

Santa Ana College Academic Senate Business Meeting



SANTA ANA
COLLEGE

Santa Ana College
Mission statement

Tuesday, April 26, 2022 · 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Meeting Location:

Join with Zoom

<https://cccconfer.zoom.us/j/99925560227>

Join by phone

(669) 900-6833

PIN: 96143047099#

These minutes reflect a summary of discussions and motions made

[Click here for all video, audio and transcript files for this meeting](#)

ATTENDANCE:

<u>Alejandro Moreno</u>	<u>Elizabeth Rocha</u>
<u>Ali Kowsari</u>	<u>Fernando Ortiz</u>
<u>Alyssa (ASL Interpreter)</u>	<u>Gabriel Shweiri</u>
<u>Amberly Chamberlain</u>	<u>Heather Arazi</u>
<u>Andrew Barrios</u>	<u>Jaki King</u>
<u>Ann Cass</u>	<u>Jarek Janio</u>
<u>Annebelle Nery</u>	<u>Jason Huskey</u>
<u>Annette Bui</u>	<u>Jennifer McAdam</u>
<u>Ashly Bootman</u>	<u>Jennifer Meloni</u>
<u>ASL Interpreter - Karely</u>	<u>Jim Isbell</u>
<u>Cathryn Pierce</u>	<u>Jodi Coffman-Counselor</u>
<u>Chantal Lamourelle</u>	<u>Kelvin Leeds</u>
<u>Cherylee Kushida</u>	<u>Leo Pastrana</u>
<u>Christina Axtell</u>	<u>Luis Pedroza</u>
<u>Claire Coyne</u>	<u>Maria Aguilar Beltran</u>
<u>Dawn McKenna-Sallade</u>	<u>Marty (James Rudd)</u>
<u>Dr. Merari Weber</u>	<u>Matthew Bittner</u>
<u>Dr. Rebecca Barnard</u>	<u>Michael Taylor</u>
<u>Dr. Walter Jones</u>	<u>Michelle Vasquez</u>

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



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<u>Molly Colunga</u>	<u>Sarah Bennett</u>
<u>Monica Zarske</u>	<u>Sarah Mathot</u>
<u>Nicole Patch</u>	<u>Stephanie Clark</u>
<u>Reza Mirbeik</u>	<u>Tara Kubicka-Miller (she# her# hers)</u>
<u>Rick Corp</u>	<u>William Nguyen</u>
	<u>Zachary Diamond</u>

AGENDA

1. **Call to Order** - Prof. Jim Isbell

President Jim Isbell called the meeting to order 1:31 p.m.

2. **Approval of Additions or Corrections to Agenda**

There were no additions or corrections to the agenda.

3. **Approval of/or Corrections to Minutes**

Ali Kowsari: Spoke about the quality of accuracy of the minutes.

Sarah Bennett: Described how minutes were being taken and said they would reassess the process.

Amberly moved to approve with any edits emailed to Sarah in next 24 hours

Alejandro seconded the motion

The motion carried with no dissent

4. **Public Comments**

Alejandro: Spoke about concerns with the survey that was distributed to evaluate the pilot program that combines School of Continuing Education and Orange Education Center management.

Reza: Spoke about the survey and agreed with Alejandro.

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Claire Coyne: Spoke about and shared information in the chat about the last week of STEM Month.

Amberly Chamberlain: Spoke about disagreements with campus officials and security about the official campus closing time, which impacts late-night theater productions.

Walter Jones: Spoke about and shared information in the chat about the U2 Scholars Meet and Greet.

Chantal Lamourelle: Spoke about the disagreements between facilities and theatre arts and agreed with Amberly.

Chantal spoke about the passing of colleague Mary Funoka last year and desire to find more ways we could honor her and other SAC colleagues that have served our school and passed.

Marty Rudd: Said he had feedback on the campus facilities questions but would wait until his report to share.

5. **Reports**

a. **ASG Report** - Vice President Elizabeth Rocha

VP Elizabeth Rocha gave a report that included an update on Sustainapalooza.

b. **SCC Senate Report** – Prof. Tara Kubicka-Miller

Prof Kubicka-Miller gave a report that included an update on the distance education discussions and the forthcoming resolution.

6. **Online Training Update** – Prof. Cherylee Kushida

Cherylee Kushida spoke about the timeline for the Distance Education Advisory group to come up with recommendations and suggested that the Senate extend the current requirements under the MOU.

a. Vote on extending the portion of the MOU requiring RIC only for Online Live courses through fall 2022

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Amberly moved to approve the motion to extend the RIC requirement for online synchronous teaching through fall 2022.

Christina Axtell seconded the motion

The motion passes with 17 yes and 0 No

- b. Based on last discussion, DE Advisory Group will use extension to gather more information and make recommendations for spring 2023

7. **Dual Enrollment Resolution** – Prof. Claire Coyne *First Read*

Claire Coyne: Spoke about the faculty Dual Enrollment meeting with Dr. Nery on 4/22 and the origins of the resolution.

Claire gave a first reading of the Senate Dual Enrollment Resolution

Zachary Diamond: Asked if the resolution means that all dual enrollment programs need to be vetted by the senate.

Ashly Bootman: Spoke about how this would not mean every program needs to be vetted by Senate but the need for faculty to have a chair at the table is great.

Jim: Spoke about the importance of faculty working as closely as possible with administration.

Claire: Spoke about the workgroup Dr. Nery is assembling that will consist of all constituent groups.

Kelvin Leeds: Spoke about FARSCCD and collective bargaining implications.

Gabe Schweiri: Spoke about his experience with the agreements, structure and rigor of dual enrollment classes in the Business Division.

