

Santa Ana College Academic Senate Business Meeting



SANTA ANA
COLLEGE

Santa Ana College
Mission Statement

Tuesday, Feb. 22, 2022 · 1:30-3:30 p.m.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Meeting Location:

Join with Zoom

<https://cccconfer.zoom.us/j/99925560227>

Join by phone

(669) 900-6833

PIN: 96143047099#

ATTENDANCE

<u>Alejandro Moreno</u>	<u>Jennie Beltrán</u>	<u>Rick Corp</u>
<u>Ali Kowsari</u>	<u>Jennifer Meloni</u>	<u>Roy</u>
<u>Ann Cass</u>	<u>Jenny Lundquist</u>	<u>Sarah Bennett</u>
<u>Annette Bui</u>	<u>Jim Isbell</u>	<u>Shaquiesha Hampton</u>
<u>Annie Knight</u>	<u>Jodi Coffman</u>	<u>Stephanie Clark</u>
<u>ASL Interpreter - Liz</u>	<u>Karissa Gallego Lovero</u>	<u>Susan Hoang</u>
<u>ASL interpreter- Andria</u>	<u>Kelvin Leeds</u>	<u>Tara Kubicka-Miller</u>
<u>Barrios Andrew</u>	<u>Kristina Ross</u>	<u>Tiffany Heremans</u>
<u>Ben Hager</u>	<u>Lance Lockwood</u>	<u>William Nguyen</u>
<u>Chervlee Kushida</u>	<u>Leo Pastrana</u>	<u>Zachary Diamond</u>
<u>Christina Axtell</u>	<u>Maria Estrada</u>	<u>Chantal Lamourelle</u>
<u>Christopher Sandoval</u>	<u>Maria Aguilar Beltran</u>	
<u>Claire Coyne</u>	<u>Mark Liang</u>	
<u>Crystal Jenkins</u>	<u>Martha Guerrero-Phlaum</u>	
<u>Dr. Merari Weber</u>	<u>Martha Guerrero-Phlaum</u>	
<u>Dr. Rebecca Barnard</u>	<u>Matthew Bittner</u>	
<u>Elizabeth Rocha</u>	<u>Michael MacInnes</u>	
<u>Fernando Ortiz</u>	<u>Michael Taylor</u>	
<u>Flo Luppani</u>	<u>Molly Colunga</u>	
<u>Gabriel Shweiri</u>	<u>Monica Zarske</u>	
<u>Heather Arazi</u>	<u>Nicole Patch</u>	
<u>Jane Mathis</u>	<u>Quynh Mayer</u>	
<u>Jarek Janio</u>	<u>Rachel Lui</u>	
<u>Jeff Lamb</u>	<u>Reza</u>	

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AGENDA

1. **Call to Order** - Jim Isbell

1:30 p.m. call to order

2. **Approval of Additions or Corrections to Agenda**

Alejandro Moreno asked if the counseling presentation could be moved up to accommodate people who have to leave for meetings. Dr. Lamb said he could wait to present. No objections, so item # 7 and #8 will be swapped today.

3. **Approval of/or Corrections to Minutes from 11/23/21 Business Meeting**

Motion to approve Alejandro. Second Maria. All approve

4. **Approval of/or Corrections to Minutes from Spring Retreat**

Motion to approve Alejandro. Second Ali. All approve

5. **Public Comments** (3 mins per person)

Matt Bittner in Automotive: We received approval to spend \$ in December but we're still fighting with several purchases. We've submitted one quote today. Drove to auto part place to get a quote (second one) and sent email. Got a response saying I was confused. It's completely disorganized and another major one is we're purchasing Ford Escape hybrid vehicles for the students and they've been dragging their feet since mid December. Sometimes we have to jump through hoops. Other departments are having these issues and I'm hoping we can get this resolved so we can complete our purchases and meet our student's needs.

Ben Hagar: Cutting classes on students the week before class starts is awful and is the single worst thing we can do right now where we bring people into the fold. To speak on my class, mine was a statistics with support. They're making a decision and I felt like we turned our back on the students who needed it by canceling this class. Not complaining about my schedule changing and not a criticism of decisions from my dean. Reading an email from a student shared by a colleague: "Hello professor. I'm sorry I did not complete the assignment. I had several other classes canceled and I will have to drop your class this semester. I see no point in taking only one class this

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semester and I will look at another cc in the future.” We need to support our students and be there and make sure our doors are open for in-person learning.

