



College Council
Wednesday, July 27, 2016, 10:00 a.m.
Agenda

Special/New Items:

1. Board Update
2. Final Meeting Schedule for 2016-17

Standing/Continuing Business:

1. Approval of Minutes – April 13, May 11, and June 8, 2016
2. SAC Safety Report – Interim Lt. Scott Baker
3. Faculty Senate Report – Dr. Jones
4. Classified Report – Small/Williams
5. ASG Report – Mejia
6. SAC Foundation Report – Romero
7. Enrollment Update – Dr. Kennedy
8. Budget Update – Dr. Rose
9. Accreditation Update – Dr. Jaros
10. Calendar of Events
 - Flex Week – August 15-19
 - Convocation – August 19
 - Campus-Wide Welcome Lunch – August 19

Shared Governance Reports (Report as appropriate):

1. Curriculum and Instruction Council (Monica Porter)
2. Facility Committee (Mike Collins & Brian Kehlenbach)*
3. Planning and Budget Committee (Mike Collins & Ray Hicks)*
4. Student Success & Equity Committee (Sara Lundquist & George Sweeney)

Other Business:

1. SAC Adult Education Center Expansion
2. Revised Request for Authorization to Apply for a Grant (July 2016 draft)
3. Reorganization
 - Library Clerk 30 hours/week, 10 months/40 hours/week, 12 month

Next Meeting – August 10

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

** denotes that co-chair plans to attend meeting and briefly report to Council*

Request for Authorization to Apply for a Grant JULY 2016 DRAFT
College Council
Santa Ana College

1. GENERAL INFORMATION:

Project Title: _____

Project Initiator: _____

Project Administrator: _____

Project Coordinator: _____

Grantor Agency: _____

Grantor Agency Deadline for Proposal: _____

Funding Period: _____

2. PROJECT DESCRIPTION/PLAN:

Estimated grant amount: _____

Match required: Yes No

Estimated match amount: _____

In-kind/Cash match requirement: Yes No

Where will funds for match originate? _____

Comments about match: _____

3. WHAT ARE THE PROJECTED FACILITIES REQUIREMENTS, IF ANY, AND HOW WILL THEY BE MET?

4. ANTICIPATED PROJECT PERSONNEL:

Position Needed	FTE	Hourly	Existing/New	Funded Match In-Kind	Stipend or Release Time

Is the Project Coordinator involved in any other grants (i.e. manager/coordinator or participant). If so, what amount of release time does she/he receive for the other grant participation?

5. CURRICULUM (PROGRAM/COURSE)IMPACT:

6. IMPLICATIONS FOR THE COLLEGE/DISTRICT:

- How does this project relate to the goals and objectives of the college?
- How does this project relate to the goals and objectives of the program to which the grant relates?
- Where is the need for this project identified in the related program’s EMP/DPP/Program Review?
- Will this project impact other departments/units? Yes No
- If yes, identify which department/unit and explain how you plan to include them in the planning process.
- Please list each department, the chair(s) to whom you spoke and whether or not the faculty in the department are willing to participate in the proposed project.
 - Department _____ Chair(s) _____ Willing to Participate Yes No
 - Department _____ Chair(s) _____ Willing to Participate Yes No
 - Department _____ Chair(s) _____ Willing to Participate Yes No
 - Department _____ Chair(s) _____ Willing to Participate Yes No
- How will project facilities requirements, if any, be met?
- **What are the evaluation & research requirements of this grant and how will they be addressed?**

7. LONG TERM IMPLICATIONS FOR THE COLLEGE/DISTRICT:

- When funding ends, will this project be institutionalized? Yes No
- If so, what is the estimated cost to fund this project?
- If not, what will happen to this project and the personnel involved with it?

8. HAVE THE FOLLOWING BEEN ADVISED OF THIS PROPOSAL?

- Academic Senate President Curriculum Committee Chair Department Chair(s) of Department Impacted by Project
- RSCCD Research & Grants office

9. Operational Signatures: *(Obtain signatures in the order below)*

Project Initiator: Date

Project Administrator: Date

Director of Research: **Date**

Vice President: Date

10. Recommendations:

College Council Recommendation: Yes No Date: _____
 Academic Senate President Recommendation: Yes No

Academic Senate President: Date

11. Final Approval:

College President Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
REORGANIZATION REQUEST FORM

Number # _____
Assigned by Human Resources

Use this form and the reorganization process to make a permanent personnel change in your program or department. If proposing a new and/or change of position, please attach a cost of position worksheet.

Site/Department/Division: _____

Manager/Supervisor: _____

Position(s) affected:

CURRENT POSITION	PROPOSED POSITION

Current annual salary/benefits cost \$ _____ Proposed annual salary/benefits cost \$ _____

Specify budget impact – include exact amounts or the best available estimate and the source of funding:

GENERAL FUNDS ____ **RESTRICTED FUNDS** ____

Source of funding (account numbers): _____

(Attach necessary budget change forms)

Reason for reorganization:

Will there be duties and/or responsibilities that will no longer be performed/required in this department/division?

No ___ Yes ___ If yes, please explain below.

Does this change affect more than one department/division? No ___ Yes ___ If yes, please explain below.

Please note: You are required to attach both current and proposed organization charts (*highlighting all positions affected, both current and proposed*) with this form.

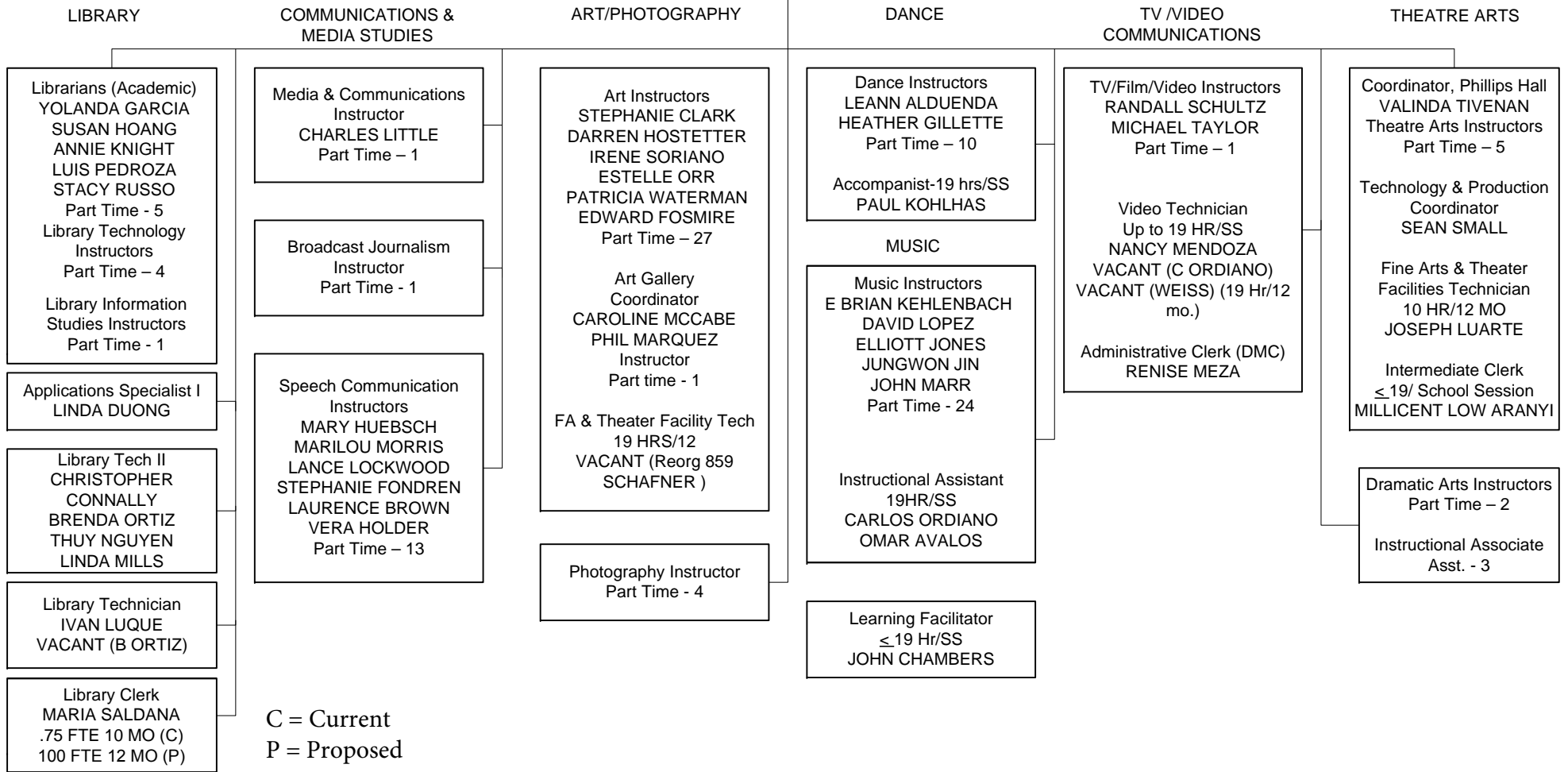
Submitted by (*District Cabinet Member*): _____ Date: _____

SIGNATURES AND/OR REVIEW DATES	
Human Resources (<i>Signature/Date</i>):	Business Operations & Fiscal Services (<i>Signature/Date</i>):
	Resource Development (<i>Signature/Date – Only for Restricted Funds</i>)
COLLEGE POSITIONS	DISTRICT POSITIONS
President's Council Approval (<i>Signature/Date</i>):	Chancellor's Cabinet Approval (<i>Signature/Date</i>):
Chancellor's Cabinet Approval (<i>Signature/Date</i>):	Chancellor's Council Approval (<i>Signature/Date</i>):
CSEA (<i>Signature/Date</i>):	CSEA (<i>Signature/Date</i>):

**Rancho Santiago Community College District
SANTA ANA COLLEGE
ACADEMIC AFFAIRS
FINE AND PERFORMING ARTS DIVISION**

Dean
Fine and Performing Arts
Division
EVE KIKAWA

Administrative Secretary
JIMMY NGUYEN
TONIMARIE WITHEY



Week of June 12, 2016

Safety/Security –Alistair Winter

Santa Ana College

Medical Aid: On Wednesday, June 15, at 8:10 a.m., a male student reported having cut his fingertip on the toilet paper dispenser in a restroom of D Building. He was escorted to the Health Center where the wound was cleaned and dressed and they recommended further medical attention for possible sutures. There were no defects found on the toilet paper dispenser and Risk Management was notified.

