SANTA ANA COLLEGE

Santa Ana College Mission statement

Wednesday, Feb. 2, 2022 · 9 am.-noon

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Meeting Location:

Join with Zoom

https://cccconfer.zoom.us/j/96143047099

Join by phone

(669) 900-6833

PIN: 96143047099#

ATTENDANCE

<u> Alejandro Moreno</u>	<u>Darren Hostetter</u>	<u>Jorge Lopez</u>
Alexander Natale	David Roper	Karissa Gallego Lovero
Ali Kowsari	Dawn McKenna-Sallade	Kathy Walczak
Amberly Chamberlain	Dr. Merari Weber	Kelvin Leeds (He/Him/His)
Amit Mishal	Dr. Rebecca Barnard	Ken Sill
Andrew Barrios	Dr. Vaniethia Hubbard	Kimo Morris
Andy Gonis	Elissa Hassel	Kristen Guzmán
Ann Cass	Fernando Ortiz	Kristen Robinson
Annebelle Nery	Flo Luppani	Kyla Benson
Annette Bui	Gabriel Shweiri	Lance Lockwood
Anthony Macias	Heather Arazi	Leo Pastrana
Ashly Bootman	Heather Gillette	<u>Leona Dombroske</u>
ASL Interpreter - Liz	Nicole Pancino	Louise Janus
<u>Ben</u>	Irma Macias	Maria Aguilar Beltran
Brian Sos	Jacqueline Schlossman	Mark Liang
Carol Seitz	Jarek Janio	Martha Guerrero-Phlaum
Cathryn Pierce	Jason Huskey	Marty Rudd (James Rudd)
Chantal Lamourelle	<u>Jeff Lamb</u>	Matthew Beyersdorf
Cherylee Kushida	Jennie Beltrán	Matthew Bittner
Christina Axtell	Jennifer McAdam	Melanie Mowrer
Christopher Cannon	<u>Jennifer Meloni</u>	Michael Taylor
Claire Coyne	Jim Isbell	Michelle Kimmel
Crystal Jenkins	John Shane	Michelle Vasquez
Mike Everett	Nicole Patch	Sarah Mathot

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Minhan Dinh-Mahavongtrakul	Philip Hughes	<u>Sean Smith</u>
Mohamed Chakhad	Phillip Marquez	Stephanie Clark
Moises Medina	Quynh Mayer	Steve Bautista
Molly Colunga	Reyna Cummings	Suanne Oh
Monica Zarske	Reza Mirbeik	<u>Susan Hoang</u>
Morrie Barembaum	Rick Corp	Suzanne Freeman
Navanjot Batth	Rowena Valtairo	Tiffany Heremans
Nick Singh	Roy Shahbazian	William Nguyen
	Sarah Bennett	Zachary Diamond

AGENDA

1. **Welcome** - Jim Isbell

Started at 9:01am. It's good to be back. Introduction to Sarah Bennett. Sarah has taken over for Ozzie as secretary.

Meetings will remain online until the end of March when the emergency order runs out. Turnout is so wonderful online.

2. <u>Introduction of Secretary/Treasurer</u> - Sarah Bennett

Reminder to fill out payroll deduction form and email academicsenate@sac.edu

Funds go towards coffee/food for when we go back to in-person meetings plus Awards for Excellence funds.

https://sac.edu/President/AcademicSenate/Documents/AS%20Payroll%20Deduction%20Form/ASPayrollDeductionForm2017.pdf

3. **Excused Withdrawal and Pass/No Pass Information** - Mark Liang

Pass/No Pass Update

The extension has expired and was not renewed so Title 5 regulations are back and effective immediately.

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Good news is instead of suspending the previous Title 5 regulation, Chancellor's Office has proposed permanent changes – modify in permanent status (45-day proposal, then 15 days public notice and 30 days for admin law). A&R received proposed language last year and we had the opportunity to review it. I can report that the proposed language is a lot of the emergency language.

It will become law. We are in that 30 day period. Perhaps in 30 days, it will become full effect and then we will let you know.

