



SAC FACILITIES MEETING
MINUTES – APRIL 15, 2008
1:30P.M. – 3:00P.M.

Approved 5/20/08

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators

Norm Fujimoto (a)
 John Grindel, Co chair
 Rhonda Langston
 Sara Lundquist
 Kathy Mennealy
 Maria Sugranes
 Sylvia Turner

Academic Senate

Stephanie Fondren
 Ray Hicks
 Cathie Shaffer
 Valinda Tivenan
 Karen Warner
 John Zarske, Faculty Co-chair

CSEA

Mike Mugica
 John Nastasi (a)
 Sean Small

Guests

Avie Bridges
 Al Chin
 Monica Collins
 Dena Montiel
 Angela Tran

Student Representation

Hugo Campos

District Liaison

Darryl Odum

Security Supervisor

James Wooley

MINUTES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Approval of Minutes – 3/18/08		Motion to approve minutes as presented (Turner/Langston)
STANDING REPORTS		
SAC Project Updates Darryl Odum	<p>Mr. Odum provided a detailed listing and reviewed the highlighted status for each project. As the project status required, he provided additional information.</p> <ul style="list-style-type: none"> • SAC Softball Field <ul style="list-style-type: none"> ✓ Remaining sharp areas on the bleachers will be filed down as part of a punch list project. • SAC Admin. Bldg. <ul style="list-style-type: none"> ✓ Slight delay in finalizing the signage due to letter styling issue. Item being corrected. • SAC Classroom & M & O <ul style="list-style-type: none"> ✓ An 8ft. masonry block wall is being constructed on the west side of the new M&O building to divide the college property from the residential property. ✓ Preparation has begun to bore under Washington Street to connect to SCE. Timeline for project– 7 days. <p>Mr. Odum has met with Mr. Nunnery and they have discussed the M&O building drawings and some changes have been made.</p> <ul style="list-style-type: none"> ✓ The restrooms located by the break room do not cause any issue for DSA based on their location. 	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
<p>C & D Restroom Updates</p>	<p>There was discussion regarding the restrooms (C&D) being handicapped accessible prior to the recent "in like kind" work.</p> <ul style="list-style-type: none"> • Restroom was accessible based on those requirements at that time (1994), 14 years ago. • When ADA came into existence certain items were grandfathered in, that timeline has passed. • ADA requirements change every 3 - 4 years. • In the recent work to the restrooms, the architects built to replace "in like kind." They were not built to be ADA compliant. <p>Mr. Odum assured members he is working diligently with the architect in researching the development of the restroom project as well as exploring options that will provide for functionality for the handicapped user.</p> <p>Options were discussed for accommodating handicapped students, faculty and staff with functional facilities in the first floor of the D building as well as options for weekend events.</p> <p>A member of the ADA sub committee reported the following:</p> <ul style="list-style-type: none"> • 4th preliminary non-final report has been reviewed. <ul style="list-style-type: none"> ✓ 286 items identified. ✓ Not all buildings have been included on report ✓ Still waiting on final report ✓ Committee working on the prioritization of the report, 1st by building, then by safety and access. <p>A recommendation was made that Mr. Nunnery and Mr. Odum meet and review the consultant report and present findings at the May meeting.</p>	
<p>STANDING REPORTS (cont.)</p>	<p>DISCUSSION/COMMENTS</p>	<p>ACTIONS/OUTCOME/FOLLOW UPS</p>
<p>Science Bldg. Update Norm Fujimoto</p>	<p>In Mr. Fujimoto's absence, a brief update was provided on the agenda.</p>	
<p>STANDING REPORTS (cont.)</p>	<p>DISCUSSION/COMMENTS</p>	<p>ACTIONS/OUTCOME/FOLLOW UPS</p>
<p>SAC Update Wayne Nunnery</p>	<p>Mr. Grindel provided a quick update in the absence of Mr. Nunnery:</p> <ul style="list-style-type: none"> • Parking Lot #7 – The lot has not been completed. Mr. Grindel will research the project status. • Carpet replacement issues incomplete in some areas. <ul style="list-style-type: none"> ▪ Still researching. ▪ More information when Mr. Nunnery returns. • College Ave. – Potholes to be replaced by the end of the week. 	<p>ACTION – Mr. Grindel will research the parking lot status.</p>

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
SAC Update Wayne Nunnery	<ul style="list-style-type: none"> • Mats in wrestling room have arrived and have been laid out as part of the installation process. ▪ Wall matting to be installed on 4/26/08 <p>It was also noted the only one of the smoke doors in the "P" building has replaced to date.</p>	
STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Scheduled Maintenance Paul Foster	<p>In Mr. Foster's absence, an update of the Scheduled Maintenance Projects dated 4/15/08 was presented for review.</p>	
STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Safety Committee Stephanie Fondren	<ul style="list-style-type: none"> • Committee will meet on Thursday, April 17th. • Two sub committees formed <ul style="list-style-type: none"> ✓ Emergency Preparedness sub committee ✓ ADA sub committee • Materials will be uploaded to the website. 	
4. BOND PROJECTS E & O Review	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<ul style="list-style-type: none"> • Members were provided with a listing of priorities from Measure E and from Measure O. • The priorities were provided as history for review in consideration of recommending another bond to the Board. • Cabinet met with Bob Partridge and LPA for an update on every project on the Master Plan. <ul style="list-style-type: none"> ✓ Mr. Partridge is working with Peter Hardash and contractors to confirm that there are enough monies remaining in the Measure E bond to complete the Measure E projects. <ul style="list-style-type: none"> ▪ Concern regarding building cost projection on project without user group input. ▪ Timeline of report – 2 weeks ▪ This information will be a key factor in determining the direction for another bond. • An updated draft of the Facilities Master Plan will be provided for the committees review. • Importance of being prepared and proactive in identifying priorities stressed. • Members reminded that Measure O passed in Santa Ana. • Look to bring bond recommendation to the Board in June. 	
5. GRAFFITI PREVENTION STRATEGY	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Lt. Wooley	<p>Lt. Wooley outlined the following strategy measures that have been implemented:</p> <ul style="list-style-type: none"> • Increased patrol in buildings and restrooms. • WeTip posters placed throughout the campus. • New campus signage to be coated with a protective sealant that will assist in the removal of graffiti. 	

5. GRAFFITI PREVENTION STRATEGY (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Lt. Wooley	<ul style="list-style-type: none"> • At the beginning of each new school year, Lt. Wooley provides a presentation for MCHS students outlining consequences for criminal activities. <p>Mr. Campos brought forward some ideas discussed by ASG. He noted students hesitant to call the WeTip hotline for fear of retaliation. The suggestion was made that posters outlining consequences may be a better deterrent.</p>	
OTHER	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p>Committee identified some concerns/issues regarding campus project planning:</p> <ul style="list-style-type: none"> • The sub standard quality of work performed by some of the contractors. <ul style="list-style-type: none"> ✓ The need to use campus resources to repair their work. • Breakdown in “full circle” communication between district facilities planning dept., project architect and end user group. <ul style="list-style-type: none"> ✓ End user group invest time and energy in making recommendations. <ul style="list-style-type: none"> ▪ Not provided feedback before plans are finalized and sent to DSA. ✓ Resulting in limited trust in the process. • ADA representation to be involved in planning process of projects. <ul style="list-style-type: none"> ✓ Responsibility on a new building is to meet all current ADA codes. In modernization projects, cosmetic changes do not affect ADA codes. 	
FUTURE AGENDA ITEMS		
	Santa Ana Bond Priorities	

Adjourned – 3:15 p.m.
Next Meeting – May 20, 2008
SAC Foundation Board Room