



SAC FACILITIES MEETING

MINUTES

OCTOBER 16, 2007

Approved 11/20/07

Administrators

President Erlinda Martinez
Noemi Kanouse, Comm. Chair.
Norm Fujimoto
Avie Bridges
Bruce Bromberger
Rhonda Langston

Sara Lundquist
Kathy Mennealy
Maria Sugranes
Sylvia Turner
James Wooley

Faculty

Stephanie Fondren
Ray Hicks
Jeff McMillan (absent)
Cathy Shaffer (absent)
Valinda Tivenan
Karen Warner
John Zarske, faculty co-chair

Guests:

Monica Collins
Dena Montiel
Michelle Parolise
Angela Tran

Classified

Mike Mugica (absent)
John Nastasi (absent)
Sean Small
vacant

Student Reps

Hugo Campos
Erik Ramirez
Alternates:
David Guzman

WELCOME AND INTRODUCTIONS

The meeting was called to order at 1:35p.m. Self introductions were made and new members to the committee were welcomed.

SAC FACILITIES PARTICIPATORY GOVERNANCE STRUCTURE

Members were presented with the Participatory Shared Governance structure for the Facilities committee. The document was reviewed.

APPROVAL OF MEETING MINUTES – APRIL 24, 2007

Motion was made to approve the April 24, 2007 minutes (M. Parolise/R. Hicks). The minutes were unanimously approved.

SAC UPDATE – BRUCE BROMBERGER

A SAC facilities update was presented by Mr. Bromberger, identifying the work completed by the SAC Maintenance and Operations staff. Mr. Bromberger stated that the listing reflected smaller campus projects and noted his staff also supports the Measure E projects coordinated by the district's Facility Planning office when needed. In regards to concrete repairs, Mr. Bromberger noted that the work is prioritized by the most hazardous areas. There were some clarifications to the document. It will be revised and sent out to all members.

The removal of the rocks from the new Exercise Science building was also identified.

SAC BUILDING PRIORITIES & MASTER PLAN

Mrs. Kanouse presented members with the SAC Building Priorities approved by the Facilities Committee on 12/12/06. This list was developed by the SAC Facilities committee as a result of limited resources available to complete the original Measure E projects. The list was presented with three different categories: Safety and classrooms, Services to Students and Current Projects. Mrs. Kanouse provided a status report on the priority list projects. She also notated that the Women's Locker Room, the Softball field and the Sheriff's Academy had been completed.

Mrs. Kanouse also presented the SAC Master Plan for the committee's review.

SAC CONSTRUCTION PROJECTS/PROGRESS SCHEDULE – BOB PARTRIDGE

Bob Partridge, Asst. Vice Chancellor, Facility Planning and District Support Services, presented a detailed progress schedule for district projects.

Softball Field (Field H)

Sod was installed on 9/26/07 and projected to be fully operational by the beginning of the season.

SAC Admin. (Bldg. S)

The first floor of the building fully occupied. The project is 2 weeks away from completion.

SAC Track Re-Surfacing

Project completed.

SAC Classroom Building & the M & O Building,

Bid awarded 10/15/07. The contractor will review a notice to proceed approximately Nov. 1. College Ave. will be closed between Washington and Martha Lane to allow for construction. The district looks to obtain clear title to College Ave. in about 60 days.

DMC (2nd floor)

New hardwall offices for the Business Incubator along with additional site required by DSA. Approximate completion – 1 week

SAC “E” Building

This building is a conversion of the old women’s locker room into the fitness center and the fitness evaluation center. Building operational.

Relocate 6 Portables

In preparation for the SAC Classroom building, 6 Portables were relocated to the right hand side of future parking structure. Fully operational

C & D bldg. Restroom

The district is experiencing difficulty with the contractor of the project. However, the district is making sure that work is being completing appropriately.

Restrooms on floors 1 and 3 have been completed and re-opened with the exception of the Men’s restroom on the 3rd floor; there will be a delay of 10-14 days due to plastic ceiling falling down. Work has begun on the 2nd and 4th floor restroom. Completion of project - 30 days

CEC

Mr. Partridge noted the portable buildings have exceeded their life span. He explained the need for additional classrooms that will meet the long-term of the program. To that end, it was proposed and accepted that a Classroom building, identical in design to the SAC Classroom building be placed on the CEC campus. The architect has provided a document of the building placement. Mr. Partridge explained the advantages to the district in using the design that has already been approved by DSA. The need for the replacement of 3 portables was discussed.

Child Development Center

Plans still in DSA. There are some issues relating to escalating costs with the project that are being reviewed. Construction projected to begin in spring.

