



SAC FACILITIES MEETING
MINUTES – JUNE 17, 2008
1:30P.M. – 3:00P.M.

Approved as Amended 9/16/08

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators Norm Fujimoto John Grindel, Co chair Rhonda Langston (a) Sara Lundquist (a) Kathy Mennealy (a) Maria Sugranes (a) Sylvia Turner	Academic Senate Stephanie Fondren Ray Hicks (a) Cathie Shaffer Valinda Tivenan Karen Warner (a) John Zarske, Faculty Co-chair	CSEA Mike Mugica John Nastasi Sean Small	Guests Deborah Shepley	Student Representation Hugo Campos (a) District Liaison Darryl Odum Security Supervisor James Wooley
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1. WELCOME AND INTRODUCTIONS		
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Approval of Minutes – 5/20/08		Motion to approve minutes with the following amendment(Fujimoto/Grindel) SAC Project Updates-Darryl Odum M&O Building <i>Following the meeting, the investigation revealed that the bones were determined to be that of a horse.</i>
3. STANDING REPORTS		
SAC Project Updates Darryl Odum	Mr. Odum provided a detailed listing and reviewed the status for each project. As the project status required, he provided additional information. Fire Alarm <ul style="list-style-type: none"> • District is monitoring the contractor comings and goings for a better understanding of the work areas. • Work has also begun in N&P C & D Building Restroom Renovations Further research confirmed through photographs that the urinals and sinks had been relocated in the recent “in kind” renovation of the restrooms. <ul style="list-style-type: none"> ▪ While restrooms were not ADA compliant before the renovation, they were functionally compliant. ▪ Restrooms are not ADA compliant as they stand today. ▪ To make the restrooms ADA compliant would be a major renovation associated with considerable costs. Mr. Odum’s recommends that the college review the consultant’s	

	report, prioritize and move forward from there.	
STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p>CEC Improvements</p> <ul style="list-style-type: none"> The plans are awaiting approval from DSA. The foundation structure design for the soil is the delay but the district expects to receive information in within the next 30 – 45 days. <p>Lighting for the Art Gallery The lighting for the Art Gallery is out to bid and due back on June 17.</p> <p>Screening of baseball field</p> <ul style="list-style-type: none"> No final decision has been made. Mr. Odum is exploring alternatives for the project as well as a funding source. <p>Hammer Throw Space Mr. Fujimoto is working with Ms. Bridges and Al Siddons on some options. Members will be updated as they move forward.</p>	
Science Building Update Norm Fujimoto	<p>Mr. Fujimoto introduced Deborah Shepley from tBP Architects. Ms. Shepley presented an overview of the Final Project Proposal (FPP) for members. The presentation outlined in detail the five step process, who was involved and the steps followed.</p> <p>The same PowerPoint presentation will be presented to the RSSCD Board of Trustees on Monday, June 30.</p> <p>Mr. Fujimoto highly commended the work of the faculty/staff user group. He applauded their efforts in working together as a team in meeting the college's needs for the future while successfully balancing the qualifying criteria for points.</p> <p>In addition to the presentation the following was mentioned:</p> <ul style="list-style-type: none"> Overall increase in instructional space in office and lecture. State requires that the "Secondary Effects" of the project be submitted with the proposal. Information on how the space inventory will be developed in relation to your projected enrollment is also required by the State. <p>The location of the building supports the campus's "green efforts."</p>	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
SAC Update Mike Mugica	<p>Mr. Mugica provided a campus update for members. (See attachment).</p> <ul style="list-style-type: none"> • Certain buildings on the campus have been sprayed for bugs. There have been no more reports inside the buildings. No spraying was done on the outside. • Mr. Mugica requested that the District facility planning department be responsible for the surveying of emergency lighting on the campus buildings. Mr. Mugica made the recommendation in light of the districts ability to review the prints and be more efficient and also in consideration of the staffing constraints facing the M&O department. • Mr. Grindel reported the new regs for hiring short-term personnel has had an impact on the M&O department. In addition, short-term monies are limited due to the budget situation. <ul style="list-style-type: none"> ▪ Due to staffing constraints the M&O department will focus on the major items and services may be limited in accommodating the smaller tasks. 	<p>Action: Ms. Fondren will follow up with Dr. Martinez on the emergency lighting issue.</p>
Scheduled Maintenance John Grindel	<p>Chiller for the D building is in the process of being connected. The project will not be completed before summer school.</p>	
Safety Committee Stephanie Fondren	<p>No Report was presented – committee did not meet. The following was notated:</p> <ul style="list-style-type: none"> • Still some issues regarding Shared Governance <ul style="list-style-type: none"> ▪ Mrs. Fondren, Mr. Hicks will be meeting with Dr. Martinez on the issue. 	
4. BOND	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
John Grindel	<p>A resolution will be presented to the Board on 6/30/08 for intent to form a School Facilities Improvement District (SFID).</p> <ul style="list-style-type: none"> • SAUSD and GGUSD are the voting boundaries proposed for SAC. • OUSD is the proposed voting boundary for SCC • Map outlining the boundaries was presented. <p>Timeline for the November ballot was presented for review.</p>	
5. CLOSING OF PARKING LOTS		
John Zarske	<p>Discussion ensued regarding the lot closures for special events that affect faculty and staff.</p> <ul style="list-style-type: none"> • Advanced notice of closures was strongly recommended. • SAC Security office receives approximately 30 requests per year for event reserved parking. <ul style="list-style-type: none"> ▪ The college honors about 5 of those requests. 	
FUTURE AGENDA ITEMS		
	Bond	

Meeting adjourned - 2:58 pm.

**Next Meeting – July 15, 2008
SAC Foundation Board Room**