

SAC COLLEGE COUNCIL MINUTES
November 12, 2014

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Omar Torres Bonita Jaros Cher Carrera John Zarske Madeline Grant Pam Hernandez Maria Taylor Raquel Manriquez	ABSENT:	
		LIAISON:	Christina Romero Elizabeth Motley (for Int. Lt. Colver)
		GUESTS:	Rhonda Langston

I. Call to Order

Dr. Martinez called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES – September 24, and October 8, 2014

The minutes of the September 24 and the October 8 meetings were presented for review and approval. No comments, corrections or edits were submitted; therefore the minutes are approved as presented.

III. SPECIAL/NEW ITEMS

1. Board Update

Dr. Martinez reported the next meeting of the RSCCD Board of Trustees is Monday, November 17. Trustee Jose Solorio was defeated by Janet Nguyen for the Senate position vacated by Lou Correa. In addition, Larry Labrado, though challenged by two candidates, was successful in his reelection. Trustees Hanna and Yarbrough were unopposed and thus remain in their elected positions.

2. Accreditation

Dr. Martinez briefly discussed the draft report completed by the visiting accreditation team noting it had been received, reviewed and a response returned. The draft report included language of SAC not meeting the standards than was announced verbally in the exit report. Included in the response was a few grammatical/typographical and errors of fact along with comments supporting SAC meeting the standards in a 7-page reply. Chair Jill Stearns and Dr. Martinez haven't yet had an opportunity to discuss SAC's response. However, Dr. Martinez explained that she anticipates attending the ACCJC commission meeting in January to provide testimony that SAC meets the standards. In other related news, Dr. Lundquist mentioned the new legislative language approved by the Board of Governors which notes the "system will work with accreditation agencies..." instead of specifically ACCJC.

3. BA Degree

Dr. Martinez discussed the BA Degree Pilot Program proposed by the CCC Chancellor's Office. SAC anticipates submitting a letter of interest to participate in the pilot program with the vocational OTA, paralegal, welding and/or automotive programs. The curriculum is in the purview of the faculty and senate. Mr. Zarske confirmed a discussion with Chancellor Rodriguez and

noted faculty are working with Bart Hoffman and Michelle Parolise related to the OTA program which seems to be the most logical program for consideration. The trend is that OT programs are moving to the Ph.D. level and thus the OTA programs are looking at the BA programs with the entire curriculum already lined up. The deadline is today and Dr. Rodriguez did not expect to submit today but hopes to have something from both senates at the end of the year.

4. Motivational Quotes (JFK quote results)

Dr. Martinez reviewed the results of the e-voting and those that did not vote were provided an opportunity to make a verbal vote. As a result, #2 of the JFK quotes was selected.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

In the absence of Interim Lt. Michael Colver, Officer Elizabeth Motley reported on the incidents that occurred at SAC and CEC.

Campus Safety/Emergency Preparedness

Dr. Collins discussed the newly drafted Faculty and Staff Emergency Guide that will be posted in all classrooms to provide a quick and easy way to respond to any emergency. These guidelines are in alignment with current practices and procedures. For additional review and feedback, the emergency guide will be presented to Faculty Senate, Facilities Committee and Management Council before it is published.

Faculty Senate Report

Mr. Zarske provided a brief report on the Area D meeting that SAC Academic Senate hosted. The HR Committee will meet this afternoon to discuss revenue, faculty hiring and administration. There are only two senate meetings left this year.

Classified Report

Ms. Taylor discussed a recent CSEA meeting of which Trustee Jose Solorio attended. She also briefly discussed the Chancellor's Forum on September 24 (which did not have a large attendance) and the November 4 luncheon (which provided a nice informal discussion). Ms. Taylor attended a Professional Development Summit on November 3 and noted the Professional Development team is taking the Strengths Quest test.

ASG Report

Dr. Martinez commended SAC student leaders for hosting the October 13 reception for the RSCCD Board of Trustees and the wonderful reports provided at that meeting. ASG President Manriquez provided a brief report on student activities and announced the positive election results for increasing the representative fee to \$2. ASG has taken a position of support for SB850 and the BA pilot program. Seven ASG representatives will attend the CCC Chancellor's Office General Advocacy this weekend in Los Angeles.

SAC Foundation Report

Ms. Romero announced the Soldiers to Scholars event is sold out at 125 tickets sold. Chapter One is providing the food pairings, while Ronnie and Madeline Grant have donated the wine selections. Additionally, the annual campaign drive was a success with Sherry DeRosa winning the Microsoft tablet. The annual report is completed and being distributed to external donors at this time. The report will

also be accessible via the SAC Foundation Webpage. The Ed Arnold Annual Golf Classic is Monday, May 4. In concluding her report, Ms. Romero discussed the Centennial Campaign noting that all matching funds have now been used along with the recent gifts from Bruce and Lisa Gelkner of \$100,000 for a total of \$1.1 million raised to support student scholarships. Dr. Collins noted the recent audit report was clean with no findings. The SAC Foundation and the accounting team lead by Esmeralda Abejar were commended.

Enrollment Update

Mr. Torres reported on enrollment noting that intersession is doing really well with registration that began last week. Mr. Torres stated that SAC expects to meet and exceed target goal. Academic Affairs is working on revising the spring schedule to make sure we are maximizing contact hours for student success. The first Academic Affairs Advisory Committee meeting is scheduled for Friday, November 21 and suggested that ASG leaders be in attendance as well. Dr. Lundquist added that a two-day priority registration will be provided to continuing students. Additionally, early decision students will get priority access for two semesters to create momentum and encourage completion. SAC was just notified of approval of the AST Degree for Physics; therefore SAC has 23 ASTs with two more in the pipeline. Dr. Jaros explained that these two in the pipeline will require a substantive change.

Calendar of Events

The calendar of events was briefly reviewed.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council – No report

Facility Committee

Dr. Collins noted the next facilities meeting is scheduled for November 19 and will include an update on the STEM Building. Current projections include moving staff back into Dunlap Hall in June.

Planning and Budget Committee

Dr. Collins reported the Planning and Budget Committee met on November 4 to review priorities for 2015-16. Additionally RARs for 2015-16 were discussed, and the quarterly review of the budget presented. Currently SAC is under budget and doing well.

Student Success and Equity Committee

Dr. Lundquist reported the committee is developing the Student Equity Plan. This Friday, she will host a summit to link all collaborates including access, EOPS, basic skills, transfer to create a tentative draft for review. The draft plan is expected to be reviewed by Academic Senate, Cabinet and College Council prior to submission to the Board in December.

VI. OTHER BUSINESS

1. Conference Cover Sheet (draft)

Dr. Martinez explained the need to link budget, mission and goals with conference attendance and professional development. The draft cover sheet is to be submitted with the conference request form when seeking approval. It is anticipated to be implemented in January.

VII. ADJOURNMENT

The next meeting is scheduled to be online via cccconfer on Wednesday, November 26 at 9:00 a.m. Even though the meeting is Wednesday before Thanksgiving, everyone agreed to meet online/phone for a brief meeting. This meeting adjourned at 10:13 a.m.