6. **Reports**

a. **ASG Report** - Vice President Elizabeth Rocha

Elections will be held this year and we're starting early. Need more students to be involved in ASG and encourage everyone to tell students to support. Today marked first day of Club Rush. April 1-3 is the general assembly and ASG will be sending students with ASG president to Washington DC.

b. **SCC Report** – Prof. Tara Kubicka-Miller

Nothing to report.

7. **Counseling Presentation** - Maria Aguilar-Beltran, Leo Pastrana and Alejandro Moreno *Informational* (moved from #8)

Link to presentation:

[https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/Santa%20Ana%20College%20Counseling%20Faculty%20Presentation%20\(1\).pptx](https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/Santa%20Ana%20College%20Counseling%20Faculty%20Presentation%20(1).pptx)

Maria: Assembly Bill 1735, legally confirmed collaboration between instructional and support as essential to student success.

ASCCC Resolution recognizes all faculty. Recognized that 50% law does not include support faculty.

Lost 10 faculty and only replaced 3 as of this funding cycle. New funding formula now: 40% based on outcomes –that’s support services and making student success priority, which counseling play a major role.

Alejandro: Recommended counselor to student ratio is 1:370, recognizes the importance of personalization to student success. Being #1 requires an investment. Given our district has replaced 110%, faculty replaced at 34% we need to consider what these decisions mean in the long run.

Student counseling ratio is 1:1,605 (SCE is 1: 2,278) with other local community colleges having much lower ratios. National average is 1:427. SAUSD adopted a new ratio and are hiring counselors to meet that and seeing success rates go up. Maybe we don’t see every student, but that’s because of these ratios.

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Leo: History of our profession is more clerical in nature. Covid has changed the way we interact and interface with students. Our role as counseling is to maximize student success and often counseling is first faculty students have contact with. We're the bridge to campus culture and we take a holistic approach. Look at everything and take initiative to refer students to support services. Collaborate with stakeholders.

Important to have 25 hours with the student. At the same time we're promoting your programs. Support for both counseling, for students and instructional faculty.

Alejandro: Misconception is that we don't work during our prep time. We are responsible for research, documentation, follow up and campus support. Counselors are the glue. We keep everything together. We can unite the services the students need and services faculty need to offer the students.

Leo: Misconception that we only develop ed plans for students. I'm a firm believer in the power of connections. Connecting them to off campus and on campus resources so they can be successful in your classes.

Alejandro: We teach life skills. Please download this Zoom background and support.

8. **Institutional Effectiveness Partnership Initiative** – Dr. Lamb *Informational*

Link to presentation:

<https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/SAC%20PRT%20Presentation%20FINAL.pptx>

Team of people organized and sent from the state. Last visit is upcoming and integrated planning is our self-identified improvement area within the accreditation itself. Presentation is available. The team that comes will help us think through this and come up with solutions. Accreditation just comes in and gives us cryptic feedback. Here they'll help us ID ways forward that are specific.

Want to get the college ready to hear from colleagues across the state. Gathering info about where we are at these efforts.

Follow up to visit one: what's the problem to be addressed.

Menu of Options: If this is what you want to work on, here are some things to consider. This is where the voices of faculty are critical and we have folks engaged in this work but others would be helpful.

Third visit where we reflect on how effective our efforts were. A debrief.

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Self identified things the college wants to work on. I'll be coordinating with existing coordinators to take on leadership role in this space but my commitment to you is that I will send out invitations through you to folks you think might want to participate. You need people, resources and ideas. Without one you can't make things happen.

We have the ideas, we have the people and here comes a resource \$200,000 to move these initiatives forward. Nice opportunity to make some great change that we said we were going to do.

Questions:

Claire: Do you have faculty in mind or areas to consider participating in this?

A: Dr. Lamb -Mapping will be linked to curriculum efforts. Resource Allocations is from a Mark Reynoso perspective, anyone on planning and budget committee. Learning and engagement lots of folks engaged in that space so that would be helpful. Anyone who thinks it's of interest to them. We're in the middle of a lot of initiatives but the more voices the better.

Jim: What's the next step?

A: Just got the names of people and the bios. It's a cross functional team but want to do a get-together with voices I think will be primary to walk them through process in greater detail. I'd love to have some student voices. First meeting is March 24.

**9. Reorganization Resolution Work Group Update—Prof. Claire Coyne
*Informational***

Haven't met since the beginning of the semester but I've reached out to SCC AS President to see if this is something we need to have on record district-wide. Will have more to update when I get a response on that. We've attended meetings with Dr. Lamb with impacted faculty and discussions with concerns in the reorg so that's been a positive outcome. I'll be sending out an email to the workgroup to next steps.

