



SAC FACILITIES MEETING
 MINUTES -FEBRUARY 19, 2013
 1:30P.M. - 3:00P.M.

Approved 3/19/2013

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Rhonda Langston	Maria Aguilar Beltran(a)	Susan Sherod	Sarah Salas	
Elyse Chaplin(a)	Sara Lundquist	Ray Hicks(a)	Valinda Tivenan(a)	Sean Small(a)	
Bart Hoffman	Linda Rose(a)	Jungwon Jin	John Zarske , Co chair	District Liaison	
Jim Kennedy	Sylvia Turner		Louis Pedroza(a)	Darryl Odum(a)	Alex Oviedo
Ron Jones					
Guests				Campus Safety & Security	
Greg Beard, W&W	John Garakian, W&W	Jerry Neve, Bernards	Nicholas Quach	James Wooley(a)	
Ron Beeler	Eve Kikawa	Hugh Nguyen	Deborah Shepley, HMC	ASG Representative	
Scott Connors, FPPS	Becky Miller	Matthew Pezeshki, PEI	Sheryl Sterry, HMC	Joaquin Santos(a)	
1. WELCOME AND INTRODUCTIONS					
		Self introductions were made.		Meeting to order - 1:30p.m. Adjourned at 3:07 p.m.	
2. PUBLIC COMMENTS					
		No public comments were made			
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The November 20, 2012 minutes were presented for approval.		ACTION Motion was moved by Ron Jones to approve the November 20, 2012 Facilities committee minutes as presented. 2 nd - S. Turner Motion carried unanimously.	
4. STANDING REPORTS		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
SAC Projects Update		Jerry Neve, construction manager for Bernards presented a narrative overview of the 5 phase project which began in 2012 and scheduled to be completed in 2014. The presentation also included a phasing map, renderings and images of completed work and projects in process. The renderings and images were provided courtesy of HMC and Westberg and White Architects.			

STANDING REPORTS(cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>SAC Projects Update</p>	<ul style="list-style-type: none"> ▪ Phase 1 - a portion of College Ave., parking lot #12, Cul de sacs ▪ Phase 2 - balance of College Ave., Football bleachers, restroom and storage facility. ▪ Phase 3 - Soccer field ▪ Phase 4 is in design and will be going to DSA soon. ▪ Phase 5 will be a utility upgrade as well as landscape enhancement. <ul style="list-style-type: none"> • The members were introduced to the college standard for all three entrances. Although, each entrance varies slightly in configuration, all entrances reflect the same lettering tile and flatwork. • All areas of the project exposed to the public have been protected against graffiti. Specifically, said areas have been treated with a product (Anti-Graffiti) that allows the graffiti to be removed with a pressure washer. • Members were given a preview of the landscape and hard scape design standard for the college. • Detention basin/Percolation field has been installed and designed to ultimately capture all the storm drain and run-off water within the campus. <ul style="list-style-type: none"> o In addition members were advised of a retention wall that will be added to alleviate the flooding/drainage issues at 17th street. • A 1000 seat capacity Bleacher system on the football field and a 500 seat capacity bleacher system will be installed the first part of April. • Storage facility is a 2000 sq. ft. storage facility for athletic equipment. • At the north end of the soccer field a power transition took place, where the overhead power, telephone and Time Warner transitioned into an underground location. The removal of the power poles streamlined the look of the area. • All new trees and 5 gal. plantings on campus will have root barrier systems put in place that will not allow the roots to be intrusive and interrupt the sidewalk and/or paving. The new trees with the root barrier systems will allow for a much safer surface for pedestrians. <p>The work on the G bldg. was clarified to include:</p> <ul style="list-style-type: none"> • Replacing the steps. • Larger landing for gatherings. • Replace all doors and frame on lower and upper elevation • Replace all the glass in the front. • Lighting out front. • Paint the building <p>Members were advised that all construction project work schedules have been coordinated around the academic calendar.</p>	

