



# SANTA ANA COLLEGE

## Academic Senate

### Business Meeting Agenda Minutes

Tuesday, February 27, 2024 ~ 1:30pm – 3:30pm

Location: JSC-219 (For Senators & Guests) / Hybrid (For Guests)

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*Attendance: Ann Cass, Annie Knight, Arjun Nair, Christina Axtell, Darren Hostetter, Gabriel Shweiri, Helen Serrano, Jaime Lopez Jessica Padilla, Justin Tolentino, Kim Smith, Mario Robertson, Michelle Vasquez, Reza Mirbeik, Sara Kelley, Steve Bautista, Tiffany Heremans, Jesus Miranda, Kelvin Leeds, Jaki King, Chantal Lamourelle, Julian Camacho, Trudy Naman, Jason Huskey, Sara Butler, Jorge Lopez, Anaely Guadarrama, Karen Bravo, Jennie Beltran, Mark Reynoso, Kristi Blackburn, Andy Gonis, Andrew Manson, Heather Arazi, Maria Aguilar Beltran, Madeline Grant, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne, Susan Hoang, Michael Buechler, Tim Murphy*

#### Preliminaries

1. Call to Order – 1:33pm

2. Parliamentary Procedure Update

*Reminders – please use microphones, meeting materials are sent out prior to meeting for senators to review and discuss during meeting, and public comments are for anyone.*

3. Approval of Agenda

*1<sup>st</sup> Merari Weber – motion to remove land acknowledgement from agenda*

*2<sup>nd</sup> Susan Hoang*

*Approved unanimously*

*1<sup>st</sup>- Steve Bautista – motion to move FACCC above officer reports*

*2<sup>nd</sup> - Merari Weber*

*Approved unanimously*

*Susan Hoang – move to approve amended agenda*

*Tiffany Heremans*

*Approved unanimously*

4. Land Acknowledgment

5. Introduction of Guests (if any)

*Jesus Miranda, Jeff Lamb, Sara Butler, & Kelvin Leeds*

6. Public Comments – Limited to 3 minutes per person and 10 minutes total

*Merari Weber – submitted a public comment by anonymous regarding multiple facility reports not being completed*

*Steve Bautista – Jonh Acuna, co-founder of the transfer center, passed away on 2/14/24*

*Christina Axtell – announced advisor position for honor society Alpha Beta Gamma*

7. Approval of Minutes

a. Academic Senate Spring Retreat 2024

*1<sup>st</sup> – Reza Mirbeik*

*2<sup>nd</sup> – Amberly Chamberlain*

*Approved unanimously*

b. February 13, 2024

*1<sup>st</sup> - Steve Bautista*

*2<sup>nd</sup> - Susan Hoang*

*Approve unanimously*

#### Reports

##### 1. Officers

1. President

Claire Coyne

*Congratulations to newly tenured faculty, approval of David Waters as new Chief of Safety & Security, two faculty members not having contract renewed and looking over chancellor's contract during Board of Trustees meeting, apprenticeship goals – planning grants submitted, Educational Master Plan – congrats*



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## Academic Senate

to taskforce. Educational Master Plan Taskforce will go through AS, ASG, and College Council. Faculty Involvement needed in multiple areas: Outcomes Assessment Coordinator, scholarship readers, and hiring committee.

Justin Tolentino – is there a way to share links that aren't QR codes?

Claire Coyne – will send out email

2. Vice President Culture and Engagement Amberly Chamberlain  
*Dual Enrollment & Equity Conference – got a sense that SAC is leading in this area. Presented on how faculty voice should be a part of the conversation. Chair Institute – received helpful feedback, trying to assess what chairs need. Chair topics include how to find, read, & use data for scheduling, block scheduling, setting boundaries, student grievances, cornerstone and quad reviews, X-factor request process, how is chair LHE allocation being calculated, and mileage about teaching from both campuses. Wants to present chair handbook to senate for approval.*
3. Vice President Community Operations Merari Weber  
*Black and red water bottles for senators, awards for excellence – 31 nominees, distinguished faculty lecture (Justin Tolentino) information.*

### 2. Standing Committee Chairs

1. Curriculum and Instruction Council Madeline Grant  
*“Two year CTE program review” rename to “curriculum review for programs and degrees.” Discussed changes about Plan A. Upcoming meeting will determine whether we add to the catalog in 2024 or 2025. Sara Butler is moving forward with catalog and program mapping. Meta Canvas Connection – testing came up with glitch and will need guidance moving forward. CIC regional meeting over the weekend – SAC appears to be in a good place. Anh-Phoung Tran and Reyes Vazquez are indispensable on our teams.  
Christina Axtell – meeting on Thursday on Zoom?  
Madeline Grant – Yes, I will send an email*
2. DE Advisory Jaki King  
*Meeting tomorrow at 10 am through Zoom – discussing updated Canvas training, Canvas Impact, and District Impact Planning meeting with SCC, Noncredit, and District. Finding a replacement for Proctorio, but we have it through Spring 2025.*
3. Intersectionality, Race and Social Justice Advisory IRSJ Representative

