



**SAC BUDGET MEETING**  
**MINUTES –MARCH 2, 2010**  
**SAC FOUNDATION BOARD ROOM**  
**1:30P.M. – 3:00P.M.**

**Approved May 4, 2010**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

<b>Administrators</b>	<b>Academic Senate</b>	<b>CLASSIFIED</b>	<b>Guests</b>
Paul Foster, co-chair	Steve Bautista	Tom Andrews	Alex Flores
Norm Fujimoto	Matt Beyersdorf(a)	Judy Arroyo	Bob Koenig
Sara Lundquist(a)	Andy Gonis	Joel Sheldon	
Ed Ripley	John Zarske	<b>Student Rep.</b> Osvaldo Vences	
	Jeff McMillan, co-chair		
	Monica Porter		
	George Wright		
	Vacant Senate Position		

<b>1. WELCOME</b>		<b>Meeting called to order – 1:34p.m.</b>
<b>2. MINUTES</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	The December minutes were presented to the committee for approval as amended.	<b>ACTION</b> Motion was moved by S. Bautista to approve the December 1, 2010 Budget Committee minutes as amended. 2 <sup>nd</sup> – R. Hicks Discussion ensued. Motion carried unanimously.
<b>3. Budget Update</b>	<b>DISCUSSION/ COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
Paul Foster	<ul style="list-style-type: none"> <li>• A year-to-date summary of the general fund expenditures was presented. <ul style="list-style-type: none"> <li>◦ SAC had used 44% of the budget as of 12/31/09.</li> </ul> </li> <li>• The State deficit is projected to be between 20 – 27billion</li> <li>• Legislatures in Sacramento passed a bill to defer payments. <ul style="list-style-type: none"> <li>◦ RSCCD share approxitemately 18million</li> </ul> </li> <li>• State guidelines require a tentative budget be approved by the Board prior to July 1<sup>st</sup>.</li> <li>• District is unsure of what strategy to use until the state takes action. Estimated 2010-11 increases to district expenses total \$5.9 million</li> <li>• There are no discretionary dollars left in the SAC budget.</li> <li>• The hiring freeze has saved the district an estimated \$10million</li> </ul> <p>The goal for the college is to meet both the FTE target and come in under budget. Concerns discussed:</p> <ul style="list-style-type: none"> <li>◦ No control over fixed costs.</li> <li>◦ Important to consider needs of our students.</li> <li>◦ Next year anticipating further workload reductions</li> <li>◦ Many variables to consider with the budget situation.</li> </ul> <ul style="list-style-type: none"> <li>• Norm and Ed are monitoring budgets and FTEs.</li> </ul>	

Budget Update (cont.)	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• CEC has suffered reductions in special program and federal grant budgets. <ul style="list-style-type: none"> <li>◦ CEC is working hard to end the year strong and meet their non-credit cap.</li> <li>◦ CEC is also strategizing on how they will meet next year's cap</li> </ul> </li> </ul> <p>A cost analysis by program would be helpful for future discussions regarding class reductions.</p> <p>It was noted that Dr. Martinez will be organizing a small group of leadership and constituencies to review budget items that will then be processed through the Planning and Budget committee for discussion.</p> <p>The district is looking at grants and if any are over matched.</p>	
<b>OLD BUSINESS</b>		
4. Committee Name	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
Paul Foster	<p><b>Update from College Council</b></p> <p>Paul reported that the change to the committee name from SAC Budget Committee to SAC Planning and Budget Committee was approved by College Council.</p>	<p><b>FOLLOW UP</b></p> <p>Jeff will work with Erlinda to make sure it goes to the district.</p>
5. District Budget Model Update	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
Jeff McMillan	<p><b>Update from BAPR meeting</b></p> <p>Jeff noted he had requested that the work currently underway to review the 12yr.old Budget Allocation Model be presented to the Board as an informational item. However, it was presented to the Board as an action item and was approved. He noted some areas within the approved model could be problematic if the approved model is followed as written.</p> <p>Jeff presented the status of the BAPR Work Group review of the model.</p> <ul style="list-style-type: none"> <li>• The sub-committee has tagged areas within the model that need to be reviewed.</li> <li>• A request has been made of Peter Hardash that the budget model concept document that has been approved by SAC through the constituencies be presented to the Work Group.</li> </ul>	
6. Accreditation Update	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• The college received official notification that the "warning" has been removed.</li> <li>• A follow up letter is due to the commission office by October 15<sup>th</sup>.</li> <li>• The accreditation identified "Linking planning to budget" as an area for improvement. <ul style="list-style-type: none"> <li>◦ One of the committee goals is to develop the aspect of linking planning to budget.</li> </ul> </li> <li>• Departments/divisions should be updating their portfolios at this time for 2010/2011. <ul style="list-style-type: none"> <li>◦ They should include staffing, facility, and equipment needs.</li> </ul> </li> <li>• Departments/divisions should also be reviewing goals achieved in 2009/2010.</li> </ul>	