Proposed language that's changed is that "the deadline to file P/NP is at end of instruction" (Spring 2022 is June 5). Before, then, student would have 30% of the course to decide.

As soon as it becomes law, we will publish this and notify faculty of this change.

Excused Withdrawal Update

We gave the refund when Title 5 was suspended, but the suggested permanent language is that institution "may" give a refund. Still will not count towards number of takes (can take EW unlimited amount of time). Does not limit an institution's ability to collect \$\$.

QUESTIONS:

Christina Axtell asks if it will have an effect on financial aid?

 Mark says yes it could. They should meet with a counselor and financial aid before making this decision

Sarah Bennett asked: Will we have to vote for the date if it's listed as "last day of instruction"?

• Mark: It's up to the institution to define what is end of instruction. It leaves the authority to set what is the end of instruction.

Morrie Barembaum: End of instruction date is only for full-semester classes. 8-week classes will have different ones.

• Mark: Yes, We've asked the state for clarification on this and will update you.

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Ali Kowsari: Faculty do grading as before and it depends on students to submit?

Mark says if you put the grade in as a "C" and A&R has petition, they will
convert that to a Pass. We always encourage student to meet with a counselor
because there's no undoing it.

Sarah Bennett: What about EW date?

• Mark: You always have a year to petition to Excused Withdrawal.

Common Registration Issues

Mark: Students say they can't add a class and I want to review the most common issues.

Just because a student can't enroll in the class doesn't mean there's a glitch in the system. We have some rules to ensure students are able to register. Prerequisites are most common. Library or equipment holds. After 2 semesters students have to re-establish their residency and re-activate their program.

For every registration rule that blocks a student, there's a notification. Ask them about the message that comes up or the office reference. Please refer any questions to A&R.

Dawn: asked about incompletes. How long until they show? Why are they taking so long?

• Mark: Between SRT1 and SRT 2, staff lost 8 positions, less than half. Team is going through and doing all the paperwork in real time. Please let the staff know they're doing a good job.

Addition to agenda: Morrie Barembaum - FARSCCD Negotiations Update

FARSCCD is your exclusive bargaining unit. Represent faculty in terms of working conditions and salary, separate from Senate (academic and professional issues, curriculum and pedagogy).

We met several times with district. Several articles open for negotiations (not chapters). Articles 5, 6, 7, 8 and 9.

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Article 9: Grievances

Come to tentative agreement about this. You'll have the opportunity to ratify (not official until faculty and BOT vote on it).

Article 8: Evaluations

So many changes we wanted to make it wasn't enough to negotiate. We reopened a workgroup and supposed to start to meet this month. Take a holistic view of evaluations and work on that article

Article 7: Salary

2% proposal, responded with 4% or COLA whichever is higher. Inflation was 7% in December. Governor budget proposed COLA of 5.33% has to be approved by the legislature. District responded with 2.5% increase so still in negotiations.

Also proposed a 1% increase for PT faculty above whatever the FT faculty gets. District didn't reject that. Might get a boost for PT faculty. Lowest aid PT groups in county.

Article 5: Health Benefits

We proposed health benefits for PT faculty. They currently get a \$175 fringe benefit. Proposed a large amount but have scaled it back because they rejected it. \$25 a month, \$250 a year. Modest increase but it's something. Everyone on the call hired after 1986, so at age 70 you'll stop receiving benefits from the district and will have to enroll in Medicare. That's something of concern. The district will pay for Part B fees that we are required to pay – all of this is under negotiations.

Article 6 (working hours, flex, dept chair, office hours all rolled up into one article)

Issues regarding Dept Chair, Phil 110 requesting it to be bumped to more LHE like English 101.

The big issue that we're dealing with is hours for counselors. District proposed counselors will increase student contact hours from 25 hours to 35 hours and FARSCCD is pushing back saying it should stay 25 hours.

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Next meeting with the district will be scheduled for tomorrow. I or two executive positions are open. Not a lot of SAC reps so it comes from you guys. Step up and be willing to participate.

