



ACADEMIC SENATE

Santa Ana College Academic Senate Business Meeting

Tuesday, February 28, 2023 • 1:30-3:30pm

Meeting Location:

A-210

Attendance:

Senators – Christina Axtell, Rebecca Barnard, Steve Bautista, Matt Bittner, Ann Cass, Amberly Chamberlain, Ben Hager, Tiffany Heremans, Louise Janus, Annie Knight, Flo Luppiani, Quynh Mayer, Jennifer McAdam, Jennifer Meloni, Reza Mirbeik, Alejandro Moreno, Tim Murphy, Nicole Patch, Mario Robertson, Gabriel Shweiri, Brian Sos

Executive Team – Claire Coyne, Jason Huskey, James Isbell, Chantal Lamourelle, Jorge Lopez, Roy Shahbazian

Guests – John Zarske, Heather Arazi, Andrew Barrios, Francisco Ramos, Adrian Ramirez, Trudy Naman, Marvin Gabut, Jeff Lamb

Santa Ana College Mission Statement:

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

AGENDA

1. **Call to Order** - Prof. Jim Isbell @ 1:33pm
2. **Approval of Additions or Corrections to Agenda**
 1. Motion – Ben Hager; Second – Christina Axtell; Carried
3. **Approval of/or Corrections to Minutes**
 1. Motion – Alejandro Moreno, Second – Jorge Lopez; Carried
2. **Public Comments**
 1. Health Center has added a bilingual therapist.
 2. Craig Ursuy, part-time Global Business faculty, is being supported by a CIBER grant to present at the NASBITE International Conference in Annapolis in April.
3. **Action Item**
 1. **Approval of Academic Senate LHE Distribution (2023-2024)**
 - Confirmation of the total LHE available to Senate was asked. It was confirmed to be 64.
 - Confusion over whether VPs would be the Co-chairs of the Budget & Planning and Facilities Committees since they would be absolving the their LHE. It is not clearly defined in the by-laws.
 - It was stated that the Chairs would possibly be voting members of those two Committees, but not necessarily the Co-chairs.
 - Alejandro Moreno made a motion, Louise Janus seconded, to table the approval and revisit the allocation.
 - Christina asked if it can be reallocated later if not approved now. The need was to have the allocations approved so that people would know what they would be getting in time for the Senate elections.
 - *Vote to table it: yes – 5, no – 15*
 - Amberly Chamberlain made a motion, Christina Axtell seconded, moved to change the VPs LHE to 4 and the Co-chairs to 1 LHE each.
 - *Vote to reallocate: yes – 16, abstentions - 3, no – 1*

- *Movement carried; allocations with adjustments approved*
- It was stated that these allocations would just be starting points that could still be redistributed as needed.

4. **Reports**

1. **ASG Report** – Vice President Francisco Ramos

- Reported on Welcome week; 100% increase on Club Rush Week; applications for ASG positions opening up on March 6th; see calendar for upcoming events.

5. **Informational Presentations**

1. **Chat GPT Presentation** – Prof. Gilberto Cardenas

- See Chat GPT PowerPoint presentation.

6. **Informational Reports**

1. **SCC Report** – Prof. Tara Kubicka-Miller

- Senate debriefed about the retreat; felt it was a lost opportunity because Trustees were there and didn't have the freedom to discuss as needed; wanted to talk more about the IdeaBoardz; wants to have our Senates get together again to maybe discuss these together; they chose their top five that they will be focusing on.
- Requesting any Communications professors to be a part of an event they are having

2. **President** – Prof. Jim Isbell

- The AR is being changed to include the Faculty Chair in the final interview.
- 175-day Counseling Instruction proposal is now on hold, and possibly for quite some time; Cal-GETC is affecting it moving forward at this time.

3. **Historian** – Prof. Amberly Chamberlain

- Webpage has finally been updated; please check that all your materials from Fall meetings are on there and submitted any missing to Amberly.

4. **Curriculum** – Prof. Claire Coyne

- Committee had conversations about Cal-GETC; approvals need to be done for Fall.
- Quads are due October 16th.
- CTE Program Review reminders went out for those that needed to be updated, every two years. Be on the lookout for the email with instructions.

