

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	William Nguyen, co-chair	Gabe Shweiri (a)	Omelina Garcia	Mark Reynoso	Brin Wall
Madeline Grant	Roy Shahbazian	Brian Sos (a)	Jimmy Nguyen (a)	Doug Manning	Adam Van Wart
Vaniethia Hubbard	John Zarske	Elliott Jones (a)		Brenda Furlong	Ben Hager
Jim Kennedy	Rodrigo Valles (a)	Crystal Jenkins	Student Representatives	Monica Zarske	
Jeffrey Lamb			Juan Briseno		
John Steffens				(a) = absent	
1. WELCOME and INTRODUCTIONS					Meeting called to order 1:32pm Meeting adjourned at 2:54pm
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	None				
3. MINUTES	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of the May 7, 2019 minutes.			Motion to approve the May 7, 2019 minutes was moved by Dr. Lamb, 2 nd by John Zarske. Motion carried unanimously.	
4. BUDGET UPDATE	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<p>SCFF Update – Dr. Hoffman reported on FTES restoration and the importance of FTES in the Student Centered Funding Formula (SCFF). The Chancellor’s office has put the percentages back to where we were before (70%, 20%, 10%). They use a 3-year average for figuring FTES. We have less than 2 years to get to 20,000 FTES to maintain the “large college” status. Dr. Hoffman reported that there is a discrepancy in the numbers regarding supplement & success metrics. John Steffens stated that they are working on the integrity issue and we should show improvement next time.</p> <p>2018-2019 Budget Performance Year End Fund 11 – Mark Reynoso reported that last year was the first year of the SCFF. We began the year with a \$91,606,954 budget based on SB 361 Model. With the new SCFF metrics SAC’s budget was increased to \$95,995,980 in November 2018. Planning and Budget approved a plan to spend \$3,479,000 on personnel, the new Health Science Center unfunded liability and other Fund 13 ongoing expenses. At the end of the year, we were able to transfer \$2.5M to Fund 41 to help ease our \$17M liability.</p>				

	19/20 Adopted Budget – Mark Reynoso reported on Fund 13. He stated that we will have an adopted budget of \$6,714,823 which Planning and Budget will vote on the FY 19/20 budget plan today. In Fund 11, we will have an adopted budget (that is based on our hold harmless SCFF calculation) of \$96,317,757, 92% of this budget is made up of salaries and benefits, 5% of non-salary accounts (roughly \$4,299,030) and 3% COLA.	
5. ENROLLMENT UPDATE	DISCUSSION/COMMENTS	
	Dr. Lamb reported that our 18/19 actual enrollment is 18,900+, 900 of which was shifted from summer of 17/18. We are on a decline, but this is not a doom and gloom report. He is optimistic about enrollment. The annual projection is 19,789, with a fall term target of 8,542. We have met and are beyond target for online courses but there’s a decline in full time traditional enrollment. There is growth in non-credit. If classes are cancelled, think about adding an 8-week late-start class. Dr. Ortiz will be reviewing the schedule production timeline and working with Student Services so that we can move up registration dates to compete with other colleges. The length of Early Decision registration will be shortened to allow other students to register sooner. Dr. Lamb reported that they are working on the enrollment management timeline. They are looking at ways through Ad Astra to improve scheduling, course sequences, etc.	
6. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
7. SACTAC	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
8. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Dr. Lamb reported that we are part of the “second wave” of pilot colleges under the Formative reporting method as reported at last meeting. Dr. Stephanie Droker, from ACCJC, will be providing a training at SAC on Friday, Sept. 20 from 9:00am – noon. Dr. Lamb will invite specific key people to attend, but everyone is invited to be informed of the process. Accreditation will be a sub-committee of the Institutional Effectiveness Committee.	
9. OLD BUSINESS		
	None	
10. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	19/20 Fund 13 Plan – Mark Reynoso reported that there is \$6.7M in Fund 13. Furniture and carpet replacement will no longer be part of the RARs, but handled through Fund 13. There is little discretionary funding in Fund 11 so there is an emphasis on campus improvements in Fund 13. Discussion ensued regarding some of Fund 13 line items, which Mark clarified.	Motion to approve the Fund 13 Plan 2019-2020 was moved by Dr. Kennedy, 2 nd by Monica Zarske. Motion carried unanimously.
11. FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> • Setting RAR funding priorities • Review Approved RARs • Unfunded Liabilities 	A request was made to send out the RARs earlier so departments have more time to work on them.

GENERAL INFORMATION		
	https://www.rscdd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx	
NEXT MEETING	Oct. 1, 2019 – S-215	

Submitted by Maria Cardona