



SANTA ANA COLLEGE

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ACADEMIC SENATE

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

APPROVED

Business Meeting Minutes September 22, 2015

Members Present

Absent

Guests

Alondo Campbell
Jodi Coffman
Mike Everett
Susan Gaer
Susan Garnett
Kristen Guzman
Benjamin Hager
Elissa Hassel
Ray Hicks
Mark Higgins
Mary Huebsch
Charles Jang
Louise Janus
Elliott Jones
Brian Kehlenbach

Stacey Lastra
Flo Luppiani
Mark McCallick
Jeff McMillan
George Moore
Luis Pedroza
Maribel Pineda
Monica Porter
Kristen Robinson
Cathie Shaffer
Teresa Simbro
Irene Soriano
Brian Sos
George Sweeney
George Wright
John Zarske

Michael Buechler
Andrew Gonis
Bonnie Jaros
Robert Stucken

Michael DeCarbo
Stephanie Hernandez
Jarek Janio
Bill Jeffery
Cherylee Kushida
Christopher Wild

I. Call to Order

- A. President Jones called the meeting to order at 1:35pm.
- B. Introduction

II. Agenda Accepted – A motion to approve the agenda made by Jodi Coffman and seconded by George Wright was unanimously approved.

III. Public Comments —

- A. Congratulations to the Fine and Performing Arts Division for the great performances at the SAC 100th Birthday Celebration.

IV. Approval of the Minutes— Motion to approve the senate minutes of September 8, 2015 was made by Teresa Simbro and seconded by Irene Soriano. The motion was unanimously approved.

V.

Topics

- A. Faculty Priorities Committee Reminder—President Jones reminded faculty that all faculty requests, hard copy or electronically, are due on Friday, September 25th. Senior senators were reminded to notify President Jones of their designees if they were not going to be present for the Faculty Priorities Committee Meeting. Only the senior senators or the designee can present the faculty requests at the meeting and the senior senator represents the entire division. The meeting is open to all.
- B. Bookstore Information—Average Textbook Cost—Christopher Wild shared information regarding the average textbook price at \$56.02, with the average cost for a new textbook at \$67.94. Faculty was reminded that the bookstore always shops for the best rental prices for students.
- C. Student Support Redefined—Susan Gaer, Mary Huebsch and Jarek Janio provided several handouts, including *10 Ways Faculty Can Support Students' Success: Helping Students Achieve the "Six Success Factors"* and *Implementing Student Support (Re)defined in Action: Ideas for applying the 6 success factors & things we are already doing at SAC*. Susan Gaer demonstrated how to effectively engage students in the classroom via texting with their cell phones for a survey activity that can be incorporated into the lesson.
- D. Information Item—DE Classroom Observation—Cherylee Kushida presented *DE Correlations for Classroom Observations* as a suggested worksheet for faculty who are observing tenure track faculty who are teaching classes online. This worksheet correlates with the Current Contract Criteria 8.6.5 The worksheet is a best practice guideline and is meant to be transparent for the faculty observing and the faculty being observed.

VI.

Reports

A. **President**—Elliott Jones

- 1. The Faculty Priorities Committee will meet on Friday, October 2nd, 9:00am to noon in S-215. There will be a time limit on the requests being presented, as over 35 requests are expected.
- 2. Information is still being gathered on the Saudi Arabia Contract and it will be a future agenda item.
- 3. Clarification was made regarding the relationship between the District Board and the District Foundation. Board Policy established that the District Foundation is an auxiliary of the district.
- 4. At the last Board Meeting, the purpose of Early Alert was reported; is a means of steering students toward resources and services and determining which students are at risk.
- 5. ASG is posting next week's Homecoming events across the campus, which showcases not just the football team but other teams as well.

B. **Secretary/Treasurer**—Louise Janus

- 1. Save the date of Tuesday, November 17th for the Distinguished Faculty Lecture at 2:00pm. Steve Bautista is the lecturer.

C. **Curriculum**—Monica Porter

- 1. The Sign Language courses will now be recognized as American Sign Language.