### 3. Participatory Governance Co-Chairs

Amberly Chamberlain – PD – most attendance has been completed for PD week. Data will be presented at the next meeting, ongoing discussion with district compliance training, please be careful what you put in as a personal flex project if it is already in the gateway, two recordings from workshops for Dual Enrollment  
Chantal Lamourelle – SEAP – SEAP request funding for 2024/25 year, email referring to meeting dates, notice sent to PIO about AB943 applications. Black History Month Event - Madam JC Walker  
Jason Huskey – Facilities & Safety – Project updates on Health Science Building, Russel Hall, temporary Village, and CEC redevelopment. Maintenance updates on many buildings.  
Merari Weber - maps for evacuation – do we have a consistent map?  
Jason Huskey – maps should be online  
Merari Weber – can these be sent out and disregard old maps?  
Anaely Guadarrama – will the Russell Hall project completed by 2028?  
Jason Huskey – demolition takes until 2026, but new entrance may take until 2028

### Special Reports

1. SAC ASG Anaely Guadarrama  
*Tomorrow is a facilities townhall – JSC – The Spot 2pm-3pm. Dr. Hoffman will be there to answer questions*



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## Academic Senate

### 2. SCC Academic Senate

Mike Taylor

Madeline Grant – Currently in elections with all 4 positions open, established a taskforce to help president fill committee positions, approved AI taskforce. SCC has a process for approving and establishing taskforces

### 3. FARSCCD

Matthew B or Kelvin L

Kelvin Leeds - Treasurer for Union – union has been busy with investigations, couple of grievances & MOUs. Presented QR code to send feedback on FARSCCD website. Any meeting can have a union rep present, please reach out if you want representation.

## Old Business – Action Items

## Old Business – Discussion

## New Business – Action Items

## New Business – Informational

1. Faculty Association of CA Community Colleges (FACCC) Herlim Li, FACCC Membership Coordinator  
Steve Bautista – attend policy and advocacy conference over the weekend. Introduced Herlim Li.  
Herlim Li – organization that solely advocates for community colleges. Looking for support. Focusing on budget, protection legislation, & AI legislation
2. SAC Land Acknowledgement Accountability (with video to watch) Annie K and Merari W  
IRSJ meeting – Friday 9-10:30 am.  
Presentation on a temporary pause on Land Acknowledgements until a plan is developed. Advisory group recommends pausing acknowledgment until an action plan is developed.
3. BP/AR 4030 Academic Freedom - Review Claire Coyne  
Last reviewed in 2015, AR should include process regarding BP. Want to review and approve recommendations, and then send to CC & District. Call for individuals to review  
Kelvin Leeds – can we also look at Ed Code as well?  
Claire Coyne – the group will look at Ed Code and the BP/AR  
Madeline Grant – can this be a joint workgroup with FARSCCD?  
Claire Coyne – possibly on hold and not addressed during contract negotiations  
Kelvin Leeds – talk to your rep if this is something that should be addressed during contract negotiations  
Matthew Beyersdorf – there is language in the contract that some BP can't be change until there is joint approval  
Claire Coyne - asking for volunteers  
Christina Axtell – willing to volunteer  
Jaki king – can we put together a timeline so volunteers know if they can help?  
Claire Coyne – would like a recommendation towards the end of the semester  
Susan Hoang & Darren Hostetter willing to volunteer
4. AI Joint Task Force  
Claire Coyne – both colleges should come to a consensus on how to approach this topic

## Announcements/Upcoming Events

Also reach out if you would like to work on Dual Enrollment with SCC

Thanks to Tiffany Heremans and culinary students

Kim Smith – any follow up on program review for Senate?

Claire Coyne – it was a recommendation, but asked Annebelle Nery how to receive funding for conferences and other support. Annebelle Nery mentioned other institutions' Senate had budgets and clerical support but was lost over time here at SAC. A program review would be put together for Annebelle Nery to review over Spring Break



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Kim Smith – willing to help with program review and creating a process for planning

Claire Coyne – many issues with facilities and being short-staffed is not helping. Will be bringing concerns to AnnebelleNery

Madeline Grant – There is no level of urgency on facility issues

Claire Coyne – a resolution may be written to address issues

Amberly Chamberlain – what would a large college status support staff look like?

Darren Hostetter – some facility issues are health related and potential OSHA issues

### Art Exhibit reminder

Darren Hostetter – Elin o'Hara Slavick events in downtown Santa Ana and art gallery in SAC (closing April 3<sup>rd</sup>)

Boca de Oro Festival – SAC district book festival, events in downtown Santa Ana

Collaborating with CEC for art exhibition at SAC street space gallery at Santora

Flo Luppiani – men's and women's basketball students elected 1<sup>st</sup> team all conference

**Adjournment** - 3:22 pm

### **Future Business:**

Enrollment Management

Human Resources Update