



SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SENATE BUSINESS MEETING MINUTES

Members Present				Members Absent		Guests	
Michael Buechler	Jennifer Meloni	Maria Estrada		Maria Estrada		Maria Aguilar Beltran	
Stephanie Clark*	"Reza" Mirbeik	Susan Hoang		Susan Hoang		Justine Banal	
Jodi Coffman	Alejandro Moreno	Chuck Ramshaw		Chuck Ramshaw		Mary Huebsch	
Reyna Cummings	William Nguyen*	James "Marty" Rudd*		James "Marty" Rudd*		Jarek Janio	
Zachary Diamond	Suanne Oh	Gabe Shweiri		Gabe Shweiri		Jeffrey Lamb	
Ben Hager	Rebecca Vazquez Ortiz	Bruce Swanlund		Bruce Swanlund		Fernando Ortiz	
Conor Higgins	Leo Pastrana					Randy Scott	
Louise Janus	Luis Pedroza					Sara Valencia (ASG)*	
Ali Kowsari	Cathryn Pierce						
Chantal Lamourelle	Roy Shahbazian *						
Megan Lange	Brian Sos*						
Jorge Lopez	Robert Stucken						
Flo Luppiani	Michelle Vasquez						
Joshua Mandir	Monica Zarske*						

Date: **Tuesday, October 22, 2019**
Time: **1:30 p.m. to 3:30 p.m.**
Location: **A-130**

1. **Call to Order 1:35p by Roy Shahbazian**
2. **Approval of Additions or Corrections in Agenda – approved without comment**
3. **Public Comments** (Three-minute time limit) –
 - a. Justine Banal - Student life Cross-Cultural Conference is upcoming.
 - b. Jarek has accepted the Outcomes Assessment Coordinator position – he is located in A-107, communicate with him about outcomes questions. February 7th will be the Outcomes Assessment Conference. He is making appointments with departments to get back up to date regarding the SLO progress with Nuventive. Possibly Report out at future Senate meetings.
 - c. Reyna Cummings shared that a 2nd 8-week courses just opened in Comm. Studies 101, enroll today.
 - d. The Centennial Lease was voted on, and an 85-year lease was approved.
 - e. Ali Kowsari shared that they finally did a LinkedIn / Business Card event, ASG put together a group of people, as well as Office Depot. The highlight was that they got a

donation of 50 new business suits, and students got fitted. It was a great experience for all involved. Ali wanted to thank ASG for pulling these resources together!

- f. Louise Janus from DSPTS announced a resource fair in the main mall of Campus. 11a-2p tomorrow October 23.
- g. Leo Pastrana reminded the room that we are in the midst of transfer season, he asks that faculty encourage students to visit the Transfer Center. Don't wait as the holidays fall within the deadline for applications.

4. Approval of Minutes

- a. Approved with minor edits.

5. Reports

- a. ASG – Sara Valencia

- i. Continue to work on resolutions for college hour and food pantry.

- b. SCC – Randy Scott

- i. Last Senate meeting included presentation about a Smoke & Tobacco Free district. Long discussion about a tenure process taskforce, looked at earning tenure and evaluation process, data collection, most items ranked in the middle, but a few items may generate further discussion. People going through the tenure process would be observed each semester rather than once per year. Another item that rated high for faculty is that the committee would actually vote on tenure, rather than just an administrative position, idea of a 5th year for tenure. Most popular idea is a mentoring process over the time that people are earning tenure.
 - ii. Follow-up questions regarding whether SCC and SAC would have to have the same process. It appears that the process indeed would have to be the same.

- c. Student Success & Equity – Maria Aguilar Beltran

- i. Finalizing the vision for the committee. Discussed aligning our timeline for people to have equity requests with our RAR process. If this is the case, then this would bump the RAR process up by 2 months.
 - ii. The Food Pantry, some faculty believed that we had a partnership with the local pantry, while students are referred to this pantry there is no formal partnership.
 - iii. Spring 2020 there will be a farmer's market, but storage of food is an issue. SAC will have to share a truck that SCC uses, so logistics for moving the food from location to location will need to be addressed.
 - iv. Working with ASG to find funding for student workers.
 - v. Implementation of AB 705 with ESL, meeting twice a month and receiving some guidance from the state. Addressing guided self-placement. April 1 is when everyone will be applying for 2020 and we must be in compliance.

