SANTA ANA COLLEGE

GUIDED PATHWAYS

Core Team Meeting
Minutes
March 18, 2020
1:00 – 3:00pm
Webex

"Santa Ana College inspires, transforms, and empowers a diverse community of learners"

I.   Welcome and Introductions
    A. Ed Bowling-CAGP NCII virtual site visit.

II. Student Success Team Rollout – Stephanie Clark
    A. Summit Update
        i.   Pushing to later in the term-Summer no students. Possibly, moving to fall.
        ii. Dr. Weber-What success team needs to change during emergency-short term success team-How to help?
        iii. Teams can serve in different role, faculty or PD associated with CAP
        iv. Cranium Café, chat email, online appointments, remote access to assist students as much as possible-direction and guidance
        v.   Ed bowling-is there structure to respond to food pantry once a month?
        vi. Mark Turner- Possibly a center that students come to for food availability, bus passes, tax preparation. A bookstore bag reduces "stigma"
        vii. We need to try to mobilize something, connect with students to let them know college is there.
        viii. Dr. Hubbard-Still planning on farmers market this month with pre-packed bags of food.
        ix. Dr. Hubbard-We do need to remain respectful of Federal Guidelines but we will still have several things available for students. We have some local control but there are state policies that need to be followed.
        x.   Stephanie Clark- All valid concerns-For June success team meeting-centralized solution for these needed supports and the need to remain compliant.

III. Updates, Debriefs, and Next Steps:

    A. GP Cohort One Financial Stability Through Pathways Workshop- April 24-
        i.   Need 6 to 8 individuals- Recruit and getting clarification from Rob Johnstone about a reschedule
        ii. Ed Bowling confirmed the workshop on 4/24 90 is now a 90 minute town hall on COVID-19 and student financial stability

    B. Career Ladders Project Innovation Lab- April 24 looking for 2 more people focus on organizing success team. Connecting appropriate roles. Paired with a peer institution. 4/24/2020, Steve Bautista volunteered.

    C. Starfish Implementation – John Steffens

      i. Trainings still ongoing
     ii. Starfish-still defining roles and inventory. Options and opportunity with this tool to reach out to students
   iii. Dr. Hubbard-Focused on early alert. Flags, notifications, how messages are going out, also looking at various roles. Early alert, case management.
   iv. Ed Bowling-I commend you for trying to understand how this will work for the student. It is very important to have the business process in place first. I can see that SAC is on the right track to make sure the "who does what" is in place. It will not help if that is not figured out first.

IV.   GP Re-Org: Discussion

      i. Topic of discussion-Core and implementation teams- How will they look like next year, how do want to design core team makeup? Option of adding CIC representation possibility? Consider CIC representation-2 volunteers-Kristen Robinson and Kathy Patterson (but can't always attend meeting)
     ii. Consensus-Mary Huebsch, yes, also consider student life. Jordan or John Nguyen
   iii. Mark Turner-It should not be implementation one time and done. We need to expand the scope to bring in facilities items, barriers, etc.
   iv. Ultimate goal- GP is a part of fabric of what we do. The way this can happen is our actions through development of structures.
    v. Revision pf the infrastructure that will support what we are developing.
   vi. Fourth pillar-To live in outcomes assessment?
  vii. Possibility of PD & Equity in one place.
 viii. There are duplicate conversations being had- We need to meet with all players in the room-streamlining conversations for campus wide strategies.
   ix. Bowling-thought of more engagement-some do not see what their role is or how it affects them-begin to change the culture, establishing a framework, building it in the fabric, this is not an initiative, GP is THE framework that we use. Transformational rather than an initiative. Share it with EVERYONE. Every initiative has a connection to a pillar. Their individual activity is a part of GP.
    x. Going to Institutional Effectiveness and Assessment- Asking for advice, take a look at their work, mapping out committee work, see if there's a space within their committees for GP
   xi. Crosswalk curriculum, are there other components of clarifying the path. Recommendations-program mapping to live within curriculum.
  xii. Ed Bowling-Approach how does GP fit, how do the activities already in place fit in GP. Colleges that do it best think of it as in umbrella. Framework and activity for a transformational mindset.
 xiii. Mark Turner- When talking of commitment, we need to be fearless in things that are considered "implemented"
 xiv. Maria Aguilar Beltran/ Stephanie Clark:"planting" equity-decisions to be made around 4 pillars and keeping students on the path
  xv. Mark Liang: Are there conversations being had in multiple spaces to make sure we are on the same page and collaboration. Intentional collaborations for a global look of GP. It would be great to get all groups together again-Those discussions would help the global picture. -improving communication across teams-email "newsletter"

xvi. GP forum in Academic Senate-Roy Shahbazian-Combine with a more general topic and embed GP forum Roy/Dr.Weber-Theme-New era to connect how we can support faculty to help students.

xvii. Positive learning experience to help put instructors in student's shoes entry/preparedness. What they would have liked to know before they went remote

xviii. Steve Bautista-looking to the future- Being reflective and empathetic in work that is being done in regards to GP. Being bold and looking at committee structure. Re-evaluate based on what is happening. Deficit mindset change-dynamics

xix. Classified voice in the discussions of participatory governance. We need to reach out across campus to be part of participatory governance. There is no diversity if the same people fill the classified portion

xx. Monica Bustamante-Most classified are "voluntold"-classified hesitant to get involved because of workload

xxi. Managers to encourage staff, PD to describe what committees on campus do. Need to be invited and welcomed-do not put the load on those that are more vocal and willing. Some that are more reserved might need a bit of extra nudge to help participate. Invitation needs to be real. Want to have their input and not just invite to cross off a box

xxii. Ed-sending document -Building broader engagement.

xxiii. Jarek-outcomes assessment- Importance of having classified, Monica can come up with classified perspective that a faculty member could not. It is important to have that point of view for development. Right now support is needed for faculty to help teach online and be able to help students.

Think about what we want core team to look like next year-Same members, stakeholders, chair or co-chair? and find the purpose of why representatives are there-Intentional sharing. Not just to report but know the work is being strategically done.

Adjournment

Guided Pathways provides a supportive college environment that allows students to confidently and successfully achieve their academic goal in a timely manner by providing a clearer path to a career of value.