



**SAC FACILITIES MEETING  
MINUTES –APRIL 28, 2015  
1:30P.M. – 3:00P.M.**

Approved 9/15/2015

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Rhonda Langston	Maria Aguilar Beltran	Susan Sherod	Mike Ediss(a)	vacant
Sherry DeRosa	Christine Leon	Elliott Jones, Co-chair	Valinda Tivenan(a)	Sarah Salas	Maria Taylor(a)
Bart Hoffman(a)	Omar Torres(a)	Dietrich Kanzler(a)	John Zarske(a)	<b>District Liaison</b>	
Nilo Lipiz(a)	Mark Wheeler	George Moore(a)		Carri Matsumoto	
Eve Kikawa(a)				Darryl Taylor	
Guests				<b>Campus Safety &amp; Security</b>	
Tom Bonetati	Kathy Takahashi			Mike Colver	
Rhonda Langston	Matt Schoeneman			<b>ASG Representative</b>	
				Minhchau Chau	
<b>1. WELCOME AND INTRODUCTIONS</b>					
		Self Introductions were made.		Meeting called to order – 1:32p.m. Adjourned at 2:51p.m.	
<b>2. PUBLIC COMMENTS</b>					
		There were no public comments			
<b>3. MINUTES</b>		<b>DISCUSSION/COMMENTS</b>		<b>ACTIONS/ FOLLOW UPS</b>	
		The March 17, 2015 meeting minutes were presented for approval.		<b>ACTION</b> Motion was moved by M. Wheeler to approve the March 17, 2015 Facilities committee minutes as presented. 2 <sup>nd</sup> – M. Aguilar Beltran The motion carried unanimously.	
<b>4. PROJECT UPDATES</b>		<b>DISCUSSION/COMMENTS</b>		<b>ACTIONS/ FOLLOW UPS</b>	
		Carri Matsumoto provided the membership with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted.  <b>Chavez Hall Renovation</b> Ground samplings are being taken to compare soils from the time the building was built to now. Important to assess the soil. This will be important in order to better understand of the condition of the soil as well what is going on with the exterior skin. It was noted that this is one of the			

