



## ACADEMIC SENATE

*"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

**APPROVED**

### Business Meeting Minutes October 14, 2014

#### Members Present

<i>Cherie Bowers</i>	<i>Madeleine Nguyen</i>
<i>Claire Coyne</i>	<i>Kim Nutter</i>
<i>Genice Gilreath</i>	<i>Monica Porter</i>
<i>Andrew Gonis</i>	<i>Kristen Robinson</i>
<i>Kristen Guzman</i>	<i>Elizabeth Saliba</i>
<i>Benjamin Hager</i>	<i>Max Serrano</i>
<i>Mary Huebsch</i>	<i>Teresa Simbro</i>
<i>Jarek Janio</i>	<i>Brian Sos</i>
<i>Louise Janus</i>	<i>Robert Stucken</i>
<i>Elliott Jones</i>	<i>John Zarske</i>
<i>George Moore</i>	

#### Absent

*Matt Beyersdorf*  
*Jodi Coffman*  
*Claire Coyne*  
*Susan Gaer*  
*Dan Goldman*  
*Victoria Gray*  
*Elissa Hassel*  
*Ray Hicks*  
*Jungwon Jin*  
*Luis Pedroza*  
*John Ross*  
*Gabriel Shweiri*  
*Sandra Wood*

#### Guests

*Tom Bonetati*  
*Evee Hurtado*  
*Michael DeCarbo*  
*Rhonda Langston*

#### **I. Call to Order**

**A.** President Zarske called the meeting to order at 1:30 pm.

#### **II. Agenda Accepted – A motion to approve the agenda made by Benjamin Hager and seconded by Cherie Bowers. Motion was unanimously approved.**

#### **III. Public Comments —**

- A.** Appreciation was expressed for the Faculty Work Room, A-126, and the ability for faculty to have a place to collaborate.
- B.** It was requested that safety drills be placed on the Master Calendar and printed in the schedule.
- C.** It was suggested that all faculty review safety procedures with students in their classrooms at the beginning of the semester.
- D.** It was suggested that all safety procedures be posted in each classroom, as recommended by the HEPS committee.
- E.** Safety videos are available on the SAC website under “Emergency Procedures and Practices.”
- F.** There was a successful welding event, “Welding Thunder,” on Friday, October 10, 2014 in Lot 6 of the SAC campus. Thirty-five of the 405 participants were female. Additionally, participants came from as far away as Arizona. The event is planned for next year as well.
- G.** Several comments were made in regard to the pavers at the Bristol Street entrance and the dangers they pose when they become dislodged. Maintenance and Operations have been informed, but there is still a question as to who is responsible for fixing the problem.
- H.** A concern was expressed regarding the “boys” and “girls” bathrooms at The Village. Although the signs say “men” and “women,” the bathrooms are not proper for adult men and women on a college campus.

**IV. Approval of the Minutes—**

- A.** – Motion to approve the senate minutes of September 23, 2014 was made by Ben Hager and seconded by Cherie Bowers. The motion was unanimously approved.

**V. Reports—**

**A. President**—John Zarske

1. Faculty Priorities Committee- The name of a division representative, and all faculty requests are due to John Zarske by Thursday, October 16<sup>th</sup>. The Faculty Priorities committee member is a senator or designee. The meeting will take place on Friday, October 24<sup>th</sup> in the Foundation Board Conference Room, S-215.
2. SAC is looking to hire a minimum of 18 faculty, which is due to a combination of late separations, retirements and growth positions. SCC will have about 10 faculty positions.
3. The Senate Executive Committee met with SCC and collaboratively worked on a Resolution regarding the Board Policy related to SB 850 and revisions to AR 7120.1 and AR 7120.4.
4. There is a Board Policy Committee Meeting today at 5:15pm which both Academic Senate Presidents were invited to attend.
5. SAC will be hosting the ASCCC Area D Meeting on Saturday, October 25<sup>th</sup> at The Spot. Anyone who is interested in attending is encouraged to contact President Zarske.
6. A reminder that all communications via email can be viewed as public information requests, so use discretion.
7. Mr. Omar Torres has been approved as SAC's new Vice President of Instruction. Mr. Torres comes from the College of the Canyons where he served as Dean of the Math, Science and Engineering Division. Mr. Torres' discipline is Chemistry. He is due to start on November 3<sup>rd</sup>.
8. The Credit By Exam and Department Name Change taskforces are still in the works.
9. President Zarske would like to see reports that require the senate president's signature go through the senate for review and approval prior to signing.
10. The Distinguished Faculty Lecture will be held on Tuesday, October 21, 2014, from 3-4pm in Phillips Hall. Madeline Grant is the Distinguished Lecturer. Faculty was encouraged to attend.
11. The Board Meeting was held last evening, October 13<sup>th</sup>, here at SAC in The Spot. President Zarske clarified the senate's position on SB850 as a result of Trustee Hanna's quote in the El Don.
12. The top 5 inspirational quotes, which faculty selected, will be passed along to Dr. Martinez.

