



ACADEMIC SENATE

**SANTA ANA COLLEGE MISSION STATEMENT**

*Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**SENATE BUSINESS MEETING MINUTES**

Date: **Tuesday, April 23, 2019**  
Time: **1:30 p.m. to 3:30 p.m.**  
Location: **I-102**

<b><u>Members Present</u></b>		<b><u>Absent</u></b>	<b><u>Guests</u></b>
Gary Bennett	Marty Rudd*	Maria Aguilar	Mary Mettler
Michael Buechler	Roy Shabhzian*	Beltran	Dr. Jeffrey Lamb
Stephanie Clark*	Michelle Vasquez	Ed Fosmire*	Mary Huebsch
Rocio – Gonzalez	Monica Zarske*	Stacy Littlejohn	Megan Lange
Santillan		Osiel Madrigal	Breanna Ceja (ASG)
Louise Janus		Jane Mathis	Fernando Ortiz
Ali Kowsari		Amit Mishal	
Chantal Lamourelle		Alejandro Moreno	
Flo Luppani		Mila Paunovic	
Josh Mandir		Brian Sos*	
Sarah Mathot		Tommy Strong	
Krystal Meier			
Tim Murphy			
Leo Pastrana			
Cara Pierce			
Luis Pedroza			

- I. **Call to Order**
  - a. Meeting called to order by President Monica Zarske at 1:37pm.
- II. **Approval of Additions or Corrections in Agenda**
  - a. Louise Janus moved to approve agenda and Krystal Meier seconded. Agenda approved unanimously.
- III. **Approval of Minutes**
  - a. Minor changes to minutes discussed. Flo Luppani moved to approve, Louise Janus seconded the minutes with changes. Approved unanimously at 1:41pm.
- IV. **Public Comments (Three-minute time limit)**
  - a. Leo Pastrana – videographers are on campus to create videos for counseling.

- b. Rocio Gonzalez Santillan– Puente program is sponsoring a poetry reading, they host this every April.
  - c. Cathryn Pierce – Drag-u-cation this week, 7pm in Phillips hall. Education on drag queens, includes a Q&A, organized in conjunction with Lance Lockwood’s Gender Studies class.
- I. **Presentation** – Dr. Jeffrey Lamb, VP of Academic Affairs – Student Equity Plan (30 mins)
- a. Dr. Jeffrey Lamb apologized for missing a few Senate Meetings this year.
  - b. Dr. Lamb discussed new equity funding issues.
  - c. Budget for equity has been SSSP, BSI and Equity. These all serve similar students, so the state decided to do an integrated plan. Because of this, SAC had to come up with 5 goals around access, success, completion and getting through Math & English.
  - d. Lots of money from these three groups. \$500k from BSI, millions from Equity and SSSP. Lots of money with little outcome improvement.
  - e. Now the state is only asking for an Equity Plan. Now called SEA – Student Equity & Achievement.
  - f. Previously SSSP and Equity were under Student Services and BSI was Academic Affairs. Dr. Rose would like to see Equity and BSI initiatives under Academic Affairs. SSSP continues to be part of student services with onboarding, ed planning, etc.. But shifting to Academics means more focus needs to be on pedagogy and instructional design.
  - g. Student Equity & Achievement Committee is evaluating the process of how effective these things are. The committee is redesigning the process and questions for receiving funding. Evaluation includes efforts, process, equity plan and by-laws.
  - h. Chancellor has told us to look at:
    - i. Access
    - ii. Retention – also called persistence – from Fall to Spring
    - iii. Transfer Data
    - iv. Transfer level Math & English in the first year
    - v. Non-credit and high school equivalencies
  - i. Chancellor’s office is having trouble submitting good data back to us.
  - j. Data will now be contained in NOVA. Data is skewed due to the public safety academies.
  - k. We are still a Latino serving institution.
  - l. Vision for Success Goals are assisting us in identifying and achieving our equity goals.

At this time in the meeting, the Vision for Success Goals were projected for reference, provided by Janice Love.

- m. While this is a compliance piece, and we are compelled to use this funding in mindful ways, even though no one will read it... but the plan is useful for accountability and to set goals for ourselves. We should be trying to improve ourselves.
- n. Dr. Lamb would like to share the plan to get a read from Senate for approval and support.
- o. This is a 3 year plan and expires in 2022 when the Chancellor's Vision for Success expires in 2022.

II. **Informational Item** – Vision for Success – Monica Zarske

- a. Vision for Success Goals are complete. Looked at activities that SAC is already doing/in-process that would support each goal.
- b. Referenced the final goals.
- c. Goals go through 2022
- d. Questions about data jumps from year to year were brought up by Josh Mandir. Some concerns about how data is tracked for 'Job in closely related field'.
- e. This is not a punitive initiative, these are inspirational goals to encourage a plan.
- f. Mary Huebsch commented that faculty didn't get much time ahead of these goals, perhaps more of a heads-up on large goals like this.
- g. Would like to regularly update the Senate on these discussions.
- h. Presentation of these Vision Goals to the board is taking place on April 29<sup>th</sup>.