QUESTIONS:

Kristen Guzman: Is FARSCCD involved with existing retirees suing district about Medicare Part B?

• Morrie: It's separate because FARSCCD doesn't represent retirees

Merari Weber: Do you have a list of commitments or how can we find more info about becoming a rep? There should be mentoring opportunities.

- Morrie: As election comes closer we will put out more information. Meetings happen twice a month.
- Kelvin Leeds: suggests attending some of the conferences. It's union work and it's complex. I have a workshop this afternoon if you want to know more.

https://cca4us.org/

4. **Bachelor's Degree Task Force** - Jim Isbell

Here's the text of the bill allowing California community colleges to offer baccalaureate degree programs which delineates requirements and restrictions: https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB927

We are trying to figure out which programs or program is best for us to go after to augment our education. We have an OTA program here at SAC so there is some place to launch from.

Need SLO representatives, counselors, administrators, student services representatives, admission, graduation specialist. Lots of people coming together to figure out what is the best program to put forward to the state for Bachelors.

We'd like to find out who is willing to work on this task force – anyone who feels like they maybe have the program that would work well.

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QUESTIONS:

Michael Taylor: We have an interest in doing a Bachelor Program and sent info for Dr. Lamb. Is it a conflict of interest to be on this task force?

• Dr. Lamb: This is a come one come all approach. We've had two meetings, one with academic deans to take the lead on developing the template and package. Need data and people across campus. Think of a process we want to create. Those who are interested can be a part of establishing that process. Dates for requesting Bachelors comes up twice a year (Jan and August). Can request up to 25% of our degree programs be bachelors. We can do one and see how it works, check capacity, check interest. Multiple opportunities. Not a lot of guidance from state level on how to submit.

Dawn McKenna- Sallade: Handbook has to be rewritten. The application is up but I'm having a hard time finding a copy of it. I submitted a blank app so I could see it. We also have to have general ed upper-division and need to work together when they will be offered. Other departments should be aware that someone may approach them about having classes for them.

Ali: If we want to meet the August deadline, how do we do that? Do we need to push that through in spring? Just proposal then we start building courses? Where do we need to be to meet the August deadline?

• Dawn: Decide if you're doing a 4 year or 2+2 model. If they'll get their associates first then you'll have time. Getting curriculum through you have another year.

Sarah Bennett: What is this task force's responsibility? Will they propose the programs?

- Dr Lamb: Curriculum is the purview of faculty. Administration can provide input for support. Intersections of different programs, costs associated with it. Administrative voice.
- Monica Zarske: The taskforce is an opportunity for folks interested in developing a space they can come and all the info is provided as far as what they're getting themselves into. Other departments might need to get involved, campus-wide services. Across the institution. Come in, eyes wide open to what this all means. It's not just a space to talk about the process, but

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a space where people can come and see what's expected and are you ready to take this on.

- Stephanie Clark: These programs tend to be CTE feasibility is based on the
 workforce. We have to be filling a need in the region by offering a bachelor's.
 Hyper-aware of programs other schools are offering. Need Labor Market Data.
 Anyone who's interested join the task force for faculty to understand the
 process. Encourage everyone to get involved.
- Monica: Most of it is CTE because you can't compete with a CSU. Any degree that CSU already has. Memo needs to be distributed so people know who is eligible and who is not.
- Dr. Lamb: This is a game-changer for the community. Opportunity to develop programs with high paying jobs. Enrollment strategy is a way for us to continue to generate FTES.

VOLUNTEERS:

- Michael Taylor
- Quynh Mayer
- Lance Lockwood/Cara/CMST
- Kristen Robinson/Paralegal
- Jennifer McAdam
- Chantal Lamourelle (Child Development)
- Sarah Bennett

5. <u>Introduction of New President</u> - Annebelle Nery

I'll be telling my full story on Friday at Convocation but I've been a classified staff, been adjunct faculty. I taught at 8-10 different colleges. I commuted as much as 300 miles with my file cabinets in my trunk. I started at CSUF and CSUF and College of the Desert, teaching Marriage and Family at Chafee. Teach social statistics. I was FT faculty instructional and FT counselor. I was Dean of student services, dean of instruction, executive dean of institutional planning. Chief Technology Officer. VP of student services, VP of instruction and acting CEO and cross-trained by chief business officers.

