

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	William Nguyen, co-chair	Ben Hager	Omelina Garcia	Mark Reynoso	Vanessa Urbina
Jim Kennedy	Roy Shahbazian	Andy Gonis	Jimmy Nguyen	Brenda Furlong	Adam Van Wart
Madeline Grant	John Zarske	Monica Zarske		Ana Diaz	Doug Manning
John Steffens			Student Representatives	Robert Manson	
Jeffrey Lamb (a)			Juan Briseño		
John Steffens (a)			Justine Banal (a)		
Vaniethia Hubbard (a)				(a) = absent	
1. WELCOME and INTRODUCTIONS				Meeting called to order 1:30pm Meeting adjourned at 3:04pm	
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	None				
3. MINUTES	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of the Nov. 5, 2019 minutes.			Motion to approve the Nov. 5, 2019 minutes was moved by Monica Zarske and 2 nd by Jimmy Nguyen. Motion carried unanimously.	
4. BUDGET UPDATE	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<p>Budget Update</p> <p>Mark Reynoso reported that this Planning & Budget Committee approved \$50,000 for college advertising and \$800,000 for investment growth for the college. He stated that there is a gap between the California Promise and Pell Grant recipients. These items are a part of the new Student Centered Funding Formula. In FY 2017/2018 there were roughly 15,000 California Promise recipients and 4,000 Pell Grant recipients at SAC. Brin Wall, Teresa Mercado-Cota and Robert Manson will work together to see what can be done to decrease the gap through online social media and tradition advertising to our students. He showed an example of an increase of 3,000 more Pell Grant recipients would increase our revenue to \$6.8M in the Supplemental portion of the formula. That would reflect an increase of \$2.7M to the General Fund.</p> <p>Robert Mason distributed a Potential Pell Students handout. The handout graphed Potential Pell Grant students for the Fall 2019. He stated that the criteria for the BOG Fee Waiver or the California</p>			Taskforce meeting to be scheduled to discuss the current Satisfaction Progress Policy and possible changes to this policy.	

	<p>Promise Grant are significantly different from the Pell Grant. For the Pell Grant you must be a US citizen and you must have very low income to qualify. Robert mentioned that he would like to change the current internal Satisfaction Progress Policy. The change would allow more students to obtain Financial Aid. This change would rely heavily on the degree audit system which must be up to date and accurate. It will also need to involve the partnership of the Admissions and Records office as well as the curriculum team.</p> <p>Mark Reynoso stated that the Planning and Budget Committee approved \$450,000 for furniture and carpet replacement. He sent out an email on the replacement of furniture and carpet process. The five areas; Administrative Services, Academic Affairs, Student Services, School of Continuing Education and President’s Office should send in a list of the items they would like replaced. The VPs will then review & approve these prioritized items. The chosen approved vendors will then do a walk through to give a more accurate quote. Certain standards need to be followed before purchasing items. There should be only one Purchase Request and one contact from each Division working with Purchasing. Everything must be ADA compliant. This project is for both classroom and office needs. There will be a team made of the following to oversee the requests; Mark Reynoso, Dr. Hoffman, Mario Gaspar and representatives from each Division.</p> <p>Mark Reynoso also reported that the District currently banks with Farmers and Merchants Bank. If we do not receive any bond money we will need to move forward with some of the projects and will need to obtain two loans in the amount of roughly \$40M for the New Health Science Center and Campus Improvement projects. A quote has been obtained from Farmers & Merchants bank, the monthly payment for a 10-year loan would be about \$410,938. We should know more about the bond measure in March 2020.</p> <p>A 2020/2021 Legislative Analyst Office Report (attached) was distributed for informational purposes only.</p>	
5. ENROLLMENT UPDATE	DISCUSSION/COMMENTS	
	<p>Dr. Kennedy reported that we are currently about 90 less credit FTES and 92 less non-credit FTES. However, there is still a week of instruction and we also have to account for the positive attendance at the end of the year. It may be slightly lower compared to last year. He anticipates that we will have around 19,700 FTES, which may cause us to borrow. Intersession is up by 5 FTES compared to last year. The final conclusion is that we are flat.</p> <p>There was a brief discussion about low birth rates and families migrating to Riverside County due the cost of living in Orange County may also be reasons for decreasing enrollment of younger adults. We may need to focus on older adults who want to return to school. Our research department can help with this type of data.</p>	
6. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Juan Briseño reported that the CAPS fair went well. They will be working on a budget for next year’s CAPS fair and ASG involvement.</p>	

7. SACTAC	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Dr. Kennedy reported that they discussed the initiatives for the year and they will be ratified at the next meeting. Some initiatives discussed were; computer replacement plan, establish replacement guidelines for laptops, mediate remaining unmediated classrooms, establish guidelines for printer technology, improve campus printing solution, etc.</p> <p>Nuventive Improve will be integrated with other current systems used on campus. This could be a discussion on the next SACTAC agenda.</p>	
8. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None at this time	
9. OLD BUSINESS		
	<p>Budget Allocation Model (BAM) Committee reviewed the BAM's updated sections. These sections were sent to committee members for review and comments.</p>	
10. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
11. FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> • Student Success & Supplemental Information – Dr. Hubbard • How is the Data Collected that Determines Funding and at What Time of the Year Will there be meaningful data? 	
GENERAL INFORMATION		
	https://www.rscdd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx	
NEXT MEETING	Feb. 4, 2020 – S-215	

Submitted by Maria Cardona