

SAC COLLEGE COUNCIL MINUTES
March 23, 2016

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Bonita Jaros Elliott Jones Monica Porter Cher Carrera Tom Andrews Pam Hernandez Lithia Williams	ABSENT:	Carlos Lopez ASG Representative Stephanie Hernandez, ASG
		LIAISON:	Mike Colver Christina Romero
		GUEST(S):	

I. Call to Order

Dr. Martinez called the meeting to order at 9:06 a.m.

II. APPROVAL OF MINUTES – February 10 and February 24, 2016

The minutes of the February 10 and February 24, 2016 meetings were not available for review.

III. SPECIAL/NEW ITEMS

1. Board Update

Dr. Martinez announced that Dr. Jaros was recognized at the RSCCD Board Meeting last week in honor of Women's History Month. The next Board meeting is scheduled for next week. A BOG Waiver presentation is being prepared to alert the board of this hugely impacting regulation that will adversely affect SAC students and enrollment. It is anticipated at 400 FTES at \$1.9 million that could be lost.

2. Campus Incident

Dr. Martinez briefly discussed an incident that occurred at SAC during a Saturday class that involved a non-student wandering into a classroom, leaving a confusing but alarming note, the instructor acting on behalf of the students to protect them, lost connection with SAC Safety and 911 calls placed to SAPD. The instructor acted appropriately and admirably. Issues have been identified and further investigation is being conducted regarding the calls to SAC safety not rolling over to the officer's cell phone. This is a serious incident that is being handled accordingly. Safety committee meet Monday, Senate met with District about it, and President's Cabinet met with Lt. Colver and Eve Kikawa. Dr. Martinez focused on the facts and the needed outcomes. SAC is a very safe campus. Clearly report demonstrates SAC is a safe campus.

Lt. Colver confirmed there was a breakdown in communication to the cell phone of the safety officer. The cell phone did not forward any incoming calls to the cell phone. The hard line recorded the messages, but it was supposed to forward all calls to cell phone; it did not. There was one message prior to calling 911 and there was one message after that SAPD was in route. Chief Winter is following up with AT & T to assist with the breakdown in service. The note appeared threatening but the individual left and no crime reported.

Dr. Jones confirmed the senate had a very long discussion with Chief Winter and Lt. Colver, not only about this one incident but overall campus safety. It was really productive and the senate appreciated the information provided. Steps will be taken to ensure such a breakdown does not occur in the future.

Dr. Martinez noted that if questions remain, staff are welcome to submit such to her.

3. Integrated Planning Retreat Follow-Up

Dr. Martinez reported the suggested date of April 13 with the meeting to begin with hearty breakfast at 8:00 a.m. and conclude by noon. The college does a good job of planning with evidence in the many different plans published, however, accreditation standard I requires demonstration of integrated planning. A team attended a workshop and listened to other campuses that do a great job and heard about linking planning with governance. It provided another view. Dr. Martinez asked the council to review the draft agenda for the integrated planning retreat and provide feedback. It is important to accomplish this before the next President comes in. Participants will included governance co-chairs, ASG executive board, classified representatives and academic senate executive board. Dr. Lundquist noted that Julie Stark will be asked to attend the meeting as a facilitator. Dr. Martinez explained this is the 'forward' in a book.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

Lt. Colver reported on incidents that occurred at SAC and CEC.

Campus Safety/Emergency Preparedness

Faculty Senate Report

Dr. Jones reported on the activities of the last senate meeting including the first reading of some resolutions. Trustees Yarbrough is scheduled to meet with the senate and questions have been sent to him ahead of time.

Classified Report

Tom Andrews announced that he will retire in one week. Appointed members will be changing for College Council. Sean Small and Lithia Williams are appointed at this time. Additionally, Mr. Andrews reported that CSEA has settled negotiations.

ASG Report

ASG is very busy with activities planned for Women's History Month today.

SAC Foundation Report

Christina Romero discussed the Open House being the final large scale event in celebration of the SAC Centennial. The faculty presentations were amazing, the workshops fabulous, and opportunities SAC to shine. Over 3500 individuals visited the campus. There is a survey monkey so that lessons can be learned from this event. Ms. Romero believed the objections were achieved and there was an overwhelming response to the Alumni Luncheon. The entire day was incredible.

Ms. Romero also discussed marketing and the foundation partnering with the college.

Enrollment Update

Mr. Lopez reported that enrollment is struggling to get where it needs to be. He pleaded for others to promote classes so that SAC reaches enrollment goal. FTE is needed.

Calendar of Events

The calendar of events were reviewed and briefly discussed.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council

Facilities Committee

Planning and Budget Committee

Dr. Collins reported the college is in good shape but a \$4 million deficit remains and the chancellor is asking to make cut of \$2 million. SAC is in good shape but there is a worry about 2016-17. Taking a hard look at expenses is needed. Budget assumptions are to go to the Board on March 28. Collective bargaining costs are still unknown. 2016-17 budget is being built now.

Student Success and Equity Committee

VI. OTHER BUSINESS

1. Request for Authorization to Apply for Grant – BSI-Student Outcomes Transformation Program Grant

Dr. Martinez explained that Mary Huebsch has initiated the request for \$1.5 million over three years at \$500,000 a year. Upon review and brief discussion, it was approved as presented.

2. Dr. Jaros announced the annual financial report has been prepared for Dr. Martinez to submit to ACCJC. The annual report will be finalized on Friday to be due on March 31. Vice President Lopez and Dr. Jaros are working on the educational master plan updates to be included in the mid-term report

3. Mr. Kennedy announced the Sustain-a-poolza scheduled for April 20. Dr. Lundquist announced the BOG Waiver discussion with ASG tomorrow, and Dr. Martinez announced she will be traveling to Sacramento with Phi Theta Kappa students winning first and second team of the all-California Academic Awards.

VII. ADJOURNMENT

The next meeting will be the retreat on April 13 at 8:00 a.m. in S-215. This meeting adjourned at 10:25 a.m.