Part of that experience is learning from colleagues and listening to voices. Making sure people feel heard. A decision has to be made but if we talk about it people aren't

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surprised. I'm not afraid to admit when we're wrong. One time the data and research and voices in the room said our students needed something so we pivoted.

QUESTIONS

Kristen Guzman: Favorite story at SAC so far?

 Dr. Nery: I spoke to a woman in Spanish who was lost and walked her to the Child Development Center. She could not believe that the child of undocumented immigrants could grow up to be the president of the college. At the Open House, I found 2 students, one who changed her major 3 times and a returning student. I walked over the 2 students and went around the tents to meet faculty and staff promoting the programs.

Enrollment: Part of the teams I've worked with and built with were able to grow in times when other community colleges couldn't. We figured out what is everyone's skill set and scaled and replicated it at best practices. We went from 6000 FTES to 11000FTES at a time no other college, fastest-growing 5 years in a row. The minute we bring more resources to institution, we have 50% law so we can hire more. We can embed the resources in best practices that faculty have always wanted to scale. We serve and open the doors for more and more while closing equity gaps. Between Dr. Lamb and me, we're talking about 320 reports and accounting. I think it's fun but I might have a different definition of fun.

- 6. <u>Excused Withdrawal and Pass/No Pass Information</u> Mark Liang (moved up)
- 7. **Bylaws Update Overview** Stephanie Clark

Link to current bylaws:

https://sac.edu/President/AcademicSenate/Documents/Constitution%20and%20By-Laws/By%20Laws%20Approved%202014-15.pdf

Link to PPT:

https://sac.edu/President/AcademicSenate/SiteAssets/Pages/AY-2021-22-Meeting-Materials/SP2022%20AS%20Presentation%20Bylaws%20Revision%20Highlights%202-2.pptx

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Workgroup has been discussing which bylaws to update. These will be open to discussion during business meetings for voting, but we are presenting today so everyone's aware there will be changes.

One goal is to crreate a more inclusive leadership culture. Added affirmation of ASCCC Inclusivity Statement, explicit duties for each officer role, clearer expectations, responsibilities around diversity/inclusion and...

Distributing workflow for better channels of communication.

Officer Position Proposals:

- New Role: First VP, aligned with president, may organically lead to that role, serve on 2 senate committees.
- New Role Proposal: Second VP Collection of communication, data and monies. Secretarial/treasury duties, liaison to co-chairs of PG committees and ASG
- Historian role: Similar to secretary/treasurer but with less responsibilities. Maintain senate correspondence, website maintenance, archivist.

Terms of office: 2 years for executive, 4 years for curriculum (proposal is to make it elected position not appointed).

LHE for transitions in summer for support of incoming officers

LHE distribution of executive team be brought to senate

Adjusted language for terms to start PD Week not the first day of semester.

Qualifiers: It's recommended that leadership have one year of experience in committee leadership or Senate representation.

Vacancies will be elected by the Senate Body after a nomination period.

Facilitation training for the Executive team is required (offered in fall Flex)

A more clear process for requesting agenda items.

Contact us if you have questions. Once bylaws are approved, not sure how long task force will continue, but we welcome colleagues to join us. There are other sections that need to be updated beyond these.

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QUESTIONS:

Kelvin: Why bring LHE distribution to the senate? It makes sense, but it can become a complicated thing that I'm not sure we should spend a lot of time on but maybe you should.

• Stephanie: Sometimes it changes. Don't want it published in the bylaws. Our bylaws have an example of LHE which is not what we have today. Just make that part of the process each year.