STANDING REPORTS(cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
SAC Projects Update	<p>In Phase 3 there will be no impact to Lot 4. In addition there will still be access to Lot 1 through a temporary driveway.</p> <p>In Phase 5 there will be temporary parking accommodations on the old soccer field.</p> <p>The lighting for the Perimeter project is similar to the lighting installed on Campus Ave. This LED lighting allows for better visibility, improved safety and improved energy efficiency.</p> <p>Dunlap Hall project has been approved by DSA and will be going out to bid.</p>	
HEPSS Task Force	<p>An update on AlertU was provided to the members.</p> <ul style="list-style-type: none"> • HEPSS task force members promoted AlertU sign ups at the ASG Back to School event last month. • Between the Emergency Notification document read to students the first day/night of classes and the ASG event, there was an increase of over 330 subscribers since last October. • The task force is considering incorporating the AlertU system into the Spring Fire Drill on March 21, 2013. <p>The Emergency Notification document was updated to include the AlertU system information. This document provides emergency information to the faculty that is to read to students on the 1st day of classes.</p> <ul style="list-style-type: none"> ▪ SCC and CEC will be duplicating and tailoring the document to their respective campuses. <p>The college's ICS chart has been updated and members will be notified.</p> <p>The spring evacuation fire drill is scheduled for March 21, 2013</p>	
M&O Report	<p>The M & O report was presented by Ron Jones.</p> <ul style="list-style-type: none"> ▪ It was clarified that the As builts identify the underground utilities such as water, gas, communication lines, and all utilities that run underground. This allows the department to be aware of the underground utility locations when doing construction as well as to assist in the planning of the new Central plant. C-Below has provided a comprehensive set of As builts to identify underground utilities. ▪ It was also noted that the M&O team has been utilized in working side by side with the contractors to make repairs quicker and to handle some of the issues themselves. ▪ There was an inquiry regarding the building/room capacity signs. It was noted that inquiries regarding building/room signs should be directed to Don Maus. <ul style="list-style-type: none"> ▪ Dr. Collins asks that he be copied on any communication to Don Maus regarding building/room capacity issues. 	
ADA Task Force	No report	
Environmental Task Force	No report	
Alarm Protocol update	A fire alarm protocol was provided to the membership.	

STANDING REPORTS(cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	The protocol regarding what to do during the interim when a trouble alarm has been activated (disturbing classes) and Pyrocomm has been called was undefined.	FOLLOW UP Ron will ask Lt. Wooley to bring the item to HEPSS for resolve.
OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Wi-Fi Project update	Members were shown a map of the Wi-Fi coverage on campus. The link is as follows; http://www.sac.edu/AboutSAC/wireless/Pages/default.aspx It was noted that the “greener” areas on the map indicated better coverage. Members were also advised that there are always limitations with WiFi coverage.	
Goal Revisions	The draft rewrite of the Committee goals was presented to the membership for review. The draft encompassed concerns that had been voiced at previous meetings. <ul style="list-style-type: none"> ▪ The importance of the college efforts to be aligned with the district was noted. ▪ Revision to Goal #6 as follows: Monitor efforts and support the Environmental task force and the HEPSS (Health, Emergency Preparedness, Safety and Security) task force and SACTAC (Santa Ana College Technology Advisory Committee). The suggestion was made to tie the meeting agenda to the committee goals.	ACTION Motion was moved by S. Sherod to adopt the draft rewrite Facilities Committee Goals as the 2013 SAC Facilities Committee Goals as amended. 2 nd - B. Hoffman Motion carried unanimously.
6. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Deborah Shepley from HMC Architects provided a brief overview of the Facilities Master Plan. The presentation showed how the college will change over time. It outlined the facilities programming principles, and the criteria for the phasing and implementation The first (current or ongoing) projects that have been identified are College Ave., soccer field, proposed location of the Central Plant and renovation of Dunlap Hall. Based on the criteria outlined, the highest priority projects are: <ul style="list-style-type: none"> • New Science building <ul style="list-style-type: none"> o Members were updated that the Science building was originally approved for state funding as a 14/15 project, however the project will now be funded through the local bond. o The Health Science building will be funded with the next statewide 14/15 bond o It is yet to be determined if Math will be housed in this building. • Renovation of Johnson Center A change from the original master plan was the re-location of the Health Science building. The new location results in maximizing the use of the land. The new Student Services Center building will be developed along with a new gateway into the college. <ul style="list-style-type: none"> • Campus Safety will be housed there. The replacement of the Fine and Performing Arts is looking toward potential state funding.	

New Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>Measure Q Project Phasing Programming Principles</p>	<ul style="list-style-type: none"> • Learning Resource Center • This move will also leave a footprint for a future facility. <p>The final update showed how the four main gateways within the campus strongly tie into the pedestrian corridors ultimately expanding the campus corridor with Campus Safety & Security and efficient vehicle/pedestrian traffic routes is the highest priority.</p> <p>It was noted to members that the diagrams that they had been shown were phasing diagrams that show concepts that have been chosen to move forward.</p> <p>Members were also provided a brief overview of what the next steps are in getting started in engaging user groups. Input from the user groups would be used to develop the programming needs of the building.</p> <ul style="list-style-type: none"> • It was stressed that programming needs to be complete in order to have scopes, budgets and construction schedules <p>The user groups will be developed for Johnson Center, Science and Health Science building. In addition Fine and Performing Arts is for an FPP Final Project Proposal as it is being considered as a future state funded project. It is necessary for the college to prepare now to be in line for 16/17.</p> <p>Members were presented a programming timeline.</p> <p>Important in the design aspect to consider history and architecture as a much possible in an effort to maintain the look of SAC.</p>	
<p>Central Plant</p>	<p>A brief presentation on the Central Plant project was provided by John Garakian from Westberg and White Architects.</p> <p>The purpose of this project is to design a Central Plant and to design a new path for the majority of the underground utilities on campus and tie them into the existing buildings on campus.</p> <p>The Central Plant project is a 3 component plan</p> <ul style="list-style-type: none"> • Storage for chilled water • Pumps and Chillers • Cooling Towers <p>In order to be able to tie everything together the plant must be built close to a water loop. The location designated will be by the tennis courts. The central plant will be a structure that will blend with the campus architecture. The tanks will be partially subterranean which will allow for the space on top to be used for maintenance storage. Efforts have been made to take advantage of the small amount of square footage and to use it efficiently.</p> <p>The project will also include the re-design of the entire interior utility core of the campus. The plan is to maintain the garden concept through color, landscape designs, creating new spaces as well overall enhancements to the existing spaces. As trees are removed, more trees will be added. The overall focus will be to create a</p>	

New Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	nicer or better learning and working environment than before.	
	<p>The project will also include a gateway that will allow for:</p> <ul style="list-style-type: none"> • Maintenance vehicle circulation • Easy access entry into the softball and baseball areas. This will also allow for the utilization of the large parking area nearby for campus events. 	
Scheduled Maintenance	<p>Members were updated that 14 Scheduled Maintenance projects have been identified. Due to time limitations, a brief status was provided on some the projects.</p> <ul style="list-style-type: none"> • Replace boilers in A, F and R due to age and compliance issues. • Replace two chillers in F and W that are beyond service life. It was noted that these are secondary units. • Preventative Maintenance has been scheduled on the High Voltage system. • Addressing a hot water loop issue in the locker room affecting the showers. • Replacing the baseball field restroom roof. • Painting and Refurbishing going on in K and J. • The old paint booth has shown small amounts of asbestos. Quotes are in progress for abatement and removal of the old paint spray booth in K. • The campus has been experiencing some breakages due to aging domestic and fire water lines. Efforts are in progress to add isolation to secure the campus should there be another rupture. This measure would allow for staff to be able to control what part of the campus would be without water if a break occurs. 	<p>FOLLOW UP A follow up of the projects will presented at the next Facilities Committee Meeting.</p>
7. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Members were notified of the April meeting date change. The April 16 th previously scheduled meeting has been moved to Tuesday, April 30 th at 1:30p.m. in the SAC Foundation Board Room.	

SUBMITTED BY Geni Lusk 3/5/2013