- vi. AD 620 is a law that went into effect 2011, it is specifically for the LGBTQ student community. There is not a collective place or resource for this, but with this law we need house this information. Janice Love has some data that can be shared regarding our LGBTQ students.

d. **Basic Skills/Faculty Development – Mary Huebsch**

- i. Held the equity institute, trying to be more intentional about our equity work. Working on follow-up, but the best part is that students attended and were there. Look forward to where we are going next? - Reyna Cummings shared that CalState Fullerton has an app after events where they can send out notifications if there is leftover food and students can come and pickup any leftovers. Schools are doing this to address the food dilemma.
- ii. Professional Development week is looking for ideas for workshops. First topic they would like addressed is how to address food and shelter insecurities. Other ideas are welcome.
- iii. CalState still demonstrates an equity gap, even with higher graduation rates.
- iv. October 29th Glenn Doolittle will be offering a discussion about helping students find their career pathway.
- v. Mentoring is being discussed, PD is looking at the faculty institute, including faculty of color. SCC is also considering a mentoring program. Need guidelines and goals for a process like this.
- vi. Working on a report for Student Equity & Achievement Program, report is due January 1st. A draft will most likely be shared with senate on Nov. 26th.
- vii. Need to do some professional development on accreditation.

6. **Informational Item** – Follow-up on Faculty Priorities Data – Roy Shahbazian

- a. A couple of questions have been raised regarding this spreadsheet.
- b. Questions about non-paid instructors, please let us know if you have a question about this and how it impacts a department.
- c. Nov. 1st at 9am.
- d. Forced ranking sheet for this process
- e. If you are in a division that will be submitting a request, please make sure you understand the nuances and requirements for additional faculty needs.
- f. Maria Aguilar Beltran asked about issues related to faculty requests and administrative agreement. It is important that faculty understand this part of the process is a faculty-driven process. Submit if you do believe there is a need for proposing a faculty position.
- g. Rebecca Ortiz, how do we know who should be attending the Nov. 1st meeting? Senior Senators are identified on the Senate roster. Please notify Stephanie Clark if you will not be able to attend.

7. **Bond Issues** – Roy Shahbazian

- a. College Council had a discussion about Bond project priorities. They proposed adding a phrase to the description of the projects, something like ‘and replacement classroom space for older buildings with accessibility issues.’
- b. The board met a week and a half ago and had a discussion about the projects list. Substantive changes were made, the dollar amounts have been reduced. The

- descriptions appear to have been refined, Visual & Performing Arts Center is no longer on this list. Some board members expressed a need for a community arts center.
- c. At the Facilities Committee meeting, there was more discussion about Hammond Hall. The outcome of that meeting was to refer to College Council about what to do about that building.
 - d. Ben Hager shared that a few members of the math department met with Chancellor Martinez
 - e. Ben continued that Hamond Hall *is* part of a facilities plan for a teardown, there does need to be a revision of the facilities Master Plan. STEM building was supposed to relocate Math, Technology, Engineering and Sciences. Math is no longer part of the STEM building.
 - f. At this time math occupies the bottom floor of Hammond Hall. Fire Tech is housed upstairs, as well as SLPA. What happens if we wait for the next bond? Adding space to current bond projects might be a possibility. Math could be scattered once Hammond is taken down. Ideally there should be a central location as students take this.
 - g. Monica Zarske brought up that these conversations and decisions happen very quickly, so these decisions didn't address the issue of space that was removed, now what do we do? Long-term plans should be in place should projects change in the future. Ben Hager asks that we address ADA compliance.
 - h. William Nguyen asked about the plan Ben shared with the room. This is an outdated plan.
 - i. Ben would like to see Hammond come down, but that may not be practical. Would prefer that the department remains centralized. Issue of due diligence, the master plan may need to be addressed.
 - j. Questions of what is happening with Russel Hall. Russel will be taken down and replaced with health sciences.
 - k. Return to this facilities master plan and address future planning.
 - l. William Nguyen recommends how much space will allow Math to function effectively.
 - m. Dr. Lamb shared that the facilities master plan follows the ed master plan. So where are we going and then what do we need? There is an ed master plan that was addressed last year, the facilities committee should review this and then work with district to address a new plan. Could even review our services and student needs have changed.
 - n. Recommending that the facilities committee should review the master plan. Dr. Lamb suggests asking facilities to share some of the changes that are coming, he shared that when others move, new space becomes available.
 - o. Ben would like to take down Hammond and keep the department centralized.
 - p. Jennifer Meloni mentioned ed plan and basic skills.
 - q. Ben moved to approve tearing down Hammond Hall and keeping the department centralized.
 - r. Jodi feels that math should be housed in the STEM building.
 - s. Questions arose about how faculty get involved in long-term planning?
 - t. Michael Buechler thinks we should ask the facilities office to update the Master Plan based on the Ed. Plan and bond outcomes.
 - u. Discussion is ongoing regarding the bond projects.
 - v. Motion approved - Rebecca Ortiz and Stephanie Clark abstained.

