



# SAC FACILITIES MEETING MINUTES

JANUARY 23, 2007

APPROVED 4/24/07

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## Administrators

President Erlinda Martinez  
Noemi Kanouse, Committee Chair.  
Norm Fujimoto  
Avie Bridges (absent)  
Bruce Bromberger (absent)  
Rhonda Langston

Sara Lundquist (absent)  
Kathy Mennealy  
Maria Sugranes  
Sylvia Turner  
James Wooley

## Faculty

Mary Ellen Bobp (absent)  
Raymond Hicks, faculty co-chair  
Mary Majors  
Jeff McMillan (absent)  
Jacque O'Lea  
Dana Pagett (absent)  
Michelle Parolise  
Valinda Tivenan (absent)  
John Zarske

## Alternates

David Guzman (S. Lundquist)

## Classified

Mike Mugica (absent)  
John Nastasi (absent)

Sean Small (absent)  
vacant

## Guests :

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### 1. Welcome and Introductions

The meeting was called to order at 1:37 p.m. by Raymond Hicks, Committee Co-Chair. Dr. Martinez introduced Mr. Norm Fujimoto, Vice President of Academic Affairs. Self introductions were made.

### 2. Approval of Meeting Minutes – December 12, 2006

A motion was made by Mr. Hicks to approve the minutes of the December 12<sup>th</sup> meeting. Maria Sugranes seconded the motion. The minutes were unanimously approved as presented.

### 3. Facilities Update from SAC

A handout outlining the recent updates to the SAC campus was provided for members. Mrs. Kanouse highlighted the following:

- Work completed on the college pool and noted that some additional changes will be made to meet new water polo standards.
- The SAC Landmark that was designed by M & O staff member, Zeke Palomares, located by Lot 6.
- 400 work orders were completed as of 10/24/06.

It was noted that the pianos removed from the “N” building were sent to surplus and were replaced with 30 new pianos.

### 4. Measure “E” Updates from the District

An update on Measure “E” was distributed to committee members. Mrs. Kanouse provided the following additional updates to members:

- “S” building - The building plans were approved by DSA and the architect is working on the final drawings. Once completed the bid process will begin which takes approximately 30 days.
- The Locker room project will be completed by the end of March.

## **Expenditure Update**

An update of Measure "E" expenditures for the period through January 22, 2007 was provided for members. Ms. Kanouse reviewed the update and comments were invited. Overall the summary reflected a 49% completion. Mrs. Kanouse stated that the Science building continues as the #1 priority.

### **5. Concept Meeting, Bldgs. H,R & new Science building**

As a result of this reprioritization of projects, a needs assessment group was asked to gather and collectively identify the needs for each building. Mrs. Kanouse explained the focus of the meeting was to identify the occupants, needs and wants. The meeting notes were presented for the committee's review. A discussion ensued regarding future planning considerations. Dr. Martinez noted that specific issues will be addressed once the programming phase begins. She emphasized the importance of departments assessing the current program needs, square footage along with long-term considerations. She further noted that SAC's Instructional Master Plan and secondary effects will be factors in this process.

### **6. "S" Building Move Update**

Mrs. Kanouse presented members with a relocation list and a moving schedule for the occupants for the "S" building. She noted the diligent work of the M&O staff with the relocation. The following specifics were reported:

- 2<sup>nd</sup> floor of the Child Development Center has been prepared for on-campus storage.
- The move will be coordinated in phases and there will be a moving meeting before each phase.
- Every effort is being made to secure the same office phone numbers.
- Mail service will be re-located to Z-104. Access to the relocated mailroom will be until 7:00 p.m.

Dr. Martinez reported that Dalilah Davaloz, interim public affairs officer for Santa Ana College, will provide the communication piece of the project for Mrs. Kanouse. Dalilah is working on an internal website that will provide renovation updates. Her communications will include email notifications as well as signage for students, staff and faculty.

An inquiry was made on the status of the renovation at Centennial Education Center. Kathy Menneally provided an update stating that the project is quickly moving forward.

The committee discussed the funding of the Science building. Dr. Martinez stated that although there are no monies available for construction, the district is aware of SAC's priorities and all funding options are being explored. She noted that there are still monies available from Measure M to plan the science building which will take approximately 18 – 24 months. The focus of the college is to continue to plan and continue with the renovations based on the priorities outlined by the Facilities committee. Mr. Fugimoto mentioned that the project had been submitted to the state for funding. Furthermore, Dr. Martinez noted that the Chancellor is planning to move forward with two new buildings for the colleges; Science building for SAC and a gym for SCC.

### **7. Adjournment**

The meeting adjourned at 2:14p.m.