



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda Minutes

Tuesday, February 13, 2024 ~ 1:30pm – 3:30pm

Location: A-210

Attendance: Andrew Manson, Ann Cass, Annie Knight, Arjun Nair, Ben Hager, Christina Axtell, Darren Hostetter, Gabriel Shweiri, Helen Serrano, Jaime Lopez-Garcia, Jennifer McAdam, Jessica Padilla, Justin Tolentino, Kim Smith, Louise Janus, Maria Davia, Mario Robertson, Michael Buechler, Michelle Vasquez, Reza Mirbeik, Sara Kelley, Steve Bautista, Tiffany Heremans, Tim Murphy, Anthony Macias, Sara Butler, Jorge Lopez, Krystle Taylor, Jaki King, LaTonya Parker, Christopher Howerton, Roy Shahbazian, Alejandro Moreno, Karen Bravo, Jennie Beltran, Madeline Grant, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne

Preliminaries

1. Call to Order – 1:31pm
2. Parliamentarian Procedure Update
3. Approval of Agenda
 - 1st – Ben Hager
 - 2nd – Louise JanusApproved unanimously
4. Land Acknowledgement - *Merari Weber made statement*
5. Introduction of Guests (if any)
Claire Coyne introduced guests: Zeke Hernandez, Dr. LaTonya Parker, Christopher Howerton, Vaniethia Hubbard, Sara Butler, Krystle Taylor
6. Public Comments – Limited to 3 minutes per person and 10 minutes total
Amberly Chamberlain – *working on replacing coordinator for Philips Hall. Asked to focus on tech position, no productions in Philips Hall*
Tiffany Heremans – *Sac café has extended its hours to 8am-1pm & 3pm-7pm*
7. Approval of Minutes
 - a. November 28, 2023
 - 1st – Reza Mirbeik
 - 2nd – Christina AxtellApproved unanimously

Reports

1. Officers

1. President Claire Coyne
Updates from Board of Trustees meeting - strategic planning & board approved district wide bond. College council meeting - 20 BP & AR up for 1st read. Claire Coyne and Craig Rutan asked to have time to review them. Must have feedback by April 18th meeting
Amberly Chamberlain – *the feedback will be provided to those committee (Planning & Budget and Facilities & Safety)?*
Claire Coyne – *yes*
Faculty opportunities – outcomes assessment coordinator, scholarship readers, & hiring committees
Amberly Chamberlain – *part-timers can receive flex credit for scholarship reading*
Louise Janus – *can we request EEO training?*
Claire Coyne – *has contacted Alistar about upcoming EEO trainings*
Amberly Chamberlain – *EEO should be in April*
2. Vice President Culture and Engagement Amberly Chamberlain
Requesting assistant for the chair handbook
3. Vice President Community Operations Merari Weber



SANTA ANA COLLEGE

Academic Senate

Repeating slides from Retreat. Increased to 132.

2. Standing Committee Chairs

1. Curriculum and Instruction Council Madeline Grant
Reminders – Plan A Gen Ed feedback required by the end of this month. Course enrollment maximums - hearing lots of pressure to increase caps, maximums are being increased rather than new sections opening up. Amberly Chamberlain and Suzanne Freeman are faculty to contact about enrollment maximums
Steve Bautista – question related to Plan A – feb. 29th, is that date when we will have conversation?
Madeline Grant – Feb. 29th is about what catalog we want to have the plan available as well as the categories
2. Intersectionality, Race and Social Justice Group IRSJ Representative
Annie Knight – next meeting March 1st 9am-10:30am (zoom or in person) – discussing goals and proposed initiatives for the year. Presenting with Merari Weber at the next Senate meeting about Land acknowledgements

3. Participatory Governance Co-Chairs

Amberly Chamberlain – PD – need representation from other departments. Reach out if you need help with presenter credit. Chairs leading department meetings also receive presenter credit. Any meetings during flex week can receive flex. Speaker series now has our own faculty received pay for their expertise
Jorge Lopez – P&B – mostly on track, but utilities are higher than expected

Special Reports

1. SAC ASG Anaely Guadarrama
Events for students today and tomorrow
Jeff Lamb – addressing the point of increasing maximums for classes. Deans have the right to have a conversation with faculty about increasing caps
Madeline Grant – aware of situations where class caps increased significantly
Annie Knight – we should keep in mind which faculty feel pressure and their positionality – are they part-time, tenured?
2. SCC Academic Senate Mike Taylor
No report
Claire Coyne – Madeline Grant will be senate rep at SCC. SCC discussed similar topics, AI and Academic Integrity. We will be getting FARSCD updates. Craig Rutan will not run again. Entire executive team up for election

Informational Presentations/Discussion

Faculty & Local Academic Senate Voice
in Participatory Governance

Dr. LaTonya Parker and
Christopher Howerton

ASCCC representatives, Dr. LaTonya Parker (Secretary) and Christopher Howerton (At-large Rep.), give a presentation covering many topics: participatory governance, collegial consultation, bargaining, faculty participation, local senate relationship with administration, senate leadership, and the equivalency process.

Claire Coyne – do equivalences need to be updated by a certain time?

LaTonya Parker – that is a local decision

Christopher Howerton – once it's been written, the process to change/update is local

Jeff Lamb – can you address how faculty should review the minimum qualifications for equivalencies?

LaTonya Parker – the minimum qualifications and equivalencies are usually well-vetted locally and would recommend revisiting local process if there are concerns about who is being hired

Roy Shahbazian – can you comment on equivalencies committee structure?

LaTonya Parker – usually areas of expertise would be involved in committee structure

Chris Howerton – local decision should be made on the structure of committee

Merari Weber – if I have a class max of 40, but the room can only fit 20 comfortably?



SANTA ANA COLLEGE

Academic Senate

Chris Howerton – room cap, course cap, section cap can inform the size of the course

Helen Serrano – applauds Merari openness to communication

Kim Smith – leaders that seem to work together successfully are both focused on student success

Merari Weber – does ASCCC offer trainings to new administrators?

LaTonya Parker - ASCCC Do trainings for deans & CTE

Roy Shahbazian – any opportunities for statewide senate?

LaTonya Parker & Chris Howerton – ongoing opportunities, but some specific areas include noncredit, dual enrollment, rising scholars, EEO, PD.

Announcements/Upcoming Events

Madeline Grant – commend Claire on a new level of transparency and creating a new culture

Adjournment - 3:28

Future Business: