

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

| Administrators | Academic Senate | | Classified | Guests | |
|-------------------------------------|---|---------------|--|----------------|---|
| Bart Hoffman, co-chair | William Nguyen, co-chair | Ben Hager | Omelina Garcia | Mark Reynoso | |
| Madeline Grant | Crystal Jenkins (a) | John Zarske | Jimmy Nguyen | Brenda Furlong | |
| Vaniethia Hubbard (a) | Roy Shahbazian | Monica Zarske | | Robert Manson | |
| Jim Kennedy | Andy Gonis (a) | | | | |
| Jeffrey Lamb | | | Student Rep. | | |
| John Steffens | | | Juan Briseño | | |
| | | | Justine Banal | (a) = absent | |
| 1. WELCOME and INTRODUCTIONS | | | | | Meeting called to order 1:33pm Meeting adjourned at 3:29pm |
| 2. PUBLIC COMMENTS | DISCUSSION/COMMENTS | | ACTIONS/ FOLLOW UPS | | |
| | None | | | | |
| 3. MINUTES | DISCUSSION/COMMENTS | | ACTIONS/ FOLLOW UPS | | |
| | Approval of the Sept. 3, 2019 minutes. | | Approval of Sept. 3, 2019 minutes was moved by Madeline Grant, 2 nd by Ben Hager. Motion carried unanimously. | | |
| 4. BUDGET UPDATE | DISCUSSION/COMMENTS | | ACTIONS/ FOLLOW UPS | | |
| | <p>Bond Priorities List – Dr. Lamb Based on our Facilities master plan and on input from the President’s cabinet, a survey was conducted to gather community support on Bond Projects. The survey was conducted by an outside agency named True North, and it was conducted in segments. Dr. Lamb shared slides from a presentation (attached). The final dollar amount for the sake of the survey was \$450M. The bond will be annually assessed and would affect individuals differently based on their property value. The bond includes both Santiago Community College and Santa Ana College. It would improve student and veteran access to affordable, high quality education and career-training in science, engineering, health-care, biotech, public safety, and skilled trades. The outcome was that 59% of voters would support the bond, 30% opposed the measure and 11% were unsure or unwilling to share their choice. The poll then asked if the community would support specific projects to see where the greatest interest would be. The total dollar amounts by campus were based on Districtwide Assessed Valuation (AV) Tax Base percentage split that repays the bonds (SAC=53%/SCC=47% to fund the top 3 projects).</p> | | BAM to be placed on next month’s agenda for this committee to discuss | | |

Dr. Lamb added that Centennial Education Center's (CEC) 2-year lease is going to City Council on October 14th to extend it to a 99-year lease. If the lease is not extended, we will not be investing in renovations for CEC. If renovations move forward, permission from National Parks and Recreation would need to be granted.

Any additional comments on the Bond Projects should be forwarded to Dr. Hoffman and Maria Cardona from Administrative Services. Feedback will be given to the Board of Trustees at the November 18th Board meeting.

RAR Update – Mark Reynoso

Mark reported that the process is still ongoing. This year approximately \$11M was requested for funding, and \$2.3M have been approved so far. Approximately \$1M of the approved funds have come from grant funds (Student Equity, Basic Skills Initiative, Student Support Services Program, Strong Workforce, etc.). The VPs will be meeting in the next few weeks to review the remaining RARs that were submitted in December 2018 for final approvals. We hope to have the funded RAR items posted to the Administrative Services website by the end of October.

2018/2019 Purchased Items – Mark Reynoso

Mark stated that last year, the Planning & Budget Committee approved \$850,000 for computers, mediation improvement and projectors. There were 285 instructional computers and 220 non-instructional computers purchased, totaling about \$685,000. These computers are currently being installed. Also, 37 projectors were purchased for classroom usage which cost approximately \$92,000. One special ordered projector was purchased for the Criminal Justice auditorium and two media carts, the cost was approximately \$67,000. All items totaled approximately \$849,000. Other items purchased from other funds last year, were mediation upgrades for room S-215 paid by Administrative Services and a PA system for graduations and other campus events purchased by Foundation.

Mark reported that at the last Fiscal Resource Committee (FRC) meeting it was mentioned that the Budget Allocation Model (BAM) will be updated due to the new Student Center Funding Formula. The BAM can be accessed from the RSCCD website under FRC. It was part of the FRC September agenda items. You can access the BAM and document any comments or recommendations you may have and have them ready to be discussed at the next Planning & Budget committee meeting. The deadline to give input is within the next two months.

