

SAC COLLEGE COUNCIL MINUTES

April 11, 2018

PRESENT:	Linda Rose Arnulfo Cedillo Shelly Jaffray James Kennedy Madeline Grant Monica Zarske Elliott Jones Sean Small Lithia Williams Juan Esqueda, ASG President Pedro Mendez, ASG 2 nd Representative	LIAISON: GUESTS:	Esmeralda Abejar Maria Dela Cruz Brenda Estrada Martha Herrera-Montoya Alicia Kruiuzenga Janice Love Kimberly Mathews
		ABSENT:	Lt. Scott Baker Adam O'Connor Christina Romero

I. Call to Order

Dr. Rose called the meeting to order at 9:30 a.m.

II. Action/Discussion Items

1. Update on Guided Pathway – Dr. Maria Dela Cruz confirmed the mid-year plan was submitted on March 30 and anticipates receiving feedback in May. Six design teams have been formed. April 17 is the next committee meeting. April 19 and 20 are the Guided Pathways workshops to provide an introduction and explore metamajors. Design teams and committee leads attended IEPI workshops last week. The Core team is attending another workshop at the end of April. The Board approved the consultant agreement for Dr. Al Solano to help SAC over the next five months.
2. Status of Administrative Hiring – Dr. Rose reported the Vice President of Academic Affairs, Dr. Jeffrey Lamb, and Vice President of Student Services, Dr. Vaniethia Hubbard, were approved by the RSCCD Board on Monday and will begin at SAC in July. The Vice President of Administrative Services selection committee has meet and there may be issues for filling the position at this time. It is happening with other community college districts across the State.

III. Standing/Continuing Business

1. Approval of Minutes – March 14, 2018
It was moved by Madeline Grant and seconded by Shelly Jaffray to approve the minutes of March 14, 2018 meeting as presented. The motion carried unanimously.
2. President
 - Classified Report – Sean Small inquired about incident that occurred on the second floor of the S building regarding a student issue. Alicia Kruiuzenga explained the student has been suspended. A lengthy discussion followed about the timing of a notice to the campus, the all-clear for the individuals involved, LIVE-Safe app, and general communication about handling such incidents. Because so many individuals were calling Campus Safety, it appeared as if no one was in the office to answer the phone. That was not the case; the calls instead bogged the system and sent callers to voicemail. Campus Safety is willing to attend departments/division meetings to discuss emergency procedures. Dr. Rose explained a follow-up meeting was held after the

incident and an email was provided to all managers. By nature, many of us “run to help” and in this situation, it was necessary for everyone to lock-down, run away, and get away from the incident. A & R immediately closed the security gate and asked students to leave the area. It is not necessary to share a photo of the student, because the training is to be aware of the behavior not the individual.

- SAC Foundation Report – No report.
 - Public Affairs – No report.
 - Research – Janice Love provided a brief presentation on Transfer Volume Reports including how they were calculated previously and how such will be calculated in the future. Dr. Rose confirmed the research and data will be part of the Educational Master Plan so that the direction SAC moves into will address equity issues and create programs that better serve students. The documents shared will be added to the Planning Workgroup folder on the H Drive. Ms. Long also announced a third Research Analyst, Ali Fahmy, will begin soon to support non-credit.
 - Information Technology – John Steffens is the Project Manager and will serve as SAC’s liaison to District IT.
3. Academic Affairs
- Faculty Senate Report – Monica Zarske discussed activities of the academic senate including program review that is being lead by Dr. Jarek Janio. She also discussed recent spring plenary sessions, resolutions and activities and announced the Excellence Awards scheduled for May 10 at 2:00 p.m. in Phillips Hall.
 - Curriculum and Instruction Report – No report.
 - Enrollment Report – Shelly Jaffray provided a brief report on enrollment. She explained that the proposed 4-week summer schedule to begin in June has been moved to the first week of the summer session instead due to contract issues. SAC will borrow 875 FTES and still be about 88 below 2015-16 enrollment figures. Dr. Rose noted that future sessions will be recommended for 12-week sessions to include 4-week, 6-week, 8-week and 12-week classes or even two 6-week classes. The schedule is being reviewed for future development. Dr. Kennedy briefly discussed large college designation for the next three years and avoidance of dropping enrollment below 20,000. The large college designation affects the entire district.
 - Accreditation Report – A visit by the ACCJC will be conducted April 18 at 9:00 a.m. – 1:30 p.m.
4. Administrative Services
- SAC Safety Report – No report.
 - Facility Committee Report – No report.
 - Planning and Budget Committee Report – No report.
5. Continuing Education – Dr. Kennedy announced a medical career day at CEC scheduled for April 20, which highlights noncredit programs that bridge to credit programs at SAC.
6. Student Services
- ASG Report – Juan Esqueda provided a brief report on ASG activities, including the “Let’s Decide” event on April 18 to assist students to make a decision about the path that is right for them. LGBTQ event on April 27 and ASG elections on April 23-24. He also announced that Elizabeth

Weber is running for the Student Trustee position – unopposed. Sustain-a-poolza is April 24.

- Student Success & Equity Committee Report

IV. Other Business

1. Request for Authorization to Apply for a Grant

- Nursing Support Grant 2018-19 – Dr. Rose explained the reason the dollar amount is unknown is due to the number of applications that receive the award.
- NSF IUSE Grant – UCI
- STEM Core Initiative

Madeline Grant provided a brief explanation of the two requests to supports Bridge to Engineering program. She explained how the program will be sustained in the future.

It was moved by Dr. Kennedy and seconded by Monica Zarske to approve the requests for authorization to apply for a grant as submitted. The motion passed unanimously.

V. Next Meeting and Adjournment

The next meeting is scheduled for April 25, 2018 at 9:00 a.m. in S-215. This meeting adjourned at 11:12 a.m.