

ACADEMIC SENATE

**Approved**  
**Business Meeting Minutes**  
**April 9, 2013**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
<i>Dana Bassett</i>	<i>Dena Montiel</i>	<i>Herschel Greenberg</i>	<i>Joyce Wagner</i>
<i>Steve Bautista</i>	<i>Rene O'Dell</i>	<i>Bonita Jaros</i>	<i>Jorge Sandoval</i>
<i>Cherie Bowers</i>	<i>Mila Paunovic</i>	<i>Marilou Morris</i>	
<i>Paula Canzona</i>	<i>Luis Pedroza</i>	<i>Chuck Ramshaw</i>	
<i>Jodi Coffman</i>	<i>Monica Porter</i>	<i>Doug Wilkes</i>	
<i>Monica Collins</i>	<i>Mario Robertson</i>	<i>George Wright</i>	
<i>Susan Gaer</i>	<i>John Ross</i>		
<i>Madeline Grant</i>	<i>Stacy Russo</i>		
<i>Ray Hicks</i>	<i>Max Serrano</i>		
<i>Jarek Janio</i>	<i>Gabriel Shweiri</i>		
<i>Louise Janus</i>	<i>Ken Sill</i>		
<i>Elliott Jones</i>	<i>Brian Sos</i>		
<i>Michael Kelcher</i>	<i>Robert Stucken</i>		
<i>Jeff McMillan</i>	<i>John Zarske</i>		

**I. Call to Order**

A. President Hicks called the meeting to order at 1:34 pm.

**II. Agenda Accepted – A motion to approve the agenda made by Cherie Bower and seconded by Gabriel Shweiri was unanimously approved.**

**III. Public Comments — (Three-minute time limit)**

FARSSCD - elections coming up. Historically, SAC involvement has been limited.

ASG Student Elections - only 291 students voted.

Timelines & processes – The Fall 2013 schedule is live online but final proofing is not scheduled until April 18-19. Priority registration began April 15. Why wasn't the date for the final proofread of the schedule moved up? Final corrections to the schedule will be made with students already registered for classes.

Faculty award nominations were a bit dismal and some awards had no nominations and will therefore not be awarded this year.

**IV. Approval of the Minutes—**

A. March 12, 2013 – Motion to approve the senate minutes of March 12th with corrections was made by Monica Collins and seconded by Louise Janus. The motion was unanimously approved.

**V. Reports—**

A. **President**—Ray Hicks

A faculty member is needed for the Valedictorian Selection Committee - Louise Janus volunteered.

Scholarship application review must be completed by April 17th. The challenges encountered with the implementation of the electronic system will be used to adjust the process for next year. All

Senators are asked to set up an account and review applications.

The Student Success Scorecard is now posted on the State Chancellors website. [www.cccco.edu](http://www.cccco.edu) – The purpose is to provide transparency of CA Community College success. This is relevant as it will likely be used for funding decisions in the future. Questions raised: Is non-credit included? Are there thresholds? Is a comparison available? Is change the focus and if so what is expected?

SB520 has created an online education portal considered the “4th Category of Education”. This may lead to an increased need for credit by exam. Questions raised: What does a degree mean? What is education? How or who will confer the degree? We as educators need to inform the community that this is not the best alternative to impacted colleges and more rigorous enrollment standards.

**B. Planning and Budget** —Jeff McMillan

The meeting has been delayed to gather input on the college budget before it is sent to district for implementation. The budget model implementation is moving forward, however the operations of the budget is now managed in a policy committee. The major area of concern is how the district budget is evaluated and/or changed if necessary. Faculty are pushing this issue to the planning level.

**C. Facilities** —John Zarske

No Report. The Facilities’ meeting was moved to April 30<sup>th</sup> to accommodate the Budget meeting delay.

**D. SCC** - Joyce Wagner, AS Secretary/Treasurer

SCC continues to have budget discussions. A request for a line item budget from the district has not yet been answered. The last senate meeting was focused on technology and discussing the opportunity to join the MindSpring project. The Maintenance and Operations building is complete and the Humanities building will be ready in June. Accreditation steering committees and standards committees are now meeting. SCC would like to work with SAC on accreditation areas that have a district focus.

**E. ASG Representative** – Jorge Sandoval

ASG elections were held. Jorge Sandoval is the President Elect and Bryan Perez is the Vice President Elect. The \$1 student rep fee did not pass. ICC elections will be held shortly. Amendments to the constitution were passed and are being reviewed by the student court. ASG is working on updating The Spot. The Battle of the Bands will be held at the track. EOPS is collecting appropriate clothing for "students" for local shelters. Spring Fest & Earth Day –“Sustainapolusa” are scheduled for April 17th.