Dr. Lamb: I had a chance to meet with folks potentially impacted by shift. Met with culinary, fashion, engineering and nutrition. Met with library and next up is auto diesel/welding and manufacturing. Conversations are insightful and provide good insights. CMSD and CMST are considering a merger so we want to bring them into this transition. We could be closer to a final draft soon.

10. Academic Senate Racially Inclusive Workgroup—Annie Knight *First Reading*

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We've been operating as a workgroup and presenting a resolution to be institutionalized as a formal committee.

First Reading of resolution:

<https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/Racially%20Inclusive%20Advisory%20Group%20Resolution.pdf>

We are still working out the name of the group that's under discussion. Ad hoc name would be changing. There's a connection with this initiative with proposed bylaw revisions that will be discussed next which calls for first VP to be a member of this group.

Questions:

Dr. Lamb: How would this connect with student equity and achievement group?

Roy: It seems like the focus of this group is on governance and a faculty perspective.

Annie: Thinking of this as an advisory group like the DE advisory group.

Christina: Will it be open to all faculty?

Susan: Similar to the DE advisory group so it would report directly to the senate so any faculty can participate.

Stephanie: The group would be advisory, not authoritarian and that would always be open on the floor for discussion if there was any recommendation going through. (in chat) It would be nice for this work to be an integral component of our senate agendas, rather than peripheral.

Annie: Having Maria Aguilar-Beltran as one of the leaders in this group there would be a lot of care given to overlap and I see us as more distinct to bring up issues impacting faculty and instruction.

Jim: Take these first readings back to your colleagues and divisions.

William: I am for this idea from the strategic perspective, but want to share with senate is there a way to encourage not more people on there but different perspectives. Include everybody – not saying it's not – so that everyone is included, not only when it's convenient.



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11. **By-laws Updates** - Prof. Stephanie Clark *First Reading*

Link to presentation:

https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/SP2022%20AS%20Presentation%20Bylaws%20Revision%20Highlights%202_17_22.pptx

2014-2015 was last time new bylaws were revised. As a task force we've revised these under guiding principles:

- Create more inclusive leadership culture
- Create more opportunities and intentional mentoring
- Define clear communication channels
- Clear expectations and duties for officers

Revision highlights:

- Affirm ASCCC inclusivity statement
- Explicit duties for each officer role
- Union liaison
- Clearer expectations and qualifications
- Broader responsibilities around diversity and inclusion
- More supportive roles and responsibilities

Officer positions:

- President
- First Vice President
- Second VP
- Historian

Questions: We received 6 through the form

Why two VPs? By eliminating president-elect, we see the first VP role as that opportunity to better understand the presidential role and designed in a way the First VP can step in. It's about increasing opportunity and distributing the workload.

Another question about the curriculum chair position. Rewriting role to keep the experience necessary. By having an election we're improving transparency and moving beyond an appointment. Issue around appointments is there may be potential for lack of transparency there.

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Racially Inclusive workgroup could come up with a process. We don't want to define all of these things because maybe they have to evolve. Develop a system that acknowledges we have a responsibility to developing a leadership committee that has diverse voices and representation.

Question about SCC Senate Liaison should be a nonvoting member – going to leave it up for discussion.

Questions:

Ali: Under this new system, does the role of “Past President” still exist? as a member of the leadership? I ask, since I believe the Past President role was very helpful for the new Presidents to adjust and learn/grow on the job...

Stephanie: Past president is not a member of the executive committee and by design we hope our colleagues would be able to reach out to if we have questions. Doesn't exclude people from returning to executive committee after 2 years.

Kelvin: Ask about bylaw to not hold an officer position in the union and AS board. Went to a webinar last week and actually encouraged what we're writing not to do. Said it's good to have a rep on the senate and the union. They said it makes it a stronger unit.

Link shared in chat:

<https://www.asccc.org/content/senate-and-union-relationship-understanding-their-roles-and-working-together>

Stephanie: Centralizing a single individual seems to be against most tenants of DIE because it eliminates the opportunity for others to take on those roles. That's what we're encouraging. I don't think we are contradictory to the state academic senate. Not saying you can't be a member, just saying we want to expand opportunities for more people to be involved.

Susan: There's a little bit of a transition period. Don't have a past president, our thinking is that the First VP would have enough experience as a springboard into the presidency. In terms of union conversation I did read that article and am not sure if State's academic position is that you should have people in multiple leadership position, you should have a formal role and we included that.

Christina Axtell: Jim, you've held both. What do you think? Did it give you more power?