D. **Facilities**—Brian Kehlenbach

- 1. Dr. Michael Collins provided a comprehensive report last Thursday and stressed the importance of keeping the lines of communication open. Dunlap Hall will re-open after intersession and mediation in the building has been promised. Anything (media) that is installed must go through the Division of State Architects prior to installment.
- 2. The Central Plant will be underway from October 2015 through December 2017.
- 3. Johnson Center will be moving into The Village in spring 2016. Quick Copy will also be in The Village.
- 4. Faculty asked that the question of unisex bathrooms be taken back to the Facilities Committee.

E. **Planning and Budget**—Ray Hicks

- 1. There is a meeting in two weeks from today on Tuesday, October 6th.
- 2. Tomorrow, September 23rd, is the District Meeting for Fiscal Resource and a discussion will be brought forth regarding the Kinesiology Division's request for a budget.

F. **TAC**—George Sweeney

1. VDI (virtual desktop initiative) was tested at SAC and SCC. There are some problems with the licensing and technology.
2. Work is continuing on the Ellucian portal and the mobile portal, working on the student end and then on the faculty end. With Ellucian mobile, students can register for classes with a mobile app. Students with VTEA or Perkins grants will not be able to use it; they will have to use WebAdvisor.
3. For Ellucian Go, you have to go to the App Store on your phone to request it.
4. Microsoft 365 and email is rolling out in November 2015. Students who are active can access it at student@sac.edu.
5. We are moving to Office 365 and Windows 10, and Office 16 will also be included in the upgrade. The large scale roll-out will be spring 2017 (Early Registration, Adelante, etc.)

G. Student Equity/Student Success—George Sweeney

1. This is the first semester students receiving the BOG Fee Waiver who have been on probation for more than two semesters will lose their fee waiver. This could mean a loss of 350 FTEs.
2. A campaign is being launched across campus in the form of informational posters to help students become more aware that they must take classes seriously and take into account their grades because it could have long term effects on their future opportunities and success.
3. Men of Color Reading Group will be meeting on Monday, September 28th at 9:00am.
4. The SAC Equity Form will be on Tuesday, September 29th, 1:30-2:30pm, location to be announced.

H. BSI/Faculty Development—Mary Huebsch

1. The next Faculty Professional Development Work Group Meeting will be on Monday, September 28th, from 1:30-3:30pm. Please see the handout for other announcements.

I. TLC—Bonnie Jaros—No Report

J. FARSCCD—Jeff McMillan

1. FARSCCD is continuing to work on contract negotiations.

K. SCC—Michael DeCarbo

1. The Senate took a look at the proposed master calendar for 2016-17 and noticed that summer is 9 weeks. A task force has been developed to look at this. Some considerations include: beginning Intersession on January 3rd and starting/overlapping Flex Week with the last week of Intersession. Currently the task force meets via email. If you are interested in becoming part of the group, email Michael DeCarbo.
2. Science Night is March 19th this spring.

L. ASG Representative—Stephanie Hernandez

1. The Homecoming events next week will include a dunk tank and a pie toss out in the fountain area.
2. There are plans to have a Homecoming dance for freshmen and the high school seniors.
3. All money that is raised from the events next week will go to Athletics.

M. Division Senators—Reports tabled.

VII. Other

- A. Faculty suggested the idea of having a panel of students who are engaged on the campus as a means of encouraging other students of diversity to be persistent in their goals. This was prompted by a faculty member who attended the *Diversity, Culture & Learning Conference* in Los Angeles on September 19th, which was sponsored by FACCC Education Institute.
- B. There was further discussion of the Kinesiology Division/Athletics not having enough money for feeding the student athletes on game days.
- C. A concern was raised about hiring new faculty and new support staff. It was suggested that a survey be used to see what the needs are in the divisions/departments.

VIII. Adjournment—

The meeting was adjourned at 3:29pm.

Respectfully submitted,

Louise Janus
Secretary/Treasurer
SAC Academic Senate