III. **Action Item** – Monica Zarske – 2<sup>nd</sup> Read: Resolution Re: Drop for Non-Payment Policy

- a. Luis Pedroza moved to approve, Flo Luppani seconded. Vote to support this resolution was approved unanimously without objection or comment.

IV. **Reports**

- a. President – Monica Zarske
- b. Point of order- Breanna Ceja is present to offer her report before she needs to leave. No objections to the change of order.
- c. President's Report continued...
  - i. The minoritized student is suffering the greatest deficit in inequity.
  - ii. Data was shared at the conference with discussion surrounding minimizing equity gaps in 5 years and eliminating these in 10 years.
  - iii. Conference considered how does one make student equity a pervasive quality of a college's core culture and objectives.
  - iv. Meaningful conversations around equity must continue.
  - v. Vision for Success Goals' themes need to be defined now.

- vi. Distinguished Faculty lecture was last week. Phillips Hall has been tradition, but perhaps in the future one of the large lecture halls might be a better venue. Michelle's talk was very inspirational, guests included Michelle's friend Otis who suffered from quadriplegia and creates art.
  - vii. Safety processes – Dr. Hubbard will pull together a panel on May 14<sup>th</sup> regarding the process for addressing campus safety and security. **Please send any questions to Stephanie Clark so that the questions can be compiled in advance.**
  - viii. There is a new Administrative Regulation update re: student conduct.
  - ix. Questions re: campus lock-down last week. The issue was simply to keep everyone sheltered in place because there wasn't a lot of information shared with our security.
- d. Secretary/Treasurer – Stephanie Clark
    - i. May 16<sup>th</sup> are the Faculty Awards of Excellence.
    - ii. Elections should be happening now. Please submit election results to the Secretary/Treasurer.
  - e. ASG Representative- Breanna Ceja
    - i. Presented out of order. Documented in notes above.
  - f. Curriculum – Brian Sos not present
  - g. Planning & Budget – Ed Fosmire not present, Monica reported on his behalf
    - i. Budget keeps changing, and the Vice Chancellor is trying to figure out what the budget is going to be, based on COLA and year.
    - ii. Right now the state does not have the level of funding originally expected to receive. \$5 million bonus is no longer here.
    - iii. FON number was off in 2017, so had to pay \$252,000 fine for being off by 2+ faculty.
    - iv. Plenary and funding formula, currently the point system gives more money to ADTs, so senate is supporting treating these degrees the same. Also, not double-counting students during a single academic year.
    - v. BOG grant and performance will continue to increase, but senate would like to adjust in a way that benefits the college by leaving the performance improvement at 10%. Trying to identify variations in data collection.
  - h. President report continued...
    - i. Plenary had much discussion around the homeless student support and legislative implementation.
  - i. Facilities – Marty Rudd
    - i. Interior and exterior wrapping of new buildings.

- ii. Water stations recommended by students.
- iii. DSA is reviewing shades.
- j. SACTAC – No representative present.
- k. Guided Pathways – Fernando Ortiz
  - i. Dr. Ortiz will continue to report to Senate until a new faculty coordinator is hired.
  - ii. Email to come with the job description.
  - iii. A planned pilot ‘Completion Team’ but in light of the equity data, the President has decided to go ‘all in’ and create Completion Team ‘lite’- this will contain a Counseling Lead, Financial Aid Lead and a Student Success Lead.
  - iv. Future 2.0 Completion Teams will include Career Coach, Peer Support and other positions.
  - v. New Students will receive a letter from Dr. Rose, and each student will have a shell on the Canvas dashboard for Team Communication.
  - vi. Maps should be done by May 30<sup>th</sup>, please encourage your peers to focus on this. These should be completed by Fall.
  - vii. Brochures and web pages will identify what makes each pathway unique.
  - viii. SACDays will be mandatory. There will be session for each Pathway as well as orientation. All incoming students should have a comprehensive ed plan. This is our goal.
  - ix. Monica explained why this is imperative.
  - x. Stephanie Clark commented that it’s important to remember the President trusts us and this is a plan that supports all students and colleagues to create a cultural shift.
  - xi. Dr. Ortiz announced that GP will no longer have a steering committee, now there will be GP forums for the college community to attend and ask questions or express concerns.
- l. Student Equity & Success – Maria Aguilar Beltran, not present.
- m. Basic Skills/Faculty Development – Mary Huebsch
  - i. Equity Action webinar series, will be published May 31<sup>st</sup>.
  - ii. There will be a group attending this Thursday. Mary will send the link to share.
  - iii. Sense survey results on Friday.
  - iv. Professional Development week will address Information Competency. August 19<sup>th</sup>.
  - v. Separate proposals for Basic Skills funds. Same form as Student Equity & Achievement Committee.
- n. SCC Senate Secretary/Treasurer– Mary Mettler – no report.

V. **Faculty Updates - none**

VI. **Other - none**

VII. **Adjourn** – Luis Pedroza moved to adjourn, so moved. Meeting was adjourned at 3:26 by Monica Zarske.