



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, March 27, 2018**

Time: **1:30 pm – 3:30 pm**

Place: **D-105**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Jane Mathis	Genice Gilreath	Steve Bautitsa
Gary Bennett	Sarah Methot	Elliott Jones	Andrew Geragotelis
Stephanie Clark	Ana Meckes	Osiel Madrigal	Mary Huebsch
Noemi English	Amit Mishal	Moises Medina	Kevin Nguyen
Ed Fosmire	Tim Murphy	Mike Taylor	Fernando Ortiz
Gina Giroux	Trudy Naman		
Benjamin Hager	Mila Paunovic		
Michelle Hardy	Luis Pedroza		
Phil Hughes	Marty Rudd		
Louise Janus	Anushi Seneviratne		
Brian Kehlenbach	Teresa Simbro		
Ali Kowsari	Brian Sos		
Stacey Littlejohn	Tommy Strong		
Flo Luppani	John Tashima		
	Monica Zarske		

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:34 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Arrangement of items V & VI switched. Motion moved by Louise Janus; seconded by Trudy Naman to accept the agenda as written with minor change as stated. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
 - Freshman Experience Program (FEP) challenged with the new structure of pay for FEP faculty & concerns from faculty regarding these changes which could impact the continuance of FEP
 - Voice of orange County op-ed regarding SAC Health & Wellness Center – nurse and physician hours cut for students -concerns voiced regarding student health care access
- IV. **Approval of Minutes** – **March 13, 2018** - Minutes reviewed and minor edits made. Motion moved by Maria Aguilar Beltran; seconded by Marty Rudd to accept the minutes with minor edits made. Approved unanimously by all Senators present.
- V. **Presentation** Reading Apprenticeship (RA) Demonstration – John Tashima

An interactive presentation by John outlining and demonstrating the program and its benefits to students. Discussion among faculty generated. Some take away points:

- RA makes the invisible visible for students with reading & comprehension challenges
- Safe place in the classroom environment to make mistakes and learn from them
- Various learning/reading strategies discussed such as talking to the text, think aloud, thinking about reading what they're reading, summarizing at end, visualization
- RA=Series of routine scaffolding you provide to your students
- Community Practice Apprenticeship Meetings every other Friday- next one is April 13th in I-202- flex hours available.
- Recommended book "Reading for Understanding"

VI. **Informational Item** SAC Safety Update – Chief Toni Bland

Chief Bland presented a Safety update and answered questions from faculty. Some items mentioned:

- Emergency blue phones to arrive at District/SAC - installed by summer
- Deploying magnetic locks during spring break. On the doors that don't work there are other alternative devices that are being investigated
- Lockdown drill- run-hide-fight followed by debrief
- Armed Safety officers now on campus
- Email sent- be aware of the definitions of shelter in place (chemical spill, lightening), lockdown (active threat), evacuate
- Put anything in Maxian –use it to report security/safety issues-if unsure if it is an event that shouldn't be reported on Maxian, just call Safety.
- End of May transitioning from Live Safe to Guardian app

VII. **Reports** –

a. **President – Monica Zarske**

- Central Mall Grand Opening a success
- Company called Vision Point is developing a report regarding a marketing brand of SAC. Feedback welcomed from faculty, staff and students.
- BOT meeting: Health & Wellness Center point of discussion for BOT–information relayed by VP Kennedy was that the hours of operation have increased. Discussion ensued. Reportedly the concern of faculty is not with hours of operation but the hours that MD & nursing services are available to students.

b. **Secretary/Treasurer – Teresa Simbro**

- SAC Awards for Excellence May 10th at 2:00 pm Phillips Hall with reception after
- Academic Senate email for President-Elect & Secretary/Treasurer nominations to go out next week.

c. **ASG Representative- Daniel Gonzales** – no report

d. **Curriculum – Brian Sos**

- Adding addendums to curriculum process
- Working on topics language for topics courses

e. **Planning & Budget – Ed Fosmire**

- Many unknowns remain. SAC's \$1.7 million budget cuts are currently under review. The majority of cuts should be accomplished through a selection of cancelled instructional service agreements and some vacant positions remaining unfilled.
 - 50-25-25 allocation structure might be changing- 3rd version now being reviewed
- f. Facilities – Brian Kehlenbach**
- Central plant mall completion wrapping up- a large tree will soon be replaced in Centennial Circle
 - Door securing magnetic devices to be placed during spring break
 - Custodians now to park in lot#11 instead of M&O lot- safety issue
 - Plan is for a total of 6 car charging stations on campus in the future
- g. SACTAC – Elliott Jones – no report**
- h. Guided Pathways – Fernando Ortiz**
- 6 Design Teams developing plan of action to do over the next 18 months
 - Improve current practices to serve students more effectively
 - Meta majors event on 4-19 & 4-20. Sign up on Flex tracking system
- i. Student Success & Equity – Maria Aguilar Beltran**
- New process for equity requests process. Student. Will rank them and process transparent for funding requests. Faculty representation in committee is being reviewed. Who created the rubric? Looking for further input after trial.
- j. Basic Skills/Professional Development – Mary Huebsch**
- Basic Skills- goal is for students to complete transfer level English & math course in 1st year & ESL credit program students within 3 years
 - Good response for online security training
 - Lynda.com has technical training available, please give Mary feedback if use
- k. SCC Senate Secretary/Treasurer– Mike Taylor- no report**

VIII. **Other** - Information shared & discussion regarding changes in Health & Wellness Center and Psychological Services (elimination of Psych Intern Program) on campus and the impact on students. Reason given for cuts is financial.

IX.

X. **Adjourn** – The meeting was adjourned by President Zarske at 3:21 pm

Respectfully Submitted,

Teresa

Teresa Simbro

Secretary/Treasurer

SAC Academic Senate