

SAC COLLEGE COUNCIL MINUTES
September 9, 2015

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Bonita Jaros Cher Carrera Elliott Jones Monica Porter Lithia Williams Oscar Cortes Stephanie Hernandez	ABSENT:	Pam Hernandez
		LIAISON:	Mike Colver Christina Romero
		GUEST(S):	

I. Call to Order

Dr. Martinez called the meeting to order at 9:02 a.m.

II. APPROVAL OF MINUTES – August 12 and August 26, 2015

The minutes of the August 12 and August 26 meetings were not available for review.

III. SPECIAL/NEW ITEMS

1. Board Update

Constituents briefly discussed topics from the last RSCCD Board of Trustees meeting including upcoming discussions about accreditation State-wide.

2. Accreditation – Follow-Up Report

Dr. Jaros explained there were only three recommendations addressed in the follow-up report and SAC has responded with 125 pieces of evidence. Essentially, demonstrating SAC is doing what the reports states. This report is different than the mid-term report. The Follow-Up Report will be reviewed at the RSCCD Board of Trustees meeting on Monday with anticipated approval at the September 28 Board meeting.

Additionally, Dr. Martinez shared a brief video and ads that will be used for marketing SAC. It also demonstrates SAC is all about serving students.

3. Institutional Effectiveness – Focus Groups/Student Satisfaction Data

Dr. Lundquist provided a brief presentation on the results of the focus groups and the student satisfaction survey data. The information provides direction about serving students in a way that will help SAC grow. The survey was completed last spring. Dr. Lundquist pointed out several quotes and responses noting how some students (50%) never attended student clubs or activities. This will assist in engaging students from year to year, how SAC improves and how develops a cultural of success for our students. The data needs to be reviewed, discussed and acted upon.

Dr. Martinez noted this is the year for reviewing and updating the Educational Master Plan and this information is useful that update. We may need to change goals, reduce barriers for delivering services, and provide appropriate training to faculty and staff through professional development. Now is the time to drill down as we improve services to our students. Following the demonstration of the online program (Tableau), Dr. Lundquist noted that a link

would be available in the near future so that managers, deans, and staff could review the data and provide feedback. The Educational Master Plan task force will be convened soon to review the data as well as begin the process for updating the plan.

4. Participatory Governance Handbook (final) – signature page
With the designation of Monica Porter, the final signature page was signed. The updated document will be posted online accordingly. Unfortunately, CSEA President (Tom Andrews) is out on leave and unable to sign as the second CSEA representative.

IV. **STANDING/CONTINUING BUSINESS**

SAC Safety Report

Lieutenant Colver provided a brief report of incidents on campus and at CEC for the weeks of August 23 and August 31, 2015. Dr. Martinez suggested that a campus bulletin be sent to remind every to be diligent and aware of their personal belongings. Lt. Colver briefly discussed the 300 U-locks that will be available for exchange to students of RSCCD. Campus Safety and Security will participate in the ASG club rush with a booth for registering bikes and the lock exchange program.

Campus Safety/Emergency Preparedness – No report

Faculty Senate Report

Dr. Jones briefly reported on discussions held by academic senate including the costs of student books and how pleased they were to have Chris Wild and Bill Jeffery open the discussion with the possibility of taking some action.

Classified Report – No report

ASG Report

Stephanie Hernandez announced the Voter Palooza today which is to encourage SAC students to register to vote by engaging them in various activities including the distribution of the US Constitution booklet.

SAC Foundation Report

Ms. Romero announced that the Scholarship office is gearing up for scholarship application season and encouraged everyone to be engaged in the discussion with students to apply for scholarships. An email will be distributed soon with the application season being November – February.

September 19 is the Centennial Celebration with plans for Pageant of the Trees beginning. Faculty, staff and community partners are being solicited to donate and create a tree to be sold at the event on December 3.

Enrollment Update

Enrollment is pretty flat and maybe just below 1%. Summer was up 15% as compared to last summer. SAC is on track to hit campus target.

Budget Update

Dr. Collins noted that budget is moving forward on Monday to the Board of Trustees. There is no wiggle room. SAC has fully funded all contractual obligations and we are very pleased where we are right now.

Calendar of Events

The calendar of upcoming events was briefly reviewed and discussed.

V. SHARED GOVERNANCE REPORTS – No reports

Curriculum and Instruction Council

Facilities Committee

Planning and Budget Committee

Student Success and Equity Committee

VI. OTHER BUSINESS

Reorganizations

- Project Manager – This position is not supported by general funds, but restricted funds. It is for a project manager to support equity, student portal and student help desk. The title may change. There were no objections and the reorganization was approved to forward to HR for processing.

VII. ADJOURNMENT

The next meeting will be online via cccconfer at 9:00 a.m. on September 23. This meeting adjourned at 10:09 a.m.