



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SENATE BUSINESS MEETING MINUTES

Members Present				Members Absent		Guests	
Michael Buechler	Flo Luppani	Cathryn Pierce	Mary Huebsch				
Stephanie Clark*	Joshua Mandir	Conor Higgins	Maria Aguilar Beltran				
Jodi Coffman	Alejandro Moreno	Jennifer Meloni	Jeffrey Lamb				
Reyna Cummings	William Nguyen*	Reza Mirbeik	Fernando Ortiz				
Zachary Diamond	Suanne Oh	Marty Rudd*	Randy Scott				
Maria Estrada	Rebecca Ortiz	Gabe Shweiri	Jim Isbell				
Ben Hager	Leo Pastrana	Monica Zarske*	Sara Valencia (ASG)				
Susan Hoang	Luis Pedroza		Cherylee Kushida				
Louise Janus	Chuck Ramshaw		Theodore Moreno (ASG)				
Ali Kowsari	Roy Shahbazian*		Jarek Janio				
Chantal Lamourelle	Brian Sos*						
Megan Lange	Robert Stucken						
Jorge Lopez	Bruce Swanlund						
	Michelle Vasquez						

Date: Tuesday, October 8, 2019

Time: 1:30 p.m. to 3:30 p.m.

Location: A-130

1. **Call to Order** – Roy Shahbazian at 1:34pm.
2. **Approval of Additions or Corrections in Agenda**
 - a. Ali Kowsari moved to approve the agenda with changes, Louise Janus seconded. All in favor, none opposed.
3. **Public Comments** (Three-minute time limit)
 - a. Megan Lange
 - i. Days of the Dead, film screenings October 29th. 3p in D101, and 6pm in A210
 - ii. Documentary film tracing the days of the dead from Mexican culture to today.
 - a. Mary Huebsch
 - i. Equity institute is next week, there will be food.
 - ii. Reflect on how we are taking actions to make things equitable.
 - iii. Send flier out via email with the link.
 - b. Ben Hager on behalf of the Math Department

- i. There has been an ongoing passionate discussion in the Math Department, regarding Hammond Hall, which is neglected and old. The department is worried that the building is being forgotten, a former bond measure E included Math but plans for the building were scrapped. The Math program will not be housed in the new STEM building. Several issues, including plumbing, flooding, fire, damage, and disruptions to the classrooms have occurred in Hammond. Moving disabled students into new classrooms due to mobility has also occurred. The building is outdated, not ADA compliant, and does not provide an environment that inspires learning.
 - c. Alejandro Moreno
 - i. Centennial Education center will be going up for a new lease, Chancellor is requesting a 99 year lease. Vote next Tuesday, the 14th please ask people to show up and offer support. Vote is taking place Tuesday at City Hall, off Santa Ana Blvd. and Ross.
 - d. Teddy Moreno – Student Trustee
 - i. Working on providing more hot food options on campus. Food trucks are on campus, and there will be more options in 2 years when Johnson Center is open.
 - ii. In the meantime, he feels that there is a monopoly on campus for the food truck vendor, two trucks and one vendor.
 - iii. Teddy is requesting input on what food trucks students would like to see – healthier, vegan, Mexican with better pricing, Thai food or Chinese food.
 - iv. He will be meeting with his Dean and Chancellor Martinez today to advocate for more variety.
 - v. Requesting input from faculty. Food truck options or any known vendors faculty would like to see on campus.
 - vi. Email: teddymoreno14@gmail.com
- 4. **Approval of Minutes** - moved to approve with presented changes by Jorge Lopez, seconded by Maria Estrada, no abstentions, no objections.
- 5. **Report – ASG** – Sara Valencia
 - a. Three positions open:
 - i. Social Sciences
 - ii. Child Development
 - iii. Athletics
 - b. Three Events coming up on 14th and 15th, partnering with Undocu-Scholars program for these events.
 - c. Subcommittees have been created in ASG to address College Hour and Food Pantry.
- 6. **Report - SCC Senate Secretary/Treasurer** – Randy Scott
 - a. Interim Secretary Treasurer this semester.
 - b. SCC-AS had SCC President Juan Hernandez present on the proposed bond measure.
 - c. 1st choice is a student services/instruction building.
 - d. Lawsuit and addressing ADA compliance will be taking up a chunk of the bond, as well as a fine & performing arts building. SCC's portion is something in the ballpark of \$211 million.