**F. Curriculum**—Monica Porter

The Early Childhood Education AAT was approved by Curriculum and Instruction Council. Again, thank you for the hard work. A course suspension policy is being developed jointly with SCC. The scope of the policy is being expanded to also include the process in order to avoid situations similar to the Math & English class suspensions.

**G. Accreditation** —

Committees have begun meeting. Students available for the 2013-14 school year will be needed to serve on the committees.

**H. Secretary/Treasurer**—Madeline Grant

A Faculty Awards Committee will be formed in the fall focused on increasing awareness and to provide organizational/operational support.

**I. Division Senators: No Reports**

**VI. Topics**

**A. Online Instructor Certification Policy & Preparation – C. Kushida**

Proposed changes to the Regular Effective Contact Hours & Online Instructor Certification Policy were presented. Change in technology requires changes to how we interact with Distance Education (DE) students.

F2009-2012 Statistics (DE within 10% of classroom is the norm)

Retention (80% classroom, DE 72%, Hybrid 69%, TV 65%)

Success (61% classroom, 56% DE, Hybrid 55%, TV 38%).

Discussion & questions about student involvement, issues of faculty training, and accreditation were raised. A request to create an award or certification for each faculty completing the new process was made. The DE Workgroup is requesting Senate support for the proposed changes. Senators are asked to forward this information to their faculty for input.

**B. Update to Absence/Drop Policy – M. Grant**

The DE Workgroup presented changes to the Absence/Participation/Drop policy to the Curriculum and Instruction Council(CIC). After review and slight modifications, the CIC is requesting the Senate approve the recommended change to the policy. Senators are asked to forward this information to their faculty and be prepared to vote at the next meeting.

**C. DSPS Syllabus Statement – M. Collins/L. Janus**

The DSPS syllabus statement was updated based on the discussion at the Senate meeting on March 12, 2013. The DSPS office is requesting that the Senate approve the change. Senators are asked to forward this information to the faculty and be prepared to vote at the next meeting.

**D. Academic Senate Plenary – J. Zarske**

The Senate leadership will be attending the upcoming Plenary session on April 17-20. Please review the resolutions which are being considered. All resolutions are available at [www.asccc.org](http://www.asccc.org)

**E. Student Success & Counseling – R. Hicks**

The discussion focused on the issues faced by the college due to the implementation of the Student Success Act. Steve Bautista presented information on the implementation timeline and changes to matriculation that will result due to SB 1456. It was recommended that a task force be convened or wider college/district-wide discussion take place on these pending issues that will affect many aspects of the college, including counseling services and most importantly, students. The information is included in Attachment 1.

**The meeting was adjourned at 3:35 pm.**

Respectfully submitted,



Madeline A. Grant  
Secretary, SAC Academic Senate

**Attachment 1:**

**Student Success Act Overview**

<http://californiacommunitycolleges.cccco.edu/>

**Policy Development**

Student Success Task Force – Final Report with 22 Recommendations in 8 focus areas – Jan 2012

Student Success Act – Signed by Gov Brown – Sept 2012

Student Success Act SB 1456 – Make-over of Matriculation – Happening Now

**Implementation Timeline**

12-13 – System Planning Year

13-14 – District/College-level planning year

14-15 – Implementation Year 1

Initial Phase Implementation - **Now**

- Common Core State Standards (Recommendation 1.1)
- Common Assessment (Recommendation 2.1)
- Enrollment Priorities (Recommendation 3.1)
- Board of Governors Fee Waiver Requirements (Recommendation 3.2)
- Enrollment Management (Recommendation 4.1)
- Improved system leadership and coordination (Recommendation 7.1)
- Student Success Score Card (Recommendation 7.4)
  - Accountability Reporting for the California Community College (ARCC) 2.0 – Proposed Framework
- Longitudinal Student Record System (Recommendation 7.4)
- Student Support Initiative (Recommendation 8.2)

**8 Focus Areas**

1. Increase college and career readiness
2. Strengthen support for entering students
3. Incentivize student success behaviors
4. Align course offerings to meet student needs
5. Improve education of basic skills students
6. Revitalize and re-envision professional development
7. Enable efficient statewide leadership and increase coordination among colleges
8. Align resources with student success recommendations