<b>NEW BUSINESS</b>		
<b>7. 2010-2011 Board Goals</b>	The 2010/2011 Board of Trustee goals were presented for the committee's review. Paul noted the importance of matching committee goals to district goals.	
<b>8. Review/Reaffirm/Modify SAC Budget Priorities</b>	<p>The 2009/2010 SAC Budget Priorities were presented to members for review. Members were asked for modifications to the priorities presented. Discussion ensued.</p> <ul style="list-style-type: none"> <li>• Comprehensive college vs. comprehensive district. <ul style="list-style-type: none"> <li>○ Important for the district to look at programs and services that are duplicated within the district.</li> <li>○ Thoughtful discussions needs to occur when considering future cuts.</li> <li>○ The committee discussed the changes that may occur and how they could affect the face of the college not only now but for the long term.</li> </ul> </li> </ul>	<p><b>ACTION</b>  Motion was moved by R. Hicks to endorse dialogues to occur in the sub group to address the possibilities of eliminating duplicated services/programs between SAC and SCC.  2<sup>nd</sup> – G. Wright  Discussion ensued. Motion carried unanimously.</p>
<b>9. Future Agenda Items</b>	Members were informed that they would be provided an opportunity to propose future agenda items at each meeting. In addition, members may also submit their agenda items to Paul or Geni and those items will be considered when the co-chairs set the agenda.	
<b>10. Other</b>		
	<p>An inquiry was made regarding the replacement of Marketplace.</p> <ul style="list-style-type: none"> <li>• Dr. Martinez continues to look for a replacement center.</li> <li>• As the 30-year lease of CEC was ending and work began on a new lease it was discovered that the land is federal park land, which has presented some additional issues.</li> <li>• The district was granted a 5-yr extension. <ul style="list-style-type: none"> <li>○ The district continues work regarding this issue but the process has been very slow.</li> <li>○ The center is in need of some upgrades if the district plans to remain there.</li> </ul> </li> </ul> <p>The committee was advised of the recent recommendation made by the Facilities committee to postpone the Parking Lot project and use remaining Measure E monies for the infrastructure improvements and other SAC capital projects.</p> <ul style="list-style-type: none"> <li>○ Minor upgrades to keep CEC operating as a functional site will come from those remaining Measure E monies.</li> </ul>	
	<p><b>Parking Fee request from ASG</b></p> <p>Alex Flores provided the committee with an overview of what ASG is proposing to the Board of Trustees regarding student parking fees. The Academic Senate was asked to provide their response to the request.</p> <p>The Academic Senate has always been in favor of students paying lower fees, however the following concerns were noted:</p> <ul style="list-style-type: none"> <li>• Comparing student fees to what faculty is currently paying this year is not reasonable</li> </ul> <p>It's not prudent to cut fees in a time of fiscal crisis, the loss in revenue most likely will impact class offerings.</p>	

Other (cont.)		
	<p><b>ASG Student Forum</b> <b>Members were informed of the following Student Forums to be held at "the spot."</b> March 23 – 12 – 1:30p.m. March 24 - 1-2:30</p> <p>The purpose of the forums is to provide students with the latest state budget information and to allow students an opportunity to provide input and identify priorities as decisions are made.</p> <p><b>ASG funds from Auxiliary Services</b> An inquiry was made regarding ASG fees and the funding for Homecoming. It was noted that the event was budgeted but staffing changes caused by the budget crisis is why the event was canceled.</p> <ul style="list-style-type: none"><li>• Osvaldo was directed to contact Rhonda Langston, Director of Auxiliary Services for future inquiries regarding ASG funds received from Auxiliary Services.</li></ul>	

**Adjourned – 3:02 p.m.**  
**Next Meeting –Tuesday, May 4, 2010**  
**1:30 – 3:00p.m.**  
**SAC Foundation Board Room**