- e. Dean of Institutional Effectiveness, Library, and Learning Support Services, Arron Voelcker attended the September 3 and September 17, 2019 SCC-AS meetings and shared progress in moving towards an individualized student level SLO assessment. Motivated by 2014 ACCJC Accreditation Standards 1B6 requiring disaggregation of student subpopulation data and facilitated by the implementation of SCC's new curriculum program, eLumen, the SCC-AS consented to a student-level SLO assessment pilot program (details to be decided later) to run in 2019-2020, with full implementation targeted for 2020-2021.

7. Informational Item – Hiring Process – Roy Shahbazian (20 mins)

a. Process/Procedures – Faculty Priorities

- i. Please remind your area to work on this form.
- ii. Most of the form is self-explanatory, but section 3 has some detailed questions.
- iii. Efforts have been made to create a spreadsheet to assist with this section.
- iv. Instructor Count is more like Section Count.
- v. Ratio of FTES/FTEF – references cost-effectiveness.
- vi. Meeting will occur November 1st.
- vii. Pull Data from the excel spreadsheet.
- viii. Brian Sos is wondering what was determined last year, because this was discussed last year.
- ix. Dr. Lamb offered some insight in recognizing that there was not a singular source of data in last year's priorities review. This process is to identify the same source of data, and the Senate can determine which data should be used.
- x. Josh Mandir asked about a single discipline in a department which houses multiple disciplines. Dr. Lamb recommends making the most compelling argument.
- xi. William Nguyen recommends remembering that the narrative may also be considered beyond data.
- xii. Non-credit will be using different data than credit faculty.
- xiii. Update the form to 18-19 using both full semesters. i.e. Fall/Spring
- xiv. Other options involve populating the data for each form.
- xv. Past issues with interpreting the questions are being acknowledged.
- xvi. Should narrative describe different method for determining numbers?
- xvii. Sos suggests referencing the EMT report.
- xviii. Faculty should fill out the form at this time, but perhaps Senate needs to circle back to Janice for better data for Fall '18 and Spring '19 data for exact points.
- xix. Goal for next year is to establish a clear process and evaluate the form.
- xx. Senate Executive Board should evaluate the form and address ambiguities this year, but re-present changes for Senate approval and input next year.
- xxi. Possibly move the deadline back by a week.
- xxii. Dr. Lamb would like Senate to know that the FON is not shared until later, but he does know there have been retirees which would allow us to prioritize a handful of positions.

Change of Order - At this time the Process/Procedures item was skipped to address Dr. Ortiz's presentation for an action item.

b. Process/Procedures – Screening Committees

- i. It is important that screening committees have a diverse group.
- ii. Lack of diverse committees can represent a culture that is not welcoming.
- iii. December 7th, there will be a job fair to encourage a large pool of applicants to select from.
- iv. Mentoring for underrepresented groups is an ongoing discussion.
- v. Mary reminded the room that the next EEO training will be Feb. 4th.
- vi. Mary will get a list of who needs to renew for Spring.

8. **Action Item – Reinstatement of Institutional Effectiveness & Assessment Committee**– Dr. Ortiz (10 mins)

- a. Presented the membership list in the previous version of IE&A.
- b. Co-Chair should be identified by Academic Senate.
- c. Cohort would include faculty from divisions, counseling and noncredit – continue to consider who can join these subcommittees while keeping representation fair.
- d. Jarek Janio is our Outcomes Assessment Faculty Coordinator.
- e. Accreditation Faculty Coordinator will be flown shortly.
- f. Work of the IE&A supports the 3 subcommittees including the Program Review, Outcomes Assessment, Accreditation, and temporary Strategic Planning.
- g. Program Review subcommittee has been re-orged from the TLC committee.
- h. Strategic Planning committee is temporary and will be assisting the district with plan alignment.
- i. Questions of a coordinator for Program Review? Dr. Lamb is trying to figure out how to address planning and allocation. Need a bigger, clearer picture of this work.
- j. Jarek is stepping down from the Program Review committee to attend to Outcomes.
- k. Recruiting has begun for each subcommittee, for instance DE should be involved in Outcomes Assessment.
- l. Requesting that Academic Senate identify someone to serve as Faculty Co-Chair for IE&A.
- m. With addition of a Program Review Chair on the IE&A Membership, Dr. Ortiz requests approval for the formation of IE&A.
- n. Brian Sos motioned to approve the IE&A committee and structure, with the additional change of a Faculty Program Review Coordinator.
- o. All in favor, none opposed.
- p. Passed: IE&A Reinstatement passed with the change of an additional Program Review Coordinator position.

Change of Order - Returned to Item '7,b' of Agenda.