**B. Secretary/Treasurer**—Louise Janus—No Report

**C. Curriculum**—Monica Porter

1. Monica attended a TractDat User Group meeting with Michael Collins, Madeline Grant and Jarek Janio on Tuesday, October 7<sup>th</sup> at the OCC School of Sailing and Seamanship in Newport Beach. It was a good opportunity to hear from other schools that are using TractDat in various stages of development.
2. Monica and SCC curriculum Chair Joyce Wagner met on September 24<sup>th</sup> to discuss several items related to common/shared curriculum. Following this meeting, a joint recommendation was made to the District Curriculum council proposing minor revisions to the current Board Policy 6117 to assure that courses are in line at both campuses when deemed 'common/shared'. The Board Policy will be presented to faculty once approved by the District Curriculum Council.
3. The OER recommendations approved by the Academic Senate were presented to the Curriculum and Instruction Council as an informational item.
5. There is a \$5k grant that is coming out of the Workforce Development sector. Applications are due October 31, 2014.

**D. Facilities** —Elliott Jones

1. Concerns were expressed about drivers going too fast in Lot 1. An outside consultant was brought in and there is a possibility of adding speed bumps in the lot.
2. Student Parking in Lot1 is becoming a problem as people take spaces that are reserved for faculty and staff. It was suggested that a gate might once again be considered.
3. Concern was expressed that all I Building rooms are keyed differently.

**E. FARSCCD** – Jeff McMillan--No Report

- F. Planning & Budget** —Raymond Hicks—No Report’
- G. SACTAC** – George Sweeney
1. There are 30 more mediated classrooms.
  2. The Web Committee, which has not existed, will re-convene and is looking for members; the committee will meet quarterly.
  3. “Inside SAC” will no longer be available as of Friday, November 7, 2014. The “Sharepoint” site will replace all information on the previous “Inside SAC”.
  4. Concern was expressed regarding SAC faculty access to Adobe Suite.
  5. Adobe Suite for home use will be available to faculty for \$20.00.
- H. Student Success/BSI** — Mary Huebsch
1. The BSI Report has been completed and signed.
  2. Work is under way for the Student Equity Committee. \$1.8 million was split with SCC. There is additional information on the Chancellor’s Office website.
- I. SCC** —Michael DeCarbo
1. SCC’s Academic Senate has been having conversations pertaining to equity and equality. More information will be shared as it comes forth.
- J. ASG Representative** –Evee Hurtado for John Olivares
1. Some ASG reps attended a Leadership Council Meeting on October 6<sup>th</sup>.
  2. ASG is holding a special election today and tomorrow for the \$2.00 Student Representation Fee to assist students in having a voice at their community colleges.
- K. Division Senators:**
1. Adjunct Faculty – No Report
  2. Business – Gabriel Shweiri is speaking at an ABA Conference this week. A reminder that the December graduation petitions are due at the end of this week. Wear your graduation cap to remind students of the deadline.
  3. Counseling –The “Road to Teaching” Conference is scheduled for November 22, 2014. The limit is 400-500 students, and the cost is \$10.00. TPAC was hosted at CSU, Fullerton, and at least 5 counselors from SAC attended.
  4. Continuing Education – CEC took students to the wonderful exhibit at the SAC Library and had a very good discussion afterward.
  5. Fine and Performing Arts –There are clothing donation boxes around campus to help victims of domestic violence. The boxes have a picture of Keisha Hondo on them, in her honor. Tomorrow is the Chili Bowl sale. Patrick Crabb is retiring this year. The Theatre Department just completed their run of “Julius Cesar.” There was a good turnout, with many students in attendance.
  6. Health Science – Dr. Gina Giroux, Nursing faculty, is being honored this week at a banquet being held at the Disneyland Hotel as one of the Orange County Teachers of the Year.
  7. Human Services – No Report
  8. Humanities – No Report
  9. Kinesiology –No Report
  10. Library – No Report
  11. Math – No Report
  12. Science – No Report
  13. Social Science – No Report
  14. Student Services –This Friday, October 24, 2014, is the SAUSD Senior Transition Resource Day which is taking place in Phillips Hall, with break-out sessions in other locations on campus. Over 300 special education high school seniors are expected to attend with their teachers and aides. DSPS will provide break-out sessions regarding advocacy, accommodations and services in the college setting. SAC Outreach Team will provide information about transfer, degree and certificate options at SAC and the Student Ambassadors will direct students and staff throughout the entire event.
  15. Technology–Irvine BMW came to campus to talk to the Auto Tech students. On Thursday, November 6, 2014, between 6-8pm, there will be an Auto Shop Workshop Open House.

**L. Action Items**

- a. Resolution F1401 regarding SB 850 had its First Reading.
- b. Proposed revisions to Administrative Regulations on Hiring (7120.1, 7120.4) had its First Reading.

**M. Other**

**N. Upcoming Events**

The Distinguished Faculty Lecture, featuring Madeline Grant, will take place on Tuesday, October 21, 2014, at 3:00pm in Phillips Hall. A reception with light refreshments will follow at 4:00pm in the Chavez Building foyer.

**The meeting was adjourned at 3:30 pm.**

Respectfully submitted,

Louise Janus  
Secretary/Treasurer  
SAC Academic Senate