



SAC Facilities and Safety Committee Meeting
 March 19, 2024
 1:30pm – 3:00pm
 Zoom Meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes February 20, 2023	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> District Space Utilization Study with emphasis on SAC – Carri Matsumoto 	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> Student Report – Manny Rodriguez Facilities Report – Shannon Kaveney Safety & Security – Chief Waters/Sgt. Voght <ul style="list-style-type: none"> Emergency Operations Plan Comments Tabletop Exercise – June 25, 2024 (SCC, E-203) AB 70 – Trauma Kits to Accompany Automated External Defibrillators Risk Management – Don Maus 	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business <ul style="list-style-type: none"> Goal Setting Template Update – Dr. Hoffman First Read of ARs 7331 and 7349 	ACTION
9. New Business <ul style="list-style-type: none"> First Read of AR 3502 Networked Video Cameras Dissolution of Campus Maintenance Subcommittee Senate Resolution S2024.1 – Increased Response and Support Facilities & M&O 	Discussion
10. Future Agenda Items <ul style="list-style-type: none"> Key Access Issues Disaster Service Worker – State Law Review Accreditation Standards Total Cost of Ownership of Facilities 	INFORMATION
Next Meeting: April 16, 2024	INFORMATION

**Facilities & Safety Committee
AY 23-24**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jennifer Hoeger
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) –
Monica Zarske
Nicole Patch
Amberly Chamberlain
Darren Hostetter
Alejandro Moreno
Crystal Jenkins
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** – to be removed
- **Up to 3 Classified Reps** – sent email to CSEA President Liliana Oropeza was assigned
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- **Health and Wellness Rep** – Per Dr. Hubbard, none at this time
- CSEA Representative – Mark Ou
- Student Representative: Manny Rodriguez

**Facilities & Safety Committee
Meeting Schedule**

AY 23-24
(1:30pm – 3:00pm)

Sept. 19, 2023

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 17, 2023

Nov. 21, 2023

Dec. 19, 2023 – recommend to cancel

Feb. 20, 2024

Mar. 19, 2024

Apr. 16, 2024

- Total Cost of Ownership
- Present Next AY Meeting Schedule

May 21, 2024

- Approval of Meeting Schedule
- Safety and Security Training Calendar