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>first approaches of investigation. It one of the sources of information for the team.</p> <p>Ms. Matsumoto clarified the responsibility of a geological engineer.</p> <p><b>Johnson Student Center</b>  The Over-The-Counter DSA approval process will hopefully trim the anticipated for getting the project approved.</p> <ul style="list-style-type: none"> <li>• The construction work needed to prepare the Village for the Johnson Center occupants is anticipated to be a quit tenant improvement configuration.</li> <li>• It was clarified that there is not going to be a RELOCATION of any programs. Specifically, there is a classroom that is being used for the Auto Diesel program that will need to be relocated.</li> </ul> <p><b>Dunlap Hall</b>  Members were reminded that construction will be completed by the end of September followed by the roof replacement. Re-occupancy is targeted for January 2016.</p> <ul style="list-style-type: none"> <li>• Classrooms and lecture halls are being painted.</li> <li>• Work continues on the light gauge metal framing.</li> <li>• Preparing to install the metal paneling system on the exterior.</li> </ul> <p>A Project Process was provided for the Johnson and the STEM building projects.</p> <ul style="list-style-type: none"> <li>• The campus will be provided a few iterations of alternate designs for each building to provide options for the campus.</li> <li>• There aren't many changes after the Design Development Phase.</li> <li>• Program confirmation is an important phase as it allows to move forward into design.</li> </ul> <p><b>STEM/Health Sciences Building</b>  The membership was provided with some background on the building plans. Health Sciences is a state approved project. An FPP for the building was approved.</p> <ul style="list-style-type: none"> <li>• The college is held to the exact square footage for the building by the state based on the approved FPP. <ul style="list-style-type: none"> <li>○ Only the layout can be adjusted. No adjustments to the programming areas can be done.</li> </ul> </li> <li>• The Health Sciences building is the Russell Hall replacement in unison with the STEM building project.</li> <li>• Members were reminded that the campus would be responsible for a 50% match.</li> <li>• The STEM building project will proceed with local funds.</li> <li>• Health Sciences building will be delayed until another funding source is identified. <ul style="list-style-type: none"> <li>○ A state facilities bond is uncertain at this time.</li> </ul> </li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Russell will continue to house programs that are slated for Health Sciences.</li> <li>• Health Science building is being programmed as a classroom type environment to help replace Russell Hall as Russell comes down.</li> <li>• Stem building mainly science labs.</li> <li>• Being programmed now with input from faculty/Dept. Chairs and Deans.</li> </ul> <p>Members were reminded that the Health Sciences building will continued to be programmed with STEM but will not move forward due to lack of state funding at this time.</p> <p><b>Central Plant and Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Waiting for the last submittal to come through.</li> <li>• Working on some problematic areas. Once resolved the schedule will be reset.</li> <li>• Budget will be reconciled before the design phase.</li> <li>• Will go out to bid in June.</li> <li>• Looking to award bid in September.</li> <li>• Targeting to start construction in October.</li> <li>• Pre-Construction company, McCarthy is working on a new sequencing plan of work. <ul style="list-style-type: none"> <li>○ The plan is to have all buildings operational during construction.</li> <li>○ McCarthy working on a plan to have temporary HVAC and generators for each buildings if needed.</li> <li>○ Phillips Hall and C building need additional structural upgrades to house the mechanical equipment. <ul style="list-style-type: none"> <li>▪ These buildings may be moved to a four week block in the summer as the buildings need to be completed with the least amount of occupants. That possibility is being validated with more information to come.</li> </ul> </li> </ul> </li> </ul> <p><b>Building H Painting, Louvers Removal and Screen Replacement</b>  This project will be broken up and re-packaged. Parts of project will be moved to the summer and window replacement at another time.</p> <p><b>Dunlap Hall Roof Repairs</b>  In the middle of assigning an architect.</p> <p><b>Door Hardware Upgrade</b></p> <ul style="list-style-type: none"> <li>• Currently the schedule is being developed. The schedule will be Dunlap (prior to the re-occupancy), Phillips Hall, E bldg., C bldg., and A.</li> <li>• Cores and hardware is on hand and pinning process is underway.</li> <li>• Consultant will coordinate changeover efforts.</li> <li>• User meetings will occur to ensure that all faculty and staff have the keys they need.</li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Building J, R, T Plumbing Fixtures</b></p> <ul style="list-style-type: none"> <li>Members were reminded that Russell Hall will remain operational for a period of time but will eventually go offline.</li> <li>Important that the plumbing fixtures are operational, efficient and serve the needs of students and faculty without triggering other upgrades.</li> <li>Water efficiency and conservation is critical to the college.</li> </ul> <p>It was noted that currently the City of Santa Ana does not have a reclaimed water program.</p>	
<b>5. Standing Reports</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>HEPSS (Health, Emergency Preparedness, Safety and Security Task Force)</b>	The task force meets every other month. There was no meeting this month. No report.	
<b>Facilities Report</b>	The SAC Facilities Report was presented by Mark Wheeler (see attached). Appreciation was shared on behalf of CEC for the recent work. Members were reminded that the department continues to work hard at CEC to do their best with limited staffing.	
<b>Environmental Task Force</b>	<p>Ms. Sherod highlighted the following: She is currently putting through curriculum from the Engineering Dept. related to Renewables, Green HVAC and Building Automated System controls. This curriculum is in line with the Better Building Workforce guidelines.</p> <p>Currently students are investigating grey water use.</p> <ul style="list-style-type: none"> <li>Storing grey water isn't a good way to go due to hygiene and expense.</li> <li>Best system is to reclaim new water such as sink, shower and drinking fountain water.</li> <li>Grey water use is legal as long as it is used on plants.</li> <li>Simplest and most cost effective – Use and lose it.</li> </ul>	
<b>6. Old Business</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<p><b>Hand washing signs in student restrooms</b></p> <p>Ron Jones provided a sampling of signs that are currently in a few of the restrooms on campus. These signs will be placed in the remainder of the restrooms on campus.</p> <p>There was an inquiry regarding a possible need of conservation signs. Discussion ensued.</p> <p>It was noted that aerators with flow restrictions may be an option to consider.</p> <ul style="list-style-type: none"> <li>The district has established water baselines for the various sites within the district.</li> <li>Able to identify how much water was used as well as the cost of that water. <ul style="list-style-type: none"> <li>Last years' construction used a lot of water.</li> </ul> </li> <li>We do have meters that track water usage but not specifically for each building. <ul style="list-style-type: none"> <li>The Central Plant will allow for detailed tracking.</li> </ul> </li> </ul>	