Bike Thefts: On Wednesday, June 15, at 1:05 p.m., a student reported her bicycle stolen from the bike rack on the southeast side of A Building where it was last seen locked with a cable and lock at 11:00 a.m. Upon review of surveillance video, two male suspects are seen stealing her bicycle and another bicycle after using a hand tool to cut the cables. The second victim has not been located.

Lost or Stolen Property (currency): On Friday, June 17 at 9:00 a.m., a Santa Ana Unified School District (SAUSD) teacher assigned to the Middle College High School (MCHS) reported a box containing \$398.00 was missing. She had packed the currency in a box in preparation of their office moving into another building in Tuesday, June 14th. Upon returning to the new office location, she could not locate the box that was supposed to be moved with many other boxes by professional movers. The District Safety Officer (DSO) contacted RSCCD contract program manager Ava Hill. At this time it is unknown if the box was stolen or misplaced. SAUSD Police were also notified.

Homeless Contacts/Field Interviews (FIs): Twice during the week, homeless men were contacted and FI'd by officers. One was in the elevator of U Building that cannot be secured and the other was in a portable toilet in Lot 1 placed by construction personnel. He was in possession of a beer and is an on-again/off-again student. Encounters of homeless on campus has greatly increased recently and the unsecured elevator in U Building is a recurring location. DSOs have been instructed to call Santa Ana Police (SAPD) when encountering those who have previously been warned.

Centennial Education Center

No significant activity.

Digital Media Center

No significant activity.

Respectfully Submitted,
Mike Colver
Lieutenant Safety and Security
RSCCD/Santa Ana College
714-564-6335

Week of July 3, 2016

Safety/Security –Mike Colver

Santa Ana College

Trespass/Under the Influence: On Thursday, July 7, at 1:55 p.m., District Safety Officers (DSOs) responded to a report of a fight in the Automotive Shop in room J-103. They found that a non-student had wandered into the office of a faculty member. The instructor was changing clothes at the time and seated with his shirt off with his back to the door. The subject walked in behind the instructor and began massaging his shoulders. He jumped up startled but no fight had occurred. The subject demonstrated bizarre behavior and was clearly under the influence of a controlled substance. He admitted having recently smoking marijuana to the DSOs, and he was escorted from campus with a trespass warning.

A short time later, the subject showed up at the District Office with an application for a rush student employment, and displayed the same bizarre and disoriented behavior. The Interim Chief of Safety & Security responded and reminded the subject of his earlier trespass warning, that it included all District property, and he was escorted from the building.

Homeless Encounters: Twice during the week, DSOs responded to reports of homeless males disrupting campus activities. In one case, a homeless male was contacted in the Village adjacent to vending machines that showed obvious signs of tampering. The individual was confused and nervous but there was no evidence he had committed a crime. In the second incident, an angry and uncooperative transient who claimed he owned all of the buildings on the Santa Ana College campus frightened two Middle College High School students who locked themselves in a restroom in R Building and called Santa Ana Police. Both individuals were given trespass warnings.

Centennial Education Center

No significant activity.

Digital Media Center

No significant activity.

Santiago Canyon College

Special event update: Over the Fourth of July weekend, SCC lots served as overflow parking for Irvine Park. On Sunday July 3rd, 55 cars used lot #1 and on Monday the 4th, 107 cars were counted.

Orange Education Center

No significant activity.

Santa Ana College Incident Log
July 10, 2016 to July 16, 2016

Safety/Security –Manny Pacheco

Santa Ana College

Traffic, Hit and Run: On Monday July 11, 2016, at about 1600 hours, SAC student reported that a vehicle ran over his skateboard while crossing College Ave. at 17th Street. No injuries reported. Report taken.

Code of Conduct Violation: On Tuesday July 12, 2016 at about 2005 hours, officers patrolling parking lot #7 observed two males (SAC students) smoking marijuana inside a vehicle. The students were identified and escorted off campus. Both students were informed that they needed to meet with the Dean of Student Life before returning to campus. Report taken.

Information Report: SAC student was riding her bike on the sidewalk and was struck by a maintenance utility cart driven in reverse by SAC maintenance employee. No major injuries reported. Report taken.

Centennial Education Center

Nothing to report.

Digital Media Center

Nothing to report.

Respectfully Submitted,
Scott Baker
Interim Lieutenant Safety and Security
RSCCD/Santa Ana College
714-564-6330