August 22 with a full agenda. There were items for

first read and a vote for change to the reading proficiency requirement. It will go to the Senate next. SCC is also considering the change and perhaps the two colleges will be in alignment. Carlos Lopez added this is simply step 1 of the process and they will continue to look at the data. It was also stated that many students arrive with reading challenges as a result of other issues not just language barriers.

Facilities Committee

Dr. Collins noted that a brief update will be sent out soon.

Planning and Budget Committee

Dr. Collins announced the next meeting of the Planning and Budget Committee is September 2.

Student Success and Equity Committee – No report.

V. OTHER BUSINESS

1. Reorganization

- Senior Account Clerk (vacant) to Accountant – Dr. Kennedy briefly reviewed the critical need for the reorganization at CEC. He discussed the proposed salary and the emerging budgets from various areas including SSSP and other categorical funding sources. He noted there will be no general fund impact, but adding SSSP funding to support the position. The Senior Account Clerk position has been vacant and this reorganization will align accounting and allow CEC to fill another position in instructional assistant technician. It is a very good thing for CEC. The reorganization request was approved and will be forwarded to HR for processing.

2. Soldiers to Scholars Event – November 3

Christina Romero invited all to save the date for the upcoming Soldiers to Scholars Wine Tasting Fundraiser to be held on November 3 from 5:00-7:00 p.m. at the Santora Building in Santa Ana.

3. Welcome/Wayfinding Campaign

Dr. Collins expressed great pride of the college/district faculty, staff and administrators coming together to support the Welcome/Wayfinding Campaign by meeting students at various entrance points on campus; assisting them to get to class on time, navigate around our construction zones and even find something to eat. It is a game changer. He thanked classified staff including the M & O staff, bookstore and A & R staff that reported early just to serve students. Faculty arrived between classes to assist by providing maps and directions, even counseling took place outside. The students took notice of the “red shirts” and knew they could ask a question. If SAC doesn’t keep the students, there is no growth and growth is vital to the operation of this campus. A great discussion followed about the excellent experience had by all that participated in the Welcome/Wayfinding Campaign and what a success it was to our students.

VI. ADJOURNMENT

The next meeting is scheduled for September 14. This meeting adjourned at 10:20 a.m.