

# Santa Ana College Professional Development Advisory Committee Minutes

Wednesday, November 30, 2022; 1:30 PM -2:30 PM in Zoom Meeting

## Attendees:

Yuri Betancourt, Amberly Chamberlain, Julia Guerrero, Susan Hoang, Annie Knight, Chantal Lamourelle, Jose Lopez Mercedes, Annebelle Nery, Luisa Ruiz, Stacy Russo, Marisol Sanchez Moreno, Christopher Sandoval, Carol Seitz, Merari Weber

## Shared Documents:

Agenda;

## Action Items:

- 1) Public Comments
  - a) Dr. Weber thanks PD for ordering books for the Equity Institute. She has picked up the books and will distribute them to members.
- 2) Minutes
  - a) September minutes approved by consensus
  - b) October Minutes approved by consensus
- 3) Reports
  - a) Faculty
    - i) CEC
      - (1) Reimagining Instruction with JEDI (Justice, Equity, Diversity, and Inclusion)
      - (2) Bringing Diego Navarro as a speaker for Flex Week. Will focus on culture of unity, creating safety for cultures for people of color
      - (3) Workshop proposals: deadline submission Friday, December 2nd.
    - ii) SAC
      - (1) External link that we have been sending out. Dr. Weber has shown some CEUs that we are providing
      - (2) Executive meeting for some of the different committees, expectations for chairs, senate leadership, coordinator positions, have q& a and conversations
      - (3) Plan workshops for how to apply to the college and what the application process looks like (for adjunct)
  - b) Classified
    - i) SAC:
      - (1) Classified PD Day this Friday. Will run half a day (9 am – 1 pm); taking RSVP and registering classified. Several workshops for mental health and support within the district community. Provide refreshments for classified.
      - (2) A virtual workshop will be offered by Health Advocate.
      - (3) Classified development studio at HR. Wants feedback from Subcommittee.

- (4) Wants to host a refresher course on the Gateway that is targeted towards Classified
    - ii) SCE
      - (1) Distributing survey for classified professionals
      - (2) Looking to host a mental health and well-being workshop
    - iii) Dr. Nery
      - (1) Management panels
        - (a) Wants to answer the question what are they look for in hiring. Panel will target full-time into management positions
        - (b) Created a sign-up form for managers.
        - (c) Tyler Johnson will put together questions for managers finding what information they want to ask
        - (d) OEC also wants to host a similar event. Teach adjunct and part timers how to apply and what they look for
  - c) Students
    - i) Wants to Add PTSD to mental health trainings.
    - ii) ASG has mental health trainings for veterans. Wants to create specialized trainings for non-veterans with PTSD.
    - iii) Looking to provide students a small stipend for participating in shared governance, as they did in the past
      - (1) Could offer students reimbursement through other ways – Student credit, leadership credit, bookstore gift card, free parking
  - d) Management
    - i) Management counsel will be joined by People and Culture. Will check to see if management tract is meeting the needs of managers. Bringing in speakers to train managers how to combat White Supremacy
    - ii) Mural Program – has been under resourced for years
      - (1) Looking to provide more funding and expand on the mural program. Want to create more murals on campus and in the community
- 4) Business
- a) Courageous Institutional Leadership
    - i) Opportunities for self-reflection and what makes effective leadership
    - ii) Will be co-facilitated by faculty and business professionals. Prioritizing faculty in their third year and classified professionals who completed last year's yearlong training with O'Bear
    - iii) Year long meetings with meetings every month. Working both in person and online
    - iv) It would be on campus and would be equity learning
    - v) Facilitator Stipend \$3,000 + benefits based on LHE for the Year
  - b) Senate Approved Flex Documents
    - i) Approved Senate documents have gone to FARSCD that were also approved
    - ii) Looking to more clearly define what is Flex, what counts as flex, what constitutes as a personal flex project
    - iii) Waiting to hear from FARSCD just to get confirmation that we can move forward with the changes to the Flex

- c) Assessment Results
  - i) Will review and bring to the next PD Committee Meeting
- d) Speaker Series
  - i) Sign Up Form
    - (1) Changed the date to December 15<sup>th</sup>. Want to bring faculty and staff in to review during the winter intersession.
    - (2) Depending on what the convocation theme is we can change it to match the theme more closely
- e) Goal Setting Form
  - i) Had created the goal setting form. Bring that document back to next PD committee
- f) Convocation
  - i) Discuss some potential themes for next Convocation
  - ii) Subcommittees want to bring an inspirational speaker for the next convocation
  - iii) MTA had a speaker that addressed how to have tough conversations and how to talk with your colleagues. Shared a book.
  - iv) Refocusing the stories back onto the students. They will share five student stories in video format provided by PIO
  - v) Bring a speaker that brings it back to the equity plan and closing equity gaps. Combine it all together: speakers, workshops
  - vi) Convocation should focus on closing the equity gaps
- g) College Council Survey
  - i) Have draft of college council survey. Send it out to the committee before the next meeting for feedback.
  - ii) Will be ready to send it out in spring