

SAC COLLEGE COUNCIL MINUTES
May 9, 2018

PRESENT:	Linda Rose Arnulfo Cedillo Shelly Jaffray James Kennedy Adam O'Connor Madeline Grant Monica Zarske Lithia Williams Pedro Mendez, ASG 2 nd Representative	LIAISON:	Lt. Scott Baker Christina Romero
ABSENT:	Elliott Jones Sean Small Juan Esqueda, ASG President	GUESTS:	Maria Aguilar Beltran Alex Claxton Maria Dela Cruz Brenda Estrada Ali Fahmy Kevin Kawa Alicia Kruienza Teresa Mercado-Cota Veronica Oforlea Melissa Utsuki

I. Call to Order

Dr. Rose called the meeting to order at 9:06 a.m.

II. Action/Discussion Items

1. AB 705 Implementation – Maria Aguilar Beltran, a full-time counselor, provided a brief presentation on the implementation of AB 705 and coordination with Guided Pathways. Dr. Rose confirmed the notion of AB 705 is not new but has been around for years. There is a need to move away from standardized testing for assessment purposes.

III. Standing/Continuing Business

1. Approval of Minutes – April 11, 2018
It was moved by Monica Zarske and seconded by Dr. Kennedy to approve the minutes of April 11, 2018 meeting as presented. The motion carried unanimously.
2. President
 - Guided Pathways – Dr. Maria Dela Cruz announced SAC received Guided Pathways funding with over \$400,000 for year one. The next steering committee meeting is May 17 with the next Guided Pathways Institute scheduled for September. Dr. Rose discussed the importance of making sure implementation is factored into on-going costs in the budget. A deep dive into the budget will be explored to determine how support of guided pathways and bachelor's degree program will continue from existing amounts of money. Teresa Mercado-Cota explained that results from the two guided pathways workshops is hoped to be available by the May 17 meeting.
 - Classified Report – No report.
 - SAC Foundation Report – Christina Romero discussed the scholarship awards ceremony scheduled for May 18 with the Transfer Awards to follow later that same evening. The Foundation funded \$500,000 in scholarships. She noted the Ed Arnold Golf Classic Tournament netted over \$53,000. Ms. Romero also extended appreciation to all the volunteers that supported and worked the event.
 - Public Affairs – Melissa Utsuki explained the branding survey is available and pushing out to the community. A follow-up meeting with the

consultants will be scheduled with college council to review the results. Teresa Mercado-Cota announced the Awards for Excellence and distributed flyers for the event on Thursday, May 10 at 2:00 p.m. in Phillips Hall. Then on Tuesday, May 15 at 12:00 p.m. celebrate 24 staff completing the leadership series. She also discussed upcoming events and professional development workshops. On Saturday, June 2, a Citizenship Fair is scheduled with Representative Lou Correa here at SAC. Additionally, she is working with former employee Maria Sugranes to encourage students to register to vote. She, staff and 10 students will be attending the National Civic Engagement conference in Anaheim in June. In concluding her report, Teresa announced Dr. Rose will be honored at the National Hispanic Business Women's Association luncheon on May 24.

- Research – Dr. Alex Claxton provided a research presentation on the SAC Students (where are they going, where they are coming from, are they also attending other colleges as the same time). Dr. Kevin Kawa provided a research presentation on the SENSE Survey that will be disseminated to randomly selected faculty in fall 2018 with a focus on student success within the first year of college and how to improve students' college experience. A sample survey was distributed. Student participation and faculty involvement will be key to the success of the survey. A letter from Dr. Rose will be sent out soon with details regarding the survey. Monica Zarske confirmed she will share information with Academic Senate and asked research team to attend last senate meeting before summer.
 - Information Technology – No report.
3. Academic Affairs
- Faculty Senate Report – Monica Zarske announced results of senate elections with Roy Shahbazian as President Elect and Noemi English as secretary to be effective July 1. Monica also shared items discussed at the senate meeting. The awards for excellence are Thursday at 2:00 p.m. in Phillips Hall. SAC is one of 33 campuses to participate in OEI Cohort.
 - Curriculum and Instruction Report – No report.
 - Enrollment Report – Dr. Kennedy and Dr. Rose briefly discussed the 3-day drop rule, noting that SAC has lost millions of dollars by not holding students accountable for outstanding fees. The SBO (Student Business Office) is ready to assist with a payment plan. SAC is not a welfare agency; fees must be received from students and therefore it is necessary to impose the 3-day drop rule if fees are not paid. Dr. Kennedy noted the importance of have a big summer program while waiting for the final numbers for positive attendance. Any and everything possible to promote credit and non-credit will be a huge impact for SAC. Predictions indicate 78 FTES short of the 2015-16 base.
 - Accreditation Report – No report.
4. Administrative Services
- SAC Safety Report – Lt. Baker briefly discussed homelessness issue that is encroaching onto campus. There has been an increase to theft of cars and personal items. Staff and students must be vigilant, aware of surroundings and report suspicious activity.