Old Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• The M&amp;O grounds continue to move forward in their conservation efforts.</li> <li>• Still more needs to be done to meet 25% mandated water reduction.</li> <li>• The benefits of utilizing grey and reclaimed water was noted.</li> </ul> <p>Members were reminded that the installation of new plumbing fixtures could potentially trigger additional DSA mandates which could have a substantial budgetary impact. However, it was noted that the college continues to move forward in its water conservation efforts.</p> <p><b>Lot 1 Improvements</b>  <u>Re-stripping of parking stalls</u></p> <ul style="list-style-type: none"> <li>• The east end of Lot #1 will be restriped as well as new signage.</li> <li>• The first 22 stalls on the right will be reserved for staff.</li> <li>• The remainder of the lot will be open to students after 4:00p.m.</li> </ul> <p>These measures will help to alleviate faculty parking concerns.</p> <p><b>Speed bumps</b>  It was noted that Security has assessed the speeding issue in lot #1 and has recommended installing two speed bumps in the front roadway building between W &amp; G pedestrian walkways to slow traffic in the lot. That work is in progress.</p>	
7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Electric Car Charging Stations</b>  The committee was advised that some changes will occur to the car charging stations to help alleviate some of current issues in an effort to better meet the college's needs.</p> <ul style="list-style-type: none"> <li>• Currently one of the car charging stations is a handicapped stall. That stall will be moved over while still maintaining compliance.</li> <li>• Both stalls will be marked and signed for electrical cars only.</li> <li>• Work will be completed in concert with the work in lot #1.</li> <li>• The signage will state a 4 hour maximum. It was noted that the time limit is a change from the original time limit of 2 hours.</li> </ul> <p>The membership was reminded that changes may occur as we continue to define the campus needs and this committee will review and discuss any changes.</p> <p><b>Stem Building programming</b>  Dr. Jones noted that he had intended to address some faculty concerns, however his concerns were addressed in Ms. Matsumoto's earlier presentation.</p> <p>Members were reminded of the process for programming.</p> <ul style="list-style-type: none"> <li>• Currently options are being developed to the draft program based on recent input received from faculty/Dept. Chairs.</li> <li>• The options will then go back to the Dept. Chairs for review.</li> <li>• The importance for the group to reconfirm and revalidate the goals and</li> </ul>	

New Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>priorities was noted.</p> <ul style="list-style-type: none"> <li>• The goal is to have programming confirmation by the end of May. <ul style="list-style-type: none"> <li>◦ If there continue to be concerns, further discussions will occur.</li> </ul> </li> </ul> <p>Members were reminded that every time you make adjustments in cost or square footage it affects projects down the road.</p> <p>It was noted that the process is working exactly as it was set up to.</p>	
8. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u>Request for an additional student stall in Lot #6</u>  There was a request for an additional student stall in Lot #6. After discussion it was determined that with the upcoming construction an entire lane of parking stalls will be lost. In addition, lot#6 is scheduled to be re-designed with the STEM building project.</p> <p><u>May 19 SAC Facilities Meeting</u>  Due to the conflict with the Awards for Excellence Ceremony the meeting will be canceled. It was noted that Dr. Collins will send out a campus wide communication after the May revise updating the campus on the budget and the facilities.</p>	

SUBMITTED BY Geni Lusk 5/27/2015