Financial Aid Component of the SCFF – Robert Manson

Robert distributed a report ([attached](#)) showing the number of students awarded Pell grants, CCPG (BOG Fee Waiver) and AB540 for both SAC and the District. However, the District numbers are used for recording. The District decides on how they are allocated. The report shows a decrease in numbers from 2017/2018 to 2018/2019. The amounts received are based on headcounts. He added that in the success allocation and the base allocation, if students are attending both colleges, they both get credit. If a student gets a degree from both colleges, both colleges get credit. However, if a student receives a Pell grant, CCPG (BOG Fee Waiver) or AB540, it is only

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| | counted once. He reported that 11% of students are taking classes at both colleges, 19% of SCC students are taking classes at SAC and 7% of SAC students are taking classes at SCC for the current Fall semester. Many students do not qualify for assistance due to incomplete information, missing documents, etc. He added that there are more students on campus that would qualify if they would only apply. | |
| 5. ENROLLMENT UPDATE | DISCUSSION/COMMENTS | ACTIONS/ FOLLOW UPS |
| | Dr. Lamb reported that the current enrollment report is slightly down from Fall 2018 to Fall 2019 by only 50 FTES. Our target is to have a 1.5% growth from last year. The district is paying attention to better enrollment management reports. Student enrollment trends and data will be reviewed. An email was sent out to all faculty to help promote the 8-weeks courses available. Next week the first meeting of the Enrollment Management Workgroup will take place. This Workgroup will review the past plans and current status. One group will be contracting with Ad Astra to review scheduling processes. We are also working with Cambridge West in regards to the Student Center Funding Formula. We are trying to maximize our efficiencies to better schedule our current students and to serve potential students and to help meet our targets. | |
| 6. STUDENT UPDATE | DISCUSSION/COMMENTS | ACTIONS/ FOLLOW UPS |
| | Juan Briseño reported that the Associated Student Government (ASG) is moving forward with events. He is spearheading ASG's involvement in the Career & Academic Pathways Exploration Fair next month. He requested that the tee shirt design be expedited and ready for this fair as well as the 8-weeks presentations. He voiced a concern for more support for night students. Night students are unaware of assistance offered to them, such as, online counseling and free Microsoft Office programs. | |
| 7. SACTAC | DISCUSSION/ COMMENTS | ACTIONS/ FOLLOW UPS |
| | Dr. Kennedy stated that SACTAC met last week and reviewed initiatives that they will be undertaking. There was great student representation at the meeting. They will be working on having more work done between meetings to be more prepared, have more discussions, innovations and decision making at the meetings. The new Co-Chair will be John Steffens. | |
| 8. ACCREDITATION | DISCUSSION/ COMMENTS | ACTIONS/ FOLLOW UPS |
| | Dr. Lamb reported that Executive Vice Chancellor, Stephanie Droker, from ACCJC conducted a training on campus to learn more about interpretation and evaluation of the questions related to the standard. She spoke about the pilot project formative vs. summative report. A draft timeline was created on when things need to get done. An invitation to an upcoming subcommittee meeting is forthcoming. A new faculty accreditation position will be flown soon. The accreditation visit is scheduled for Spring 2022 and the report will be due in the Fall. | Motion to extend the meeting by 15 minutes, moved by Dr. Lamb, 2 nd by Madeline Grant. |
| 9. Old Business | | ACTIONS/ FOLLOW UPS |
| | 2020/2021 SAC Budget Priorities The committee discussed the recommended changes to the 2020/2021 Budget Priorities. Dr. Hoffman reported that the District is working on getting an enrollment management tool 2.0. He also added that the Nuventive Improve agreement will be going to the Board for approval October 14th. | Motion to approve 2020/2021 SAC Budget Priorities, moved by Madeline Grant, 2 nd by John Zarske, as amended. |

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| | Dr. Lamb added that Jarek Janio will be the Outcomes Assessment Coordinator. There will be two positions available to support the Outcomes Assessment Program Review and RARS through Nuventive. These positions will be part time, and a possible full time (realigned) position to support outcomes assessment work on campus. | |
| 10. NEW BUSINESS | DISCUSSION/ COMMENTS | ACTIONS/ FOLLOW UPS |
| | <p>Hot Food – New Johnson Student Center Dr. Hoffman reported that the new Johnson Student Center will have a Café that will serve hot food items.</p> <p>RARs Timeline Mark Reynoso recommended changes to the current RAR timeline to better align with Strong Workforce funding and SEAP funding.</p> | |
| 11. FUTURE AGENDA ITEMS | | |
| | <p>Quarterly Budget Update</p> <p>Salaries Funded by Categorical Grants</p> <p>Unfunded Liabilities Unfunded liabilities include; but not limited to; the amount still owed on the New Science Center, the Campus Entrance Project as well as custodians for the New Science Center.</p> | |
| GENERAL INFORMATION | | |
| | https://www.rscgd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx | |
| NEXT MEETING | Nov. 5, 2019 – S-215 | |

Submitted by Maria Cardona