

SAC COLLEGE COUNCIL MINUTES

June 25, 2014

PRESENT: Erlinda Martinez
Michael Collins
James Kennedy
John Zarske
Madeline Grant
Cher Carrera
Sean Small

ABSENT: Janet Grunbaum
Sara Lundquist
Raquel Manriquez, ASG President
Linda Rose

LIAISON: John Follo

GUESTS:

I. CALL TO ORDER

Dr. Martinez called the meeting to order at 9:03 a.m.

II. APPROVAL OF MINUTES – May 14 and May 28, 2014

The minutes of the May 14, 2014 meeting were approved as presented with no comments or edits. The minutes of the May 28, 2014 meeting were not available for review.

III. SPECIAL/NEW ITEMS1. Board Update

Dr. Martinez reported that a special board meeting is scheduled for Monday for the purpose of ratifying the contract for the new president of Santiago Canyon College and litigation related to construction projects at Santiago Canyon College.

2. Accreditation Report

Dr. Martinez explained that the editing team is getting close and she has picked out the cover photo. Links are being confirmed and updated as needed.

IV. STANDING/CONTINUING BUSINESSSAC Safety Report

Interim Lt. Follo reported on recent incidents at SAC and CEC. He briefly discussed a situation where a mentally challenged student was attempting to sell a 22 caliber rifle to another student. There really wasn't any threat and the situation was resolved. He reported on a repeat offender that has been on campus three times drunk. This matter is now being handled through student affairs with holds on his records and further disciplinary action as deemed appropriate. He also announced a recent training at CEC related to the fire alarm system and emergency procedures.

Campus Safety/Emergency Preparedness

Dr. Collins provided a brief update on the emergency preparedness drill scheduled for August 15 in collaboration with college and district staff, SAPD and OCFA related to an "active shooter" scenario. There is a need for 15-20 students to participate through role playing. The drill will be focused on the C building and maybe Phillips Hall. Lt. Follo is also updating procedure for emergency preparedness that is in alignment with local law enforcement officials.

Faculty Senate Report

Mr. Zarske had no report but confirmed he had a meeting with Dr. Martinez tomorrow.

Ms. Grant provided a brief report on the implementation of TrakDat. In the fall, the team will begin to install SLOs. There is a need for a "point person" to help with the development of training materials and are searching for the assistance.

Classified Report

Mr. Small thanked the college administration for their acknowledgement of classified staff at the appreciation event whereby approximately 112-115 employees attended. He noted it was very successful. Dr. Martinez explained Starbucks provided the treats and beverages as a collaborative partner with the SAC Foundation.

Mr. Small reported that CSEA is working to fill all vacant spots on shared governance committees. A brief discussion followed about the distribution and location of signs near and around construction sites on campus.

ASG Report – No report

SAC Foundation Report

Dr. Martinez that as a result of the Steinway Campaign, a refurbished Steinway has been purchased and is being delivered on Thursday. There will be future discussions on the possibility of a concert to "show off" the newly acquired instrument. Currently Ms. Romero is interviewing potential event planners to assist with the Centennial celebrations.

Enrollment Update

Dr. Rose reported on enrollment

Calendar of Events

The classified appreciation event at CEC is scheduled for June 25 at 12:00 noon.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council

Technology Committee

Facility Committee

Dr. Collins announced that the Dunlap Hall move has taken place with minimal anxiety. The building was turned over to contractor with the amphitheatre being used as a staging area for materials related to the project. Lot 11 is moving along nicely as is progress on the Village. Building B is being painted so that it matches the Village portables. The Planetarium project is progressing with an expected date of completion in November. Central Plant is still in the design phase and looks to be a two-year project with an expected date of completion in August 2016. Dr. Collins sat in interviews for architects to work on the Johnson Center design project to begin in early July with a target of completion in Spring 2016. The RFP (Request for Proposal) is being finalized and ready to hit the street soon. Demolition of property at 17th and Bristol has begun with the big sign coming down today. There is a possibility that the property becomes space for contractors parking. Roof repairs, installing of LED lighting and other scheduled maintenance projects are progressing. The next facilities committee meeting is Thursday, June 20 in S-215.

Planning and Budget Committee

Student Success Committee

Dr. Collins, Dr. Lundquist and Dr. Rose are working together to determine distribution and required match monies related to the Student Success funds. A more detailed report will be available at another time.

VI. OTHER BUSINESS

1. Reorganizations

- EOPS/Care and CalWORKs

Dr. Martinez explained the need for changing three short-term positions to part-time ongoing positions and the addition of another part-time ongoing position to assist with tasks in the EOPS/Care and CalWORKs area.

Restricted and categorical funds will be used to support these positions.

With no objections or comments, the reorganizations were approved to forward to HR.

2. Meeting Schedule for 2014-15

The meeting schedule for 2014-15 was sent via email to college council members.

VII. ADJOURNMENT

The next meeting is July 9, at 9:00 a.m. in S-215 if needed. This meeting adjourned at 9:43 a.m.