



BUSINESS MEETING MINUTES
November 08, 2011

Members Present

Matt Beyersdorf
Mary Ellen Bobp
Cherie Bowers
Sharon Brown
Paula Canzona
Monica Collins
Don Dutton
Robert Gallego
Madeline Grant
Ray Hicks
Rosemarie Hirsch
Jarek Janio
Bonnie Jaros
Michael Kelcher
Jeff McMillan

Marilou Morris
Rene O'Dell
Mila Paunovic
Luis Pedroza
Monica Porter
Mario Robertson
John Ross
Max Serrano
Ken Sill
Brian Sos
John Zarske

Absent

Philippe Andrade
Hilda Baitoo
John Isaac
Dena Montiel
Michelle Parolise
Chuck Ramshaw
Doug Wilkes

Guests

Alicia Arambula
Gwen Morgan-Beazell
Claire Coyne
Michael DeCarbo
Karen Dennis
Mike Everett
Heather Gillette
Melissa Govea
Todd Huck
Mary Huebsch
Phil Hughes
Shelly Jaffray
Yesi King
Sara Lundquist
Melanie Mower
Frank Perkins
Martha Guerro-Phlaum
Mary STEckler
George Wright

I. Call to Order

A. President Hicks called the meeting to order at 1:36 pm.

II. Public Comments — (Three-minute time limit)

A. President Hicks acknowledged the passing of our esteemed colleague Kevin Strong, long-time faculty member in the department of Communication Studies. Kevin will be sorely missed and his family is in our thoughts.

III. Approval of Minutes —October 25, 2011

A. Motioned by Rosemarie Hirsch and seconded by Ken Sill, the minutes of October 25th were unanimously approved as written.

IV. Reports

A. **President's Report** — Raymond Hicks

1. Academic Senate State Plenary

- a. President Hicks attended the state plenary which took place from Thursday, November 3rd through Saturday November 5th.
- b. Final resolutions are now available and will be sent out to senators. Hot topic at this year's plenary included the issue of Repeatability. President Hicks will provide further information in his monthly newsletter.

B. Planning & Budget Report—Co-Chair, Jeff McMillan

1. Due to the cancellation of two College Council meetings, the recommendation from the Planning & Budget Committee regarding the District's ending balance has not yet advanced.
2. Recommendation regarding the Budget Allocation Model also has not advanced due to cancellations of joint cabinet meetings.
3. A budget forum will be held on Wednesday, November 16th, 3:00-4:30 pm in D-106. Attendance is highly encouraged.

C. SCC Report—Michael DeCarbo, SCC Secretary/Treasurer

1. SCC Senate passed Letters Standards of Assessment
2. SCC Senate passed their faculty priorities list. Michael extended a thank you to SAC Senator, Monica Collins, for her attendance at an SCC senate meeting and for providing input about district needs regarding the American Sign Language programs. Michael highlighted the benefit of senate collaboration.
3. First reading of grants taskforce.
4. A small contingency of SCC faculty will be in attendance at the student success task force town hall meeting being held at Saddleback college.
5. SCC faculty excellence program will take place on Thursday November 17th, at 1:00 pm in SC 105. Their distinguished faculty member is Alex Taber, and the title of his presentation will be: "Economists: How They Think and the Things They Think About".

D. Facilities —John Zarske

1. No report

E. Curriculum—Chair, Bonnie Jaros

1. The Probation & Dismissal Committee, at both SCC and SAC, have made a recommendation though CIC to raise the GPA of dismissal to 2.0. Currently probation GPA is below 2.0 but the dismissal GPA is at 1.75 for 3 consecutive semesters. Discussion on the council floor also included whether or not interventions are established for students. Mark Liang, Associate Dean of Admissions and Records, and Micki Bryant, Dean of Counseling, both stated that yes, interventions are being implemented. A vote on this change will take place at the next Council meeting in two weeks.
2. The Computer Skills & Application requirement came to vote at both SAC and SCC councils. At this time, SAC voted to delete the requirement, and SCC has voted to keep it. Because the requirement should be consistent district-wide, the District council will need to meet to make a final decision. However, prior to convening the district council, Craig Rutan (SCC CIC Chair) and Bonnie Jaros will meet to further discuss the results of the voting.

F. Accreditation Report—Bonnie Jaros

1. No report

V. Action Items

A. Proposed 2011-2012 Senate Budget—Monica Porter, SAC Treasurer

1. First Reading
2. It was highlighted that a reduction in several cost areas, primarily scholarships, was necessary due to an unexpected reduction in senate income.

B. Approval of Senate Scholarships—John Zarske, Past President

1. Academic Senate Continuing Student Scholarship
2. Academic Senate Scholarship for Academic Excellence
3. Academic Senate Student Leadership Scholarship
4. SAC Academic Senate Scholarship for Continuing Education

Motion to approve 2011 Academic Senate scholarships was moved by Marilou Morris and seconded by Monica Collins. Motion unanimously approved and carried by the Senate.

- VI. **Presentation**— President Ray Hicks
 - A. Writing Summit
 - 1. Information presented and gathered regarding writing needs across the curriculum

- VII. **Informational Items**
 - A. Distinguished Faculty Lecture by 2011 winner, Suzanne Freeman, will take place on Tuesday, November 15th at 2:00pm in Phillips Hall.

- VIII. **Other**
 - A. The Faculty Priorities Committee will convene on Friday, November 18th, 9-12pm. Faculty requests are due today.
 - B. Save the Date: A department chairs meeting has been scheduled for the Tuesday of flex week, January 17, 2012, from 9:00-11:30am. Further details to follow. A task force is currently working on a department chair resource guide which, will be shared with department chairs, and feedback requested, at this meeting.

- IX. **Adjournment**
 - A. Meeting adjourned at 3:35 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer
SAC Academic Senate