



SAC FACILITIES MEETING
MINUTES –APRIL 19, 2011
1:30P.M. – 3:00P.M.

Approved 9/20/11

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators		Academic Senate		District Liaison
Norm Fujimoto(a)	Rhonda Langston	Elliot Jones (a)	Valinda Tivenan(a)	Darryl Odum(a)
Paul Foster, Co chair	Sara Lundquist (a)	Louis Pedroza(a)	Karen Warner	Campus Safety & Security
Bart Hoffman	Jane Mathis(a)	Ray Hicks, Co chair	John Zarske	James Wooley
Ron Jones(a)	Ed Ripley (a)			
	Sylvia Turner	CSEA	Guests	ASG Representative
Alternates		Sarah Salas	Ron Beeler	Lizbeth Navarro
		*Sean Small (a)		
1. WELCOME AND INTRODUCTIONS				
		Self Introductions were made. ASG students were welcomed		Meeting called to order – 1:40 p.m.
2. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS
Approval of Minutes		Minutes for the March 15, 2011 meeting were presented for approval.		Motion was moved by J. Zarske approve the March 15, 2011 Committee minutes 2 nd – S. Turner Motion was unanimously approved.
3. STANDING REPORTS		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS
FACILITIES MAS PLAN UPDATE		<p>Ron Beeler described the updated plans for Phase I. The project will be going to DSA in a couple of months</p> <ul style="list-style-type: none"> • Former CDC is scheduled to be demolished this summer • The soccer field will include <ul style="list-style-type: none"> ○ A block wall no higher than 6ft will be elected along College Avenue. Measures will be taken to soften the visual impact of the wall. ○ The site will be prepped for future lighting for community use • 1000 seat bleacher will be added to west side of the track • Student parking is a concern for the neighborhood homeowners' association. <p>The list of critical campus projects created by Bernard's Construction last summer continues to be at the forefront of the planning process and most items are being addressed.</p> <p>Architects are assessing conditions of exterior hand rails on Dunlap</p> <p>The district contracted with P2S to explore the feasibility of a central plant.</p>		

STANDING REPORTS (CONT.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>A concern regarding the tear down of the campus perimeter wall was brought forward by CSEA.</p> <ul style="list-style-type: none"> • Ron Beeler noted that this was part of campus design and the theming process. • The architects are aware of the concern 	
<p>SAC Project Update Darryl Odum</p>	<p>Paul Foster presented the update in Darryl's absence. In addition to the overview of SAC projects update (April 11, 2011) the following was noted: SAC Sewer & Gas Line Repair.</p> <ul style="list-style-type: none"> ○ Some adjustments were made to accommodate the fire lane which took the project over budget ○ A separate concrete project has gone out to bid and is expected to be completed in 30 days. 	
<p>SAC M&O Update Ron Jones</p>	<p>Paul Foster presented the April 2011 SAC M&O update in Ron's absence. Projects completed include HVAC repairs to A & L; sewer lines were replaced in U128; a domestic water leak was repaired between K and J.</p>	
<p>ADA Sub-committee Paul Foster</p>	<p>An ADA update was provided for members:</p> <ul style="list-style-type: none"> • A task force is working on captioning. • Route 51 will be moved east and be located on the south side of B33. The current bus stop will become a student drop off zone. <ul style="list-style-type: none"> ○ A revised path of travel to the new Child Development Center is being designed by the architect ○ Spring 2011 ADA survey results will be incorporated into the ADA Transition Plan ○ Deficiencies noted in the Mincer report should be tracked as corrections are made. 	<p>FOLLOW UP Paul will work on updating the ADA Transition Plan this summer for the Committee's review in Fall 2011.</p> <p>Paul will work on tracking Mincer report corrections.</p>
<p>Environmental Sub-committee Paul Foster</p>	<p>No report</p>	<p>FOLLOW UP Paul will attend the next Environmental subcommittee</p>
4. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
<p>Summer Projects</p>	<p>An electrical update to Chavez will connect the HVAC unit in the ITS server area to the emergency generator to keep servers cool during a power outage.</p> <p>Parking lot repairs</p> <ul style="list-style-type: none"> • Lots 7, 9 & 11 and Pacific Ave. will be re-worked. • Lot 9 will be modified by removing 7 trees and 13 planters adding 15 parking stalls. • This work is in line with the Master Plan. <p>Roof Repairs: Buildings B and N</p>	<p>FOLLOW UP Paul will work with District Facilities Planning and monitor progress throughout the summer.</p>

NEW BUSINESS (CONT.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Admin Services DDP	<ul style="list-style-type: none"> • A summary of the Admin Services DPP was provided. The report represents a major step toward completing the current-year Facilities committee goal to monitor efforts to maintain existing facilities. The document summarizes the SAC Preventative Maintenance (PM) schedule, identifies systems in place and PM systems that need to be in place along with estimated costs. • Student transportation vehicles with more than 75,000 miles should be replaced. • There was a suggestion that the college develop a business partnership through the Foundation as a possible option for replacing equipment and vehicles. <p>The logic for restoring the Director of Institutional Services was shared with the committee.</p>	<p>FOLLOW UP Paul will continue updating the Admin Services DPP and the SAC PM plan.</p> <p>FOLLOW UP Paul will discuss the idea with Christina Romero.</p>
End of Year Report	<p>A 2010/2011 End of the Year worksheet was provided to members electronically for their review and input. The status of the goals was discussed and some input was provided on how they were met.</p> <p>Members were also provided with the 2009/2010 End of the Year report for their review. Discussion followed.</p> <p>Members agreed that Paul and Ray will work with Bonnie and complete the document.</p> <p>Members were encouraged to consider goals for next year. Discussion ensued.</p> <ul style="list-style-type: none"> • Monitor efforts to maintain existing building and campus infrastructure. • Evaluate secondary effects of renovations and/or re-purposing of space. • Continue to implement and review the Facilities Master Plan. 	<p>FOLLOW UP Paul and Ray will work with Bonnie to complete the Year End Report document.</p>
Property Acquisition	<p>There was discussion regarding purchasing surrounding residential property when it becomes available for future expansion possibilities.</p> <ul style="list-style-type: none"> • Should this be a "priority" for the college? <p>Discussion ensued.</p>	
Other	<p>Students believe there should be more way-finding maps on campus.</p> <p>It was reported that a mobile application for SAC students is in development that includes a map component.</p>	<p>FOLLOW UP Paul will contact way finding consultants.</p>

**Meeting adjourned – 3:00p.m.
Next Meeting – May 17, 2011**