Parking Lot Structure

The project is 70% completed with the working drawings. The projection is to have them completed and submitted to DSA in December.

Science Building Project

A proposal has been submitted to receive some funding from the state and is being considered. There is a possibility that 70 – 80 % of the project could be funded by the state through the capital outlay process. If approved the funding would be for the 2010/2011 academic year.

Hammond Hall

Mr. Partridge met with SAC Cabinet and provided options suggested by the architects to address non compliant restrooms, a plan to address those issues is being reviewed by staff but noted it will impact classroom and office space. A new elevator is also included in the plan.

SANTA ANA COLLEGE STATE MAINTENANCE PROJECTS

Mr. Partridge brought the committee's attention to the overview document. He explained that these are Scheduled Maintenance projects that receive 50% funding by the state and 50% matching funds from the district. The overview provides a brief scope of the project and the progress to date. He noted the projects and progress to date.

Campus Fire Alarm and Public Address Project

This is a combined project and will affect the 18 campus buildings. Parts are not available for the "old" Simplex system and the project will be introducing a new system – Notifier. A meeting will be held with the Architect to review the phasing of the project on October 17th. Mr. Partridge is projecting that the project will go out to bid in November. The project could take up to 12 months to complete as most of the work will be done at night due to the disruption of the work. Furthermore, he noted that the current system is building specific and does not connect back to the Security office.

A discussion ensued regarding the current status of the campus fire alarm system with a specific concern regarding Phillips Hall given by Valinda Tivenan. Stephanie Fondren reported to the members that she had received a report stating that in addition to Phillips Hall there were other campus buildings that had either non-functioning or non-audible alarms. Mrs. Fondren also wanted to know if these alarm deficiencies were included in the 2006 Simplex-Grinnell report. Mr. Bromberger stated that they were not. It was noted that the internal audit of the system to identify operational status was started last week. Mr. Partridge reminded the members that the current system is based on what was code for buildings built in the late 60's and early 70's. He further noted that the new system will be a vast improvement.

Mrs. Kanouse noted to members that the fire alarm project is part of scheduled maintenance to be completed in 3 phases. She stressed the importance of the project receiving priority. It was also stressed that safety and security of staff and students has always been a priority. Dr. Martinez reassured members that the alarm in Phillips Hall will be addressed. Additionally, measures will be taken to make sure the pulling stations work in all buildings.

Ms. Fondren asked Mr. Bromberger and Mrs. Kanouse to provide an updated report to all members by much sooner than the next meeting. Dr. Martinez asked to be notified prior to the report being distributed.

Cesar Chavez

Upgrades to increase capacity to the interruptible air supply to the UPS.

Diesel Refrigeration

Installation of new ventilation system.

Welding Shop Exhaust System

Installing a system that will provide better safety by removing potential hazards.

Dunlap Hall HVAC Replacement

Bid awarded last spring and work to begin during winter break. Completion projected for the end of January.

Dr. Martinez emphasized for new members the importance of focusing on the needs of the college.

COMPREHENSIVE ENERGY ANALYSIS – ACTION ITEM ALREADY APPROVED BY DSA

A Preliminary Energy Assessment report (summary of findings) was presented to members. The proposal's focus is to address the inefficient HVAC systems and the retrofitting of the lighting system on the Santa Ana College campus, the Santiago Canyon College campus and the RSCCD district office. Some of the highlights of the proposal are as follows:

- State of the art infrastructure plan.
- There will be no capital outlay on the part of the district or Measure E funds.
- Savings of energy cost will pay for the project through reduced utility costs.
- The plan will provide for central control and increased efficiency.
- Guaranteed the energy savings by Siemens.
- Training will be provided for staff

Motion was made to support the proposal for a comprehensive energy analysis of the entire district between RSCCD and Siemens.

(1st N.Fujimoto/2nd B. Bromberger) The motion was unanimously approved.

BOND UPDATE

Mrs. Kanouse gave a brief overview on the status of the Measure E monies.

OTHER

Mr. Zarske encouraged the ASG representatives present to encourage all students to take pride in the campus and to become proactive in maintaining a cleaner campus.

Dr. Martinez shared some thoughts to address student gathering issues. In addition, she emphasized the importance of programming areas being incorporated into the landscape planning as well having a plan for removal of the portables. The importance of evaluating space utilization in the overall renovation and planning was discussed.

She briefly noted some Foundation projects that are in the preliminary consideration stage that will coincide with the 100th anniversary of the college, a century tower on the college campus and the tree lined walkway honoring the anniversary.

A request was made that as architectural plans for SAC projects be made available on InsideSAC as they become available and that an email notification be sent to all members.

Meeting adjourned 3:14p.m.