8. Reports

- a. President – Roy Shahbazian
 - i. ASCCC Area D Meeting
 - 1. State-wide issues were discussed, and Chancellor Oakley was present and offered a lot of time for questions.
 - 2. Reviewed the resolution addressing Role of Academic Centers and Tutoring Coordinators
 - 3. Briefly mentioned the CTE Toolkit for Minimum Quals
 - ii. October Board of Trustees Meeting
 - 1. SCC presented on the Arise program, for formerly incarcerated students. Luis Pedroza understands that this program helps students transition into college. The student who spoke on this graduated last Fall and is attending CalState Fullerton, he would like to advocate for the expansion of this program.
 - 2. Next BOT meeting is this upcoming Monday, in Phillips Hall at 4:30, there is an ASG reception at 4p. Bond may be a substantive item.
 - 3. William reminded that room that we need a 5 out of 7 trustees to pass the bond measure. It would be good to come out and speak in support of the bond. Gallery reception will be open during this event.
 - iii. Dual Enrollment Advisory with FARSCCD (Monica Zarske)
 - 1. Participating in the FARSCCD advisory. The last meeting discussed dual enrollment, and the union would like to look at our practices and processes surrounding dual enrollment. Looking to create a workgroup and have broader discussions about it. Concerns were whether or not faculty are being evaluated and what role faculty play in this process. Contact Monica or Stephanie
- b. Secretary/Treasurer – Stephanie Clark
 - i. Currently only have priorities requests from 5 departments.
- c. Curriculum – Brian Sos
 - i. Cara reminded that room to submit curriculum now so that Fall isn't overwhelming, because there are so many courses submitted in Fall some items slip through the cracks.
- d. Planning & Budget – William Nguyen
 - i. District level resources committee, reviewing the district BAM. There are people always trying to sift money during BAM revision.
- e. Facilities – Marty Rudd
 - i. Robert attended facilities committee. Timeline regarding intercession, the main thorough fair ad parking lot 9 will be closed. Will have to enter campus on Bristol or anywhere other than parking lot 9.
 - ii. Ongoing issues with vandalism, replacing towel dispensers with driers in the student bathrooms.
 - iii. AR 5220
 - iv. Pigeon droppings in the R building
 - v. Key distribution procedures.
- f. SACTAC – Susan Hoang
 - i. No report.
- g. Guided Pathways – Fernando Ortiz
 - i. RP Group Strengthening student success, SAC presented our progress. Have had a few follow-up emails about what we are doing.

- ii. Learning & Engagement implementation team. Our Outcomes assessment lead, Program Review lead and another lead will be leading this
- iii. Skyline Equity Workshop will be hosting an academy. There are 10 faculty, and these will be the 'Equity Academy Team' they will develop professional development opportunities for other faculty. Second Equity Academy for Counselors will be held in February.
- iv. Continue with District-wide collaboration. Will meet at the district and update the teams on progress, this includes a technology update, SCC will have a GP retreat on the 15th to assist them in thinking through their processes.
- v. CAP Exploration Fair on Nov. 14th 10a-1p. Over 60 programs will be there promoting their programs, services and degrees. Swag will be shared with attendees.

9. **Faculty Updates**

- a. None.

10. **Adjourn** – Meeting adjourned at 3:07p