9. **Informational Item – ASCCC Resolutions** – Roy Shahbazian (30 mins)

- a. Number of resolutions about elections.
- b. 3.0 includes diversity and equity, guided pathways and inclusivity.

- c. Reviewed 6.01 regarding support of baccalaureate degrees.
- d. 6.02 support of baccalaureate degrees in allied health fields.
- e. Robert suggested that Nursing allow for BSN training. He is in favor of these resolutions.
- f. CSUs are impacted, so it is a service for single moms and those trying to improve their earnings.
- g. Question about sunset date of baccalaureate degrees.
- h. Resolution 19.01 regarding equivalency for CTE. Send questions to Roy or Stephanie about any resolutions.

10. Reports

- a. President – Roy Shahbazian
 - i. Security Report – informational only
 - 1. Clery report, two incidents on campus.
 - 2. Leo shared that one incident is covered in the El Don.
 - ii. ASCCC Events: GP, OER and Curriculum
 - 1. Consider attending local events to learn more about Senate
 - 2. ASCCC webinars are high quality, there are some on Guided Pathways, there are some on site meetings as well as regional meetings.
 - iii. District Council
 - 1. Met yesterday, on the 7th, created a separation of duties, the document tries to summarize the duties of the college vs. the district.
 - 2. Reviewed district plan.
 - 3. Board measure to be addressed next week at SCC, next Monday.
 - 4. October 28th BoT meeting on campus, Teddy Moreno would like the room to be aware and vocal about the bond support. Reception is to be held from 3:30-4:30, the meeting will be held in Phillips Hall.
 - a. Meeting begins at 4pm.
- b. Secretary/Treasurer – Stephanie Clark
 - i. Distinguished Faculty Lecture will take place November 19th.
- c. Curriculum – Brian Sos
 - i. Tomorrow is the deadline for curriculum.
 - 1. Faculty need to stay vigilant regarding curriculum originator and the curriculum office.
 - 2. Leo Pastrana, no ability to offer proctored exams which is impacting some students who are out of state at the moment.
- d. Planning & Budget – William Nguyen
 - i. Budget Allocation Model (BAM)
 - 1. Shared information on the District BAM.
 - 2. 70/20/10
 - 3. FTES data don't overlap much but Supplemental & Success do (quite a bit).

- ii. RAR timeline
 - 1. Timeline has changed, there is now a new time frame.
 - 2. Requests will be sent out in February.
 - 3. Two opportunities two request money during the year now.
- iii. SAC Workgroup on SCFF
- e. Facilities – Marty Rudd – Stephanie Clark reported in his absence
 - i. Faculty who would like to offer feedback on campus cleanliness need to report such feedback to Marty Rudd so he can share with facilities.
- f. SACTAC – Susan Hoang
 - i. Just had first meeting last week.
 - ii. Initiatives they want to address include student technology awareness.
 - iii. Held a presentation by the ITS Director and the new computer replacement plan.
 - iv. Laptops or any other devices are not part of a computer replacement plan, there is no system in place for replacing that item.
 - v. WebAdvisor is disappearing at the end of 2020. ITS is working on the transition, new system currently called Self-service, starting in Summer all faculty will start using this system.
 - vi. Currently testing the new system, add codes might be different, faculty piece of the system might be complete by March.
 - vii. She will share the link to see what the interface looks like.
 - viii. Zachary Diamond asked how the system compares with our regional competition.
 - ix. Susan stated that there is not enough faculty feedback for these items.
 - x. Cherylee agrees that faculty are not involved enough.
- g. Guided Pathways – Fernando Ortiz, Stephanie Clark reported in his absence
 - i. Maria Delacruz, Merari Weber and Dr. Ortiz will be presenting on GP at the Strengthening Student Success Conference in San Francisco on Thursday.
 - ii. 2. CAP Exploration Fair Nov. 14, get involved.
- h. Student Equity & Success – Maria Aguilar Beltran
 - i. None.
 - ii. Comment that Equity meets at 3, so might want to address agenda or meeting time to respect Senate.
- i. Basic Skills/Faculty Development – Mary Huebsch
 - i. None.

11. Faculty Updates

- a. Zachary Diamond shared that the Air Show was a great time, and he suggests that the campus participate in more shows and events like this.

- b. Michael Buechler, meeting to discuss FMR process has been cancelled, grant money cannot be spent due to this process. Impacting multiple departments.
- c. Where in the SAC is Martha Vargas, similar to Where in the World is Carmen Sandiego, for Transfer Awareness Month.

12. **Adjourned** – at 3:20 pm by Roy Shahbazian.