Ashley: Spoke about the purpose of the resolution and clarified its intention is to make Dual Enrollment the best it can be.

Stephanie Clark: Spoke about other faculty concerns with on-boarding and training.

Michael Taylor: Agreed with Stephanie and spoke about evaluation standards

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Christina: Spoke about her positive experiences with dual enrollment.

Kelvin: Spoke about FARSCCD negotiations as they pertain to evaluations of faculty.

Dr. Nery: Spoke about administration's role in dual enrollment and how onboarding and training should be driven by Senate and faculty.

Zachary: Asked about transportation to campus for dual enrollment students.

8. **Chair Handbook Review** - Prof. Amberly Chamberlain *Informational*

Amberly spoke about the need for a new task force to review the roles and responsibilities of department chairs.

a. Assemble taskforce

The following people expressed interest in the new task force:

- Marty Rudd
- Christina Axtell
- Gabriel Shweiri
- Monica Zarske
- Chantal Lamourlle
- Stephanie Clark
- Jennifer Meloni

9. **Faculty Choice (f2f v. online)** – Prof. Jim Isbell *Informational*

Jim: Spoke about the need to return to teach on campus if student need is there then opened the floor to questions or concerns about returning to teach on campus.

Kelvin: Asked about what happens if the department doesn't have enough people trained to teach the online classes that students are demanding.

Stephanie: Spoke about encouraging adjuncts to get the OTC so you have a pool of trained part-time faculty.

Kelvin: Asked what we should do if we have a full class with no one online trained to teach it.

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Cherylee: Spoke about the importance of signing up faculty for online training in summer and fall, even if you don't know if they will need to use it.

Cherylee said that some departments have switched schedules around for online trained faculty so they wouldn't have to cancel sections.

Amberly: Spoke about HR issues with opening and closing adjunct pools.

Sarah: Asked if there is anything that would force faculty who may not be comfortable with current protocols to return to campus.

Jim: Spoke about the FMLA Act as one way not to return and how working conditions are a FARSCCD issue.

10. **Reports:**

a. **President** – Prof. Jim Isbell

Jim: Spoke about the discussion this week about class caps and the meeting that he and Claire will be attending. .

Caire: Spoke about SCC's process for requesting class caps to be amended.

Sarah: Asked about the opportunity to participate.

Jim: Spoke about bringing the conversation back to Senate and the importance of discipline experts in the decisions.

Cherylee: Spoke about class caps in accelerated course.

b. **Secretary/Treasurer** - Prof. Sarah Bennett

Sarah: Spoke about updates to how the meeting minutes will be produced based on the feedback given at the beginning of the meeting.

c. **Curriculum** – Prof. Claire Coyne

Claire: Spoke about the passage of Assembly Bill 928 and the creation of singular GE pattern.

d. **Planning & Budget** – Prof. William Nguyen

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No report

e. **Facilities** – Prof. James (Marty) Rudd

Marty: Spoke about the combined Facilities and Safety and Security meetings, the proposed block schedule, and the need for a universal exit time for programs who are on campus later at night.

Marty spoke about complaints of cleanliness on campus and the new director of facilities.

Kelvin: Spoke about the restrooms in L-201 and the L Building elevator needing repairs.

Marty: Spoke about the importance of using the Maintenance and Operations Service Request Form and contacting him if you don't get a response.

Amberly: Spoke about the status of repairs on Phillips Hall and the need for air conditioning to stay on past 10 p.m.

Marty: Spoke about wanting the school to mimic the industry.

Luis: Spoke about the library hours as they relate to the air conditioning shut off and asked how long somebody should wait after submitting the form.

Marty: Spoke about determining priority and putting the work order in first and see how it goes. Said that facilities has experienced a lot of turnover and retirements.

Monica: Spoke about the long history behind these conversations and the programs that need exceptions.

Michael: Spoke about Digital Media students needing after-hours access and wanting to be part of the conversation.

Marty: Spoke about the next facilities meeting information

f. **Faculty Professional Development** – Prof. Amberly Chamberlain

Amberly: Shared a report that included information about the flex reports that went out to the dean's yesterday, spaces available for the Online Teaching Conference and available books.

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Amberly shared her screen and demonstrated how to refresh your status to show most up to date information.

- g. **SACTAC** – Prof. Luis Pedroza

No report

- h. **Intersectionality, Race, and Social Justice Advisory Group** - Representative

Stephanie: Spoke about the team within the group that is designing a Courageous Leadership Institute to be part of the New Faculty Institute and how they want to also create seminars for faculty.

- i. **Equity and Guided Pathways** – Prof. Maria Aguilar Beltran & Prof. Stephanie Clark

Stephanie: Spoke about the CA Guided Pathways 2.0 Institute starting tomorrow and new educational code language that's been approved to guide equity-minded curriculum.

- j. **Distance Education**- Prof. Cherylee Kushida

Cherylee Kushida: Spoke about requesting the creation of summer and fall Canvas course shells.

Cherylee spoke about a student and faculty survey going out in the next few weeks.

- k. **Outcomes/Assessment** – Dr. Jarek Janio

Jarek Janio: Spoke about Nuventive information coming for fall and noted he is not going to be working as Outcomes Assessment Coordinator after June.

11. **Announcements**

- a. Vote to meet online or in-person for next Senate meeting.

Sarah: Spoke about the state of Brown Act provisions for teleconference public meetings during Covid.

Motion to continue with teleconference for the May 10 meeting.

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The motion passes with 15 votes approved

12. Adjournment

Next Academic Senate Business Meeting:

Tuesday, May 10, 2022 from 1:30-3:30 p.m.

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