#  <br> HOW TO: <br> ACCESS AN ADOBE CREATIVE CLOUD FILE FROM A STUDENT STATION USING A GENERIC USER ID 

## How to Access an Adobe Creative Cloud File from a Student Station Using a Generic User Id

A "Generic Student Computer": You did not need to login before using the computer, or were provided a generic user id to login to start using it. Then you will need to login using your email at the Adobe prompt and or WebAdvisor id and password at a Windows prompt to fully authenticate to the Adobe cloud.

## DIRECTIONS:

## Step 1:

Locate an Adobe Creative Cloud file on the computer.


## Step 2:

Wait for the file to load.


## Step 3:

Sign in to the Adobe Sign in screen. Sign in using your student e-mail address. Your student e-mail address is your WebAdvisorID@Student.SAC.edu or WebAdvisorID@Student.Sccollege.edu. You do not need to enter your password on this screen,


## Step 4:

You will now be prompted with a Windows Security sign in. Sign in using your WebAdvisor ID with RSC before your WebAdvisor ID, and your default password.


## Step 5:

Your file is now ready to be used.


## Step 6:

When ready to sign out, access the Help menu and click sign out.


## Step 7:

You will be prompted to sign out from every Adobe application. Please verify you have saved your work before clicking sign out.

| AII Adobe |
| :--- | :--- |
| Sign out from every Adobe application. |
| You're currently signed in with your Adobe ID es60786@studentsacedu. By clicking 'Sign out' you'll sign out of and deactivate |
| every Adobe application on this device. This app and any other open Adobe apps may ask to quit. No apps will be uninstalled. |
| All the applications and cloud assets related to your Adobe ID will be available when you sign in again. |
| Cancel |