Jim: It gave me insight into things on both sides and that's been advantageous. Happy to see folks on different committees so when I see people in

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senate in other places helps us to know what's going on on campus. These are elected positions so we can say we will elect one and not the other.

Roy: Disadvantages that have already been mentioned is that the union isn't totally in alignment with the 10+1. Am I talking to the senate or the union? It's a tradeoff. The state acknowledges there's a wide spectrum to improve collaboration between union and senates.

Maria: The need for us to diversify not only the amount of men and women but also people of color and all kinds of backgrounds is better. It takes a lot of work and time consuming to be both, it could be more disadvantageous because there's so much to do and something's got to give. There's a lot of work to be done and at an institution of our size we should open it up to more people. I'd like to see this institution create pathways and pipelines to encourage people who think these positions are unattainable.

Claire: I noticed that Co-Chairs of Facilities and P&B are not part of Exec...why would they not be included on Exec?

It includes 4 officer positions, plus CIC, 2 at large members, one adjunct faculty. Defined second VP as liaison for co-chairs with the intention of there being constant contact would invite those chairs into the meeting when needed,

Dr. Lamb: Will the junior and senior senator roles still be there?

Yes, it's articulated there somewhere. Faculty Leadership and Engagement Takforce. 5-6 senators rotate so they have some responsibilities for outreach. I'll make sure it's clarified.

Bylaws are to be approved by the Senate reps not entire senate present.

William: Concerns that we may need to tweak so we have effective representation in AS based on some of the difficult conversations executive leadership have to have. Find a balance: have inclusion and make sure it's functioning well.

Roy: "Current bylaws: "These bylaws shall be reviewed and amended as determined necessary by the Senate and then adopted by a simple majority of the voting members present..."

Second read will be next meeting.

12. **Reports:**

a. **President** – Jim Isbell

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- i. AB705 **We'll talk more next time but it's impacting students.**
 - ii. First Bachelor's Degree Task Force meeting
 1. **TOMORROW:** Wednesday, Feb. 23 @ 2-3 p.m.
 2. <https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/Bachelors%20Degree%20Task%20Force%20First%20Meeting%20Info.pdf>
 - iii. Faculty Hiring Committee Requests (Ex. Director of Dual Enrollment)
- b. **Secretary/Treasurer** - Prof. Sarah Bennett
- i. Awards for Excellence, Deadline Feb. 25:
https://docs.google.com/forms/d/e/1FAIpQLSc8_m2IVgepNihYWXxF-KnhDwkXzvHeDQOtLuTAYYMCJkihFA/viewform?usp=send_for_m

<https://sac.edu/President/AcademicSenate/Pages/AwardsforExcellence.aspx>
- c. **Curriculum** – Prof. Claire Coyne

Nothing to report.

- d. **Planning & Budget** – Dr. William Nguyen

Budget looks strong, the governor proposes first draft subject to revision and in Jan, proposed 5.33% COLA. If you have any ideas of anything that will make a big difference.

Meet first Tuesday of the month, March 1.

- e. **Facilities** – Prof. James (Marty) Rudd

Not present

- f. **Faculty Professional Development** – Prof. Amberly Chamberlain

Mid-equity report that shows all the things we've funded so far in terms of speakers and trainings and materials. Faculty participation for new PD Gateway went from 582 to 1630 this year.



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PD meeting is tomorrow and start beginning process of looking at needs and responses to PD workshops and flushing that out for next year.

g. **SACTAC** – TBD

Not present

h. **Equity and Guided Pathways** – Prof. Maria Aguilar Beltran & Prof. Stephanie Clark

CA Foundation hosted a webinar and we shared out about the institute. It will ask us unapologetic about centering racial equity. What does that mean and how will that impact the other work?

i. **Distance Education**- Prof. Cherylee Kushida

Next meeting is March 9. DE Advisory group realizes SAC has a resolution where online teaching cert was adopted for DE delivery modes and all modalities fall into this category as described by CA State Guidelines. DE advisory group feels the best is OTC and our facilitators do a wonderful job

FARSCCD MOU expires end of summer. For fall, faculty can take OTC in summer and if you have new faculty that will teach online in fall get them hired now and let's get them started on preparation for OTC.

SAC Student Support Center is now in Canvas

j. **Outcomes/Assessment** – Dr. Jarek Janio

Friday SLO Talks are coming back March 4.

13. **Announcements**

14. **Adjournment**

Adjourned at 3:34

Next Academic Senate Business Meeting: Tuesday, March 8 from 1:30-3:30 p.m.