- Facility Committee Report – Adam O’Connor reported of the activities of the Facilities Committee. The next scheduled meeting is May 15 with a focus on proposal for reviewing directory signage.
 - Planning and Budget Committee Report – Adam O’Connor reported on the activities of the Planning and Budget Committee that met on May 1 that included a report from Cherylee Kushida on OER and SACTAC budget that was approved.
5. Continuing Education – Dr. Kennedy announced upcoming events including the GED/HiSet graduation on May 16 and the High School Diploma Ceremony on Friday, May 25.
6. Student Services
- ASG Report – Pedro Mendez provided a brief overview of student activities to conclude the academic year and setting up budget for next year. Breanna Ceja is the new ASG President. Students want more hours for the Health Center to be open with access to doctors or nurses which appears to be an issue. Following a general discussion, it was determined that SAC should be able to provide access for students and services not provided need to be identified so that SAC can take appropriate action to resolve issues accordingly. Alicia Kruienza will work with students to gather information and work with Melissa Utsuki to develop a campaign for services provided. Maybe the fee should be increased to provide more services. Dr. Oforlea is also working on this matter, but it is a different population of students that are complaining based on hearsay instead of personal experience. Madeline Grant commended ASG Senators for their representation and participation on various committees during this academic year noting their engagement and attendance being superb. Pedro himself will be graduating and transferring to UC San Diego.
 - Student Success & Equity Committee Report – Alicia Kruienza confirmed approval letters for equity funds were disseminated with the projected disbursement of \$220,000. Year-end reports are required by the specified deadline and no funds will rollover for the following year.

IV. Other Business

1. Request for Authorization to Apply for a Grant
- DREAMERS Program – Dr. Dela Cruz discussed the grant application and expectations to be accomplished through the grant.

It was moved by Dr. Kennedy and seconded by Madeline Grant to approve the request for authorization to apply for a grant as submitted. The motion passed unanimously.

2. Reorganizations:
- Faculty/Coordinator (TRIO-Talent Search) to Director (TRIO-Talent Search) – Alicia Kruienza discussed the need for moving a faculty coordinator position into a 12-month director to support the TRIO-Talent Search Program. This change includes a savings in salary costs. The faculty coordinator will retire after 25 years in the position. It was moved by Adam O’Connor and seconded by Madeline Grant to approve the reorganization as presented. The motion passed unanimously.

- Two Part-time Intermediate Clerks to one Full-Time Intermediate Clerk – Dr. Dela Cruz discussed the need for having one full-time intermediate clerk instead of two part-time positions to support the career development/CTE center. It was moved by Madeline Grant and seconded by Lithia Williams to approve the reorganization as presented. The motion passed unanimously.

V. Next Meeting and Adjournment

Dr. Rose thanked everyone for a very successful year, confirming a lot was accomplished in spite of the challenges, and she looks forward to the new academic year with two new VPs (Dr. Vaniethia Hubbard for Student Services and Dr. Jeffrey Lamb for Academic Affairs), and an interim VP in place for one year in Administrative Services. The Director of Physical Plant and Facilities, Mario Gaspar, will begin on May 21 as will the Director of Criminal Justice, Brad Virgoe. SAC will continue to move forward.

The next meeting is scheduled for May 23, 2018 at 9:00 a.m. in S-215 (if needed). This meeting adjourned at 11:04 a.m.