5. **Faculty Professional Development** – Prof. Amberly Chamberlain

- Robert Rules and study guide was approved to be purchased for all senators and Committee Chairs; won't be purchased until the next fiscal year. Expect to have them for the Fall Retreat.
- Moving forward three feature speakers chosen from the Speaker Series submissions; 17 out of the 19 submissions were chosen to give their presentation starting this year through the next academic year.
- Demystifying the Hiring Process workshops have brought about a need for further workshops to lead interested faculty and classified through developing their CVs and cover letters. Look for these workshops coming in the future.

6. **Planning & Budget** – Prof. Jorge Lopez

- No report – Haven't met yet.

7. **Facilities and Safety** – Prof. Jason Huskey

- See Facilities PowerPoint.
- Claire Coyne brought up a social media site that has been posting concerning security and safety issues that have been happening on campus, but we have not been made aware of.

8. **Equity** – Prof. Chantal Lamourelle

- AB943 application will be out by Friday. Volunteers needed for people to review the applications; three 30-45 min meetings to do this. Email [Chantal](#) asap if interested.
- For full report, see the following link:

https://docs.google.com/document/d/15M8UN1HB4o0d228h_7luEPMgsX1CkQIU4G6LEBLOQdw/edit

9. **Intersectionality, Race, and Social Justice Advisory Group** – Representative
 - Annie Knight represented and stated that the group will meet tomorrow, Wednesday, March 1st. All are welcomed to attend. They will be discussing curriculum ideas for Fall related to the Institute. The group will continue meeting one Wednesday once a month. Email [Annie](#) if interested.
 10. **Faculty Leadership & Engagement Workgroup** – Prof. Jennie Beltran
 - Andrew Barrios spoke for the group in Jennie Beltran’s absence. Announcements for the upcoming Senate Officer positions will be coming soon. Now that the LHE distribution has been approved, the amounts will be added to the promotional flyers.
 - Roy Shahbazian asked for Senators to make announcements at their department and division meetings and encourage faculty to get involved in these important leadership positions.
 11. **Guided Pathways** – Representative
 - Chantal Lamourelle stated that this report was infused with the Equity report.
 12. **Distance Education** – Marvin Gabut
 - New Distance Ed Interim Director reported that the advisory committee is working on the handbook, to include title V and Learning Outcome updates.
 13. **Outcomes/Assessment** – Representative
 - Jeff Lamb stated that the group is struggling, due to lack of support and direction. They are reassessing what support needs to look like moving forward. Still needing a faculty coordinator for this position.
 14. **SACTAC** – Representative
 - No representative to give report.
 15. **Human Resource Committee** – Prof. John Zarske
 - John Zarske prepared language in regards to the AR issue (see HRC report), but since Jim’s report stated that it has been addressed with the Chancellor and that the Faculty Chair will now be a part of the inclusion for the final interview, no need to further discuss.
7. **Announcements**
1. **District Sustainability Committee** – Prof. Kelvin Leeds
 - District is looking for faculty to participate in an Earth Day event they are planning.
 - There is also a faculty spot on the committee that needs to be filled.
 - Faculty are being asked to infuse sustainability into their curriculum.
 - Email [Kelvin](#) if interested in being on the committee or for more information on how to participate in the event
 2. Amberly Chamberlain announced that the Theatre Department will be putting on a production of King Richard III, modernized to represent a world post LA Watts Riots in the 90s. A study Guide has been created to distribute to interested teachers to use in their classes. A matinee performance will be made available for students on March 30th for \$5 a ticket. General performances will be in the evenings from March 30th-April 2nd.
8. **Adjournment @ 3:29pm**

Next Academic Senate Business Meeting: Tuesday, March 14, 2023 from 1:30-3:30pm

Highlighted Professional Development Opportunities:

- **Academic & Professional Matters: The 10+1 in Practice** | March 6, 2023 | 12:00pm | <https://cccconfer.zoom.us/meeting/register/tZcsdeCqrjotHtyDo5ykJfPacpBUE9rlbmO3>
- **ASCCC 2023 Spring Plenary Session** | April 20 to 22, 2023 | <https://asccc.org/events/2023->

[spring-plenary-session](#)

- **See full list of external opportunities:**

https://docs.google.com/document/d/1fdmj9sAQIRN9m_wBk3R8QYbB9gAgCVyV3C6xaLE6IHo/edit?usp=sharing

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate