

SAC COLLEGE COUNCIL MINUTES  
December 12, 2018

PRESENT:	Linda Rose Jeffrey Lamb Vaniethia Hubbard James Kennedy Madeline Grant Theresa Hagelbarger Breanna Ceja, ASG President	GUESTS:	Maria Dela Cruz Brenda Estrada Jarek Janio Brian Kehlenbach Alicia Kruizenga Janice Love Doug Manning Kimberly Mathews Teresa Mercado-Cota Mark Reynoso John Steffens Melissa Utsuki
LIAISON:	Scott Baker Christina Romero		
ABSENT:	Bart Hoffman Theodore Moreno Roy Shahbazian Lithia Williams Monica Zarske		

**I. Call to Order**

Dr. Rose called the meeting to order at 9:07 a.m.

**II. Routine Items**

1. Approval of Minutes – The minutes of the September 26 and October 24 meetings were distributed via email for review. It was moved by Dr. Kennedy and seconded by Dr. Lamb to approve the minutes as presented. Monica Zarske confirmed affirming vote via email. The motion passed unanimously.
2. ASG Report – Breanna Ceja provided a brief overview of the activities of ASG including a combined ASG meeting of SAC and SCC on November 30 to discuss issues and concerns at both campuses. Three SAC concerns are: college hour, food options and extended Library hours. These concerns have been presented to Dr. Hubbard. Additionally, ASG is working on the calendar of events for spring semester.
3. Reorganizations:
  - Ongoing PT Fine Arts & Theatre Facilities Technician 19 hour/week/SS (44 weeks)
  - Ongoing PT Instructional Assistant 19 hours /week
  - Ongoing PT Instructional Assistant 19 hours/week
  - Ongoing PT Library Clerk 19 hours/week
  - Ongoing PT Accompanist 19 hours/week
  - Ongoing PT Fine Arts & Theatre Technician 19 hours/week (36 weeks)
  - Ongoing PT Video Technician 19 hours/week (32 weeks)

Dr. Kehlenbach discussed the need for the short-term positions to become permanent part-time positions to support instructional and performing arts programs. It was moved by Dr. Kennedy and seconded by Dr. Lamb to approve the reorganizations. Monica Zarske confirmed affirming vote via email. The motion passed with one abstention by Theresa Hagelbarger.

- Student Development/Student Affairs - FT Student Services Coordinator and (2) PT Student Services Specialists

Alicia Kruienza reviewed the need for the change in positions to support ASG and development of student leaders. Breanna Ceja added that ASG is comprised of over 40 officers and confirmed the need for leadership development and appropriate guidance for these official student positions. It was moved by Dr. Lamb and second by Dr. Kennedy to approve the reorganizations. Monica Zarske confirmed affirming vote via email. The motion passed with one abstention by Theresa Hagelbarger.

- Talent Search/Student Affairs – PT Administrative Clerk and PT Student Services Coordinator

Alicia Kruienza explained the need for the reorganization to support TRIO programs that serves over 796 students annually and has been operating over the last four (4) years with short-term employees. Grant funds support these positions. It was moved by Madeline Grant and seconded by Dr. Kennedy to approve the reorganization. Monica Zarske confirmed affirming vote via email. The motion passed with one abstention by Theresa Hagelbarger.

### III. Planning Session

At the October 24, 2018 College Council meeting two draft vision statements were determined. At this meeting, the vision statement was confirmed as follows:

*Santa Ana College is the college of choice that empowers each individual and is committed to student-centered, diverse and inclusive community. We meet their unique needs by offering innovative academic pathways and services that activates, motivates, and inspires educational and economic advancement in a highly collegiate environment.*

Dr. Lamb noted that community colleges are required to align with the State Chancellor's goals and funding will be determined by that alignment. He distributed copies of the Vision for Success (page 3) and Looking Ahead (Goals for Meeting California's Needs) summary. The mission, vision and values should drive our goals at SAC. Once strategies are in place, we establish direction and priorities. It is incumbent that goals and values are supported by our students. The strategic plan can be where we hang all our accomplishments.

Questions to consider:

*Where do we want to go?*

*How do we get there?*

*What resources will support it?*

Dr. Lamb explained purpose for sharing with group available data to develop goals, underscoring the alignment of SAC goals with State Chancellor's goals, a means of tracking and monitoring, establishing purpose, and give direction on what to fund or not fund. There is a need to set up a task force to do a deeper dive. The following individuals volunteered to serve on the task force with Dr. Lamb as the lead:

Janice Love, Dr. Jim Kennedy, Kimberly Mathews, Dr. Brenda Estrada, Madeline Grant, Alicia Kruizenga, Therese Hagelbarger, and Dr. Jarek Janio.

Good planning uses mission, vision and goals to drive outcomes to determine what and where we are going, and what to do with resources. SAC is not currently doing this. Need to start with outcomes, assessment and program review process. A discussion followed about the object of planning, TLC, IE, TrakDat, program review and SLOs, RARs, assessment and outcome development of IE Committee.

Dr. Rose reminded everyone of the resources available to the Planning Group on the H drive. The current outdated strategic plan is not a plan but a collection of other plans. What are we going to do with the new buildings coming up, how are we going to do what we need to do? Dr. Janio briefly discussed articulation between noncredit and credit classes being on the right path with the establishment of a pathway for ESL last year.

**IV. Next Meeting and Adjournment**

The next meeting is January 9, 2019 at 9:00 a.m. in S-215. This meeting adjourned at 11:00 a.m.