Ali: I appreciate the work you're doing but I am concerned with sometime we have anyone nominating for the president. Rarely have 2 people running against each other. Now we have 5 elections with 5 different people – are they run simultaneously?

• Stephanie: This is all outlined in the bylaws. Stacked elections with president happening first so other candidates can run for other positions. Don't need to find new people each year.

Kristen: Will we have to take on these LHE in addition to a FT load?

• Stephanie: Outlining the nomination process. Trying to be a little more transparent and open.

Kelvin: What's an example of who would have two voting positions on AS?

• Stephanie: If people represent executive and their division. CIC chair or Kinesology with Brian Sos? Just wanted to make it more clear.

Jim: We have administrators in the room so would like to leave this as information session. Write down your questions and this is not a business meeting. Claire agrees.

8. **<u>Professional Development</u>** - Amberly Chamberlain

https://sac.edu/FacultyStaff/professional-development/Pages/default.aspx

Statewide system so we don't have total control of PD Gateway. Department meetings, we might re-evaluate what we had to do with presenter credit.

Department meetings are built into the division meetings and you don't have to enroll. You will be added. We don't care about the accuracy of the time. What will be put in there is a placeholder so we can give credit for those hours. Concerned about

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time allocations. If you exceed it, reach out and let is know of additional hours (supplemental).

Professional Development Canvas Course – everyone should be enrolled. Loaded latest training. If you complete this, sign up on PD Gateway for credit.

Deep links don't work for specific events, but if you need one, let us know.

Make sure to refresh your flex status!

Issues with flex credit, managers, etc, that's all through HR. Issues with the function of the system goes to Vision Resource Center

Questions about registering for Canvas course and specific issues.

Cherylee: If you don't see the PD course on Canvas, select All Courses and click on the star to add to your dashboard. All active faculty should be enrolled. If you aren't, email sac_disted@sac.edu

Gateway ticket issues: helpdesk@rsccd.edu

9. **Announcements** - Jim Isbell

a. Statement of support for Stanback-Stroud Diversity Award

https://www.asccc.org/events/stanback-stroud-diversity-award-0

In the spirit of transparency, we wanted to present the statement of support so everyone is aware. Want to put more people forward with more awards more regularly.

This statement is a combined effort. Claire and Jim's name will be on it for officials. Claire reads statement of support on behalf of statement of support for 2022 Stanback-Stroud Diversity Award. "OCN" Faculty co-chair for AB70 task force.

The person we are nominating is Maria Aguilar Beltran

Leo Pastrana: We support this. Maria is always advocating for students and colleagues.

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10. Public Comment

Louise Janus: Awards for Excellence shout out. Think about nominating yourself or a colleague. Need volunteers to review applications and documentation in March/April. Look for email for nominations from Sarah.

Kimo Morris: Wanted to make you aware of some issues we are dealing with in our department here. Navigating how to have in-person labs and want to tip hat to colleagues in our division who have weathered this storm well with f2f and remote instruction.

We have multiple lab sections. Spring semester, we are utilizing the old lecture halls in Russel Hall, which hold 155 students. We have over 130 students enrolled. While admin was keen and wise to request staff on campus work remotely and also practice physical distancing on campus it should be known that while tey canceled large group gatherings on campus, we'll still be having large group instructions not 6 feet away from each other but 6 inches for 3 hours. And no vaccination mandate for students.

We are requesting from the administration that they provide KN95 masks to students. Since we are going to be requiring students to be sitting next to each other we need to give them these masks. Can Senate place pressure on admin? We want to educate but we want to do it in a safe manner.

Leo: We want to ask for support of academic faculty in the matter of increasing counseling hours.

11. Closing Remarks

SLO Leadership has been tremendous. Reminder of CTA meeting (on Zoom) to become more acquainted on union.

BOT is putting forward another bond with CEC. We do hire the best people and give our students the best faculty.

12. Adjournment

First Academic Senate Business Meeting of Spring 2022:

Tuesday, Feb 22, 2022 from